

Sugar Creek Re-opening Plan

April 15, 2020

Preparation

- Hymns will be photocopied and inserted in bulletins to avoid use of hymnbooks.
- Bulletins will be stuffed by individuals wearing masks and using hand sanitizer.
- Alternating pews in the sanctuary will be marked with signs prohibiting their use to maintain 6 ft separation.
- E-mail and/or text will be sent informing all of plans and inviting them to enter through the patio door, wear facemasks and practice social distancing at all times.
- A sign will be put on the patio door asking folks to use their elbows to activate the automatic door opener for touchless entry.

Music, Children, etc.

- Specific decisions about these issues are the responsibility of the Pastor and staff. The following are suggestions for consideration.
- A gathered choir will be avoided until the likelihood of disease transmission diminishes.
- Special music could be provided by soloists or instrumentalists using appropriate precautions.
- Children will stay with their families throughout the service with the Children's sermon being delivered from the chancel. Erin will be responsible for other measures involving children.
- Prayer concerns will be gathered by e-mail prior to the service (no open mic).
- Coffee fellowship and all food service will be suspended for the foreseeable future.

Sunday morning

- All persons entering the building should wear masks while present and maintain a 6 ft distance from others.
- If possible, sanitizer will be placed in the coatroom, on the table with the bulletins, near the sanctuary entrance and at as many locations as possible.
- After entering the building and sanitizing their hands, the sanctuary doors will be latched open and lights will be turned on by the first entrant.
- A greeter will be stationed at the patio door to welcome folks and dispense hand sanitizer upon entry. The greeter will provide instructions as appropriate.
- Individuals using the elevator will be asked (verbally and via signage) to use an object other than fingers (pen, pencil eraser) to push buttons.
- Bulletins will be available for "self-serve" pick up (not distributed).
- Persons should space themselves > 6 ft apart in the pews unless sitting by members of their own households.
- Candles will not be used or will be lighted ahead of time using a lighter that is sanitized after use.

- Worship leaders will process to and recess from the chancel using the side aisles.
- Worship leaders may remove their masks during the service to allow clear communication but must replace them at the conclusion of the service.
- Passing the Peace will include touchless gestures.
- Offering plates will be placed at the rear of the sanctuary for touchless deposit of offerings after the service.
- Pastor Amy will continue to greet worshippers following the service wearing a mask and using appropriate precautions. If the weather permits, perhaps this could occur on the ramp outside the front door.

Communion

- Communion will be suspended for May 3.
- Communion will be celebrated on Pentecost Sunday, May 31.
- Prepackaged elements will be distributed into 4 juice trays by a masked individual with sanitized hands.
- Congregants will be instructed to not touch trays and to wear masks while elements are distributed.
- Elders assigned to serve communion will wear masks and have their hands sanitized by the Pastor immediately before receiving the elements for distribution.
- All should remove their masks to commune and then replace them immediately.
- Congregants will be requested to take their own used cups to trashcans that will be stationed by the doors.
- Communionware will be washed thoroughly following the service.

After worship

- Hand sanitizer should be used before and after removing offerings and blue sheets from plates.
- If possible, the person responsible for lock-up should wipe elevator buttons, door latches and handles and railings with disinfecting wipes.

Other considerations

- The above plan can probably appropriately accommodate 50-75 worshippers in the sanctuary.
- We will also prepare to stream to the fellowship hall for overflow.
- We will continue to provide an online worship experience to those who need to stay at home.