

Presbytery Meeting Reimbursement Voucher

Presbytery of the Miami Valley

We are grateful for your hosting the presbytery at its recent meeting. Please complete the reimbursement form below and return it to the presbytery (attention: Bookkeeper) within a week of the presbytery meeting.

Pay check to: _____

Meals: You served _____ meals at the presbytery meeting to commissioners, visitors and volunteers at your church. Multiply that meal number by \$6 and enter total: \$ _____

Childcare: You provided childcare for children of commissioners and others at the meeting. Multiply the total number of hours of childcare provided (by all those who served) by \$10 and enter total: \$ _____

Total amount of check: ----- \$ _____

Requested by: _____

Approved by: _____

Hunger Offering: One-half of the hunger offering taken at the presbytery meeting goes to a local hunger ministry or agency of your church's choice. Please provide contact information for the recipient organization here and the presbytery will send those funds directly to that group:

Name of ministry/agency: _____

Address: _____

Contact person at the ministry/agency: _____