

**MINUTES OF THE STATED MEETING OF THE PRESBYTERY OF THE MIAMI VALLEY**

Saturday, November 10, 2018

Central Presbyterian Church, Dayton (Moraine), Ohio

**Approved at stated meeting February 9, 2019**

The meeting was convened with prayer at 9:00 a.m. on Saturday, November 10, 2018, by Teaching Elder Kelley Wehmeyer Shin, Moderator, at the Central Presbyterian Church, Dayton (Moraine), Ohio.

## LEGEND:

P – Present    E – Excused    Blank – Absent    *Italics* – attendance recorded in more than one category

**OFFICERS OF THE PRESBYTERY OF THE MIAMI VALLEY**

<i>Teaching Elder Kelley Wehmeyer Shin</i> , Moderator	P
<i>Ruling Elder Bruce Saunders</i> , Vice Moderator	P
<i>Ruling Elder Cheryl (Gidget) Collins</i> , Leadership Council Chair	P
<i>Ruling Elder Larry Hollar</i> , Stated Clerk	P
<i>Ruling Elder Kathleen Sewer</i> , Recording Clerk	P

**TEACHING ELDERS ON ACTIVE ROLL**

Adams, Garth	P	Haddox, Clifford	P	McCormick, Dwight	E
Allen, Todd	E	Haddox, Emily	P	Murphy, Kevin	P
Avotri, Solomon		Hamilton, Susan	P	Neely, John	P
Bain, Marciana		Helling, Michael	E	Pelaez-Diaz, Francisco	
Baker, Jeri		Hernandez, David		Ramsey, Tom	
Baker, Richard		Hess, Lisa	E	Rupnik, Frank	
Bartel, Lawrence	P	Hinds, Kathryn Blocher	P	Schenck, Angela	P
Beres, Benjamin	P	Hodgkins, Nancy	P	Shin, Kelley Wehmeyer	P
Birdsong, Nancy	P	Ingram, Steven	P	Soards, Marion	
Brakemeyer, Randall	P	Isaacs, Michael	P	Sparks-Franklin, Sarah	P
Brown, Beau	P	Kukuk, Terry	P	Tidwell, Melissa	P
Burslem, Kathleen		Lawler, Kevin	P	Weaver, Denise	P
Cassedy, Karen	P	Lawrence, Ronald		Wiley, Shelley	P
Circelli, Diana	P	Lee, Sang Un	P	Worthen, Merritt	P
Dardaganian, Brad	P	Lewis, John	P	Young, Darryll	
Dennis, Ted	P	Linville, Deborah	P	Ziegler, Diane	P
Dozeman, Thomas		Maguire, Brian	P		
Garrigan, Carmen		Martin, Christopher			

**TEMPORARY MINISTER MEMBERS FROM OTHER DENOMINATIONS**

Gockel, Stan	P
Miller, Herbert	E
Schumm, Steve	P
Williamson, Julia	P
Whitt, Joe	

**HONORABLY RETIRED TEACHING ELDERS** (Excused unless attendance indicated)

Amidon, C. Forrest		Fulton, Robert		McNulty, Edward	P
Barr, Judith Dunlap	P	Gerhart, Andrew		Meyers, JoAnne	
Battin, Barbara		Girbert, David A.		Niece, Linda	P
Brown, Edward		Godfrey, Norman		Nowak, Jackie	P
Conn, Arbuth		Graham, James		Philips, William	
Creager, Ronald		Hinds, Joe. M III		Phleger, Terry	
Davis-Dudding, Kay		Hookey, Joseph R.		Righter, Richard L.	
Edmonds, Cheryl		Horrigan, Kevin		Schechter, Richard	
Edmonds, Hart		Howard, Kenneth		Sheldon, Jocelyn J.	
Edwards, Robert L.		Kester, Gordon L.		Smith, Robert B., Jr.	
Evans, Michael		Kim, Soo Kwang		Sparks, W. Franklin	
Fleming, David L.	P	Kingsbury, Edwin		Stewart, Donald M.	
Foubert, David		McConnel, George H.	P	Stewart, Raymond	P

Swaim, Gerald G.  
Thompson, Glenn E.  
Thornton, Jesse

Wade, Robert P  
Wall, Evan  
Walthour, William  
Warren, Patrick

Williams, Russell D.  
Yanney, William  
Zuercher, John

### ROLL OF CHURCHES (RULING ELDERS PRESENT)

BELLBROOK		3 - Kuker, Ron	P	OXFORD	
1 - Aldrich, Ray	P	DAYTON: SUGAR CREEK		1 - Cross, Danny	P
2 - Seiler, Sue	P	1 -		2 -	
BELLE CENTER		DAYTON: TRINITY		PIQUA: GOOD SHEPHERD	
1 -		1 - Blackmon, M.J.	P	1 - Kerns, Sandra	P
BELLEFONTAINE		2 -		PIQUA: WESTMINSTER	
1 -		DAYTON: WESTMINSTER		1 - Gillespie, Audrey	P
BLUE BALL		1 - Knechel, Bob	P	REILY	
1 - Donaldson, Donna	P	2 - Lachman, Amy	P	1 -	
BRADFORD		3 -		RUSHSYLVANIA	
1 - Buker, Mike (CRE)	P	EATON: FIRST		1 -	
2 -		1 -		SEVEN MILE	
CLIFTON		FAIRBORN: FIRST		1 - Ault, Lee (CRE)	
1 -		1 - Seewer, Michael	P	2 -	
COLLINSVILLE		FARMERSVILLE: SLIFERS		SIDNEY: FIRST	
1 - Gabbard, M. (CRE)		1 -		1 -	
2 -		HAMILTON: THE P. C.		SPRINGBORO: COVENANT	
COVINGTON		1 - Eyer, Greg	P	1 - Ritzinger, John	P
1 - Schultz, Ron	P	2 -		SPRINGFIELD: COVENANT	
2 - Watson, Virginia	P	HAMILTON: WESTWOOD		1 -	
DAYTON: BATH		1 -		SPRINGFIELD: NORTHMINSTER	
1 - Drake, Verna	P	HUBER HEIGHTS: FAITH		1 - Shroyer, Lois	P
DAYTON: CENTRAL		1 - Hall, Jo	P	TROY: FIRST	
1 - Reems, Paula	P	HUNTSVILLE		1 - Mauntler, Marge	P
DAYTON: COLLEGE HILL		1 -		2 -	
1 -		JAMESTOWN		URBANA: FIRST	
DAYTON: CORINTH		1 -		1 -	
1 - Hamilton, Kim	P	MIDDLETOWN: FIRST		WEST LIBERTY	
DAYTON: FAIRMONT		1 -		1 -	
1 - Miles, Kerri	P	MIDDLETOWN: ST. LUKE		WILMINGTON	
2 -		1 -		1 - Gillette, James	P
DAYTON: IMMANUEL KOREAN		MONROE		XENIA: MEMORIAL UNITED	
1 -		1 -		1 - Strickler, Kathleen	P
DAYTON: MEMORIAL		NEW CARLISLE: HONEY CREEK		XENIA: WESTMINSTER	
1 -		1 - Cotterman, Amy	P	1 - Fevang, Cyndi	P
DAYTON: SOUTHMINSTER		NEW PARIS		YELLOW SPRINGS: FIRST	
1 - Lawson, George	P	1 -		1 - Triplett, Mike	P
2 - Leatherburg, J.	P				

### RULING ELDER MEMBERS OF PRESBYTERY

Courtney, Donna (LC)	P	Niece, Don (LC)	P	Hollar, Larry (SC)	P
Collins, Gidget (LC)	P	Saunders, Bruce (ViceMod)	P	Morgan, Marge (COM)	P
Mauntler, John (LC)	E	Shoemaker, Matt (LC)	P		
Mauntler, Marge (CPM)	P	Welborn, Diane (LC)			

**CORRESPONDING MEMBERS** (not otherwise registered): Teaching Elder Brad Sheppard (Cincinnati); Teaching Elder Lynn Bova (Maumee Valley); Ruling Elder Kathleen Seewer (Recording Clerk); Ruling Elder Julie Preisser (former moderator).

**INQUIRERS AND CANDIDATES** (not otherwise registered): None

**STAFF MEMBERS OF PRESBYTERY** (not otherwise registered): Tom Oxley, Don Nowak

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*Gathering of God's People*

**WELCOMING MUSIC**  
Organist

Tom Guth, Central Presbyterian

**CONVENING PRAYER**

Teaching Elder Kelley Wehmeyer Shin, Moderator

**OPENING HYMN**

*"When Morning Gilds the Sky"*

**SPEAKING TOGETHER THE PRESBYTERY COVENANT**

- To remind ourselves of what binds us together as a presbytery, the entire body spoke words from our Presbytery Covenant, including the mission statement.

**HOSPITALITY REPORT**

- The Central Presbyterian Church welcomed presbyters, and the presbytery expressed gratitude for Central's gracious hosting. The Hunger Offering taken at registration today supports Operation Share Christmas, and the new "Mission at Every Meeting" initiative, under which presbyters bring tangible goods to support the host church's mission, today helps the West Carrollton Food Pantry.
- Guests and first time Ruling Elders were welcomed and invited forward.
- **New pastors in our midst:** Ruling Elder Marge Morgan introduced and offered a prayer for Teaching Elder Lynette Bova (interim at Belle Center) and Teaching Elder Kevin Murphy (interim at Xenia: Memorial).
- Following passing of the peace, the presbytery sang "Blest Be the Tie that Binds" in welcome to our new pastoral colleagues and all those newly in our midst.

**REPORT OF THE STATED CLERK – Ruling Elder Larry Hollar**

**Preliminary Business**

- A quorum was declared and on motion/second, the presbytery approved forming the roll by signatures obtained during registration showing an attendance of forty (40) teaching elders, three (3) minister member from other denominations, thirty (30) ruling elder commissioners (representing twenty-five (25) churches), and seven (7) ruling elder members of presbytery: eighty (80) voting members. Also present and not otherwise registered were four (4) corresponding members, ten (10) visitors, and two (2) staff members of the presbytery. Including duplicate categories, total registered attendance of ninety-six (96). A motion to accept excuses from five Teaching Elders was adopted. A motion to seat as corresponding members Teaching Elders Brad Sheppard (Cincinnati) and Lynn Bova (Maumee Valley) was adopted. Other corresponding members were seated by presbytery rule.
- On motion/second, the revised docket as distributed in the supplemental packet was adopted.

**Correspondence (September 11, 2018 to November 9, 2018) and other information matters:**

- **Correspondence:** Delinquency reports received; news received from Board of Pensions of decision eliminating vacancy dues, effective January 1, 2019.
- **Investigating Committee for Disciplinary Case 2018-01**—The Investigating Committee formed under D-10.0201 of the Book of Order and the rules of this presbytery continues to inquire into allegations of an offense filed against a member of this presbytery under D-10.0101 (Disciplinary Case 2018-01).
- **Session Minutes Review** -- The Clerk noted the current status of each church's 2017 (and earlier) session records review, and his hopes that the books of remaining unreviewed churches will be reviewed prior to year-end.
- **Key upcoming dates** -- The Clerk noted key upcoming dates for Clerks of Session and others, including completing the Clerk's Annual Questionnaire, annual church statistical reporting, and application deadlines for the Young Adult Volunteer program, and other exciting youth events. The Clerk also urged that presbyters share information in their churches to welcome attendance at all 2019 stated presbytery meetings.
- **General Assembly Proposed Book of Order Amendments** -- The Clerk orally outlined each of the 10 proposed amendments to the Book of Order. The presbytery will vote on all

those amendments at the February 2019 stated meeting. He pointed out where the amendments and helpful discussion of them are found online.

- o Teaching Elder membership changes since last stated meeting:
  - a. Gains: **Kevin Murphy** (from Cincinnati)
  - b. Losses: **None**
  - c. In transition: **Lynette Bova** (from Maumee Valley); **Marcel van Bulck** (from Muskingum Valley)

#### **Treasurer's Report Summaries**

- o Year to Date Treasurer's Report and Balance Sheet through October 2018 distributed. YTD Receipts for General: \$316,615; YTD Disbursements for General: \$320,467; Difference: (\$3,852). YTD Pass-Through Income and Expense: \$139,226. Total Liabilities and Fund Balance: \$1,480,988.

#### **LEADERSHIP COUNCIL, PART I – Ruling Elder Gidget Collins, chair**

**Consent Agenda:** The Consent Agenda below was presented. No items were requested to be pulled from the agenda, and by unanimous consent the following actions were approved:

From the Stated Clerk:

- o **Presbytery Meeting Minutes:** Approve the minutes of the stated meeting of September 11, 2018.
- o **Minutes of Administrative Commission:** Approve the minutes of the following Administrative Commission and thank the AC members for their participation--
  - o To install Teaching Elder Kelley Wehmeyer Shin as associate pastor of the Dayton: Fairmont Church, September 30, 2018 (Appendix A);

From the Leadership Council and Presbytery Trustees:

- o **Ratification of Council Action on Use of Reserve Funds:** Ratify the Leadership Council's October 11, 2018 approval to use an additional \$20,000 in presbytery reserves, beyond amounts already approved in the 2018 presbytery budget, to cover shortfalls in available funds to pay for presbytery 2018 expenses. The shortfalls primarily arise from delays in church Connectional Support contributions.  
*Rationale: The 2018 presbytery budget currently assumes use of \$77,784 in presbytery reserves to cover the year's normal operating expenses as well as certain unanticipated expenses that arose during the year. While we still expect that amount to cover those expenses by the end of the year assuming other revenues continue to come in, as the year progresses there are times when additional reserve funds may be required to cover cash needs. Those times include when churches have not yet paid their proportional share of presbytery Connectional Support payments. To prevent any questions from arising about this temporary use of additional reserve funds, the Trustees recommended and Council approved on October 11 authorizing up to \$20,000 in drawdowns beyond budgeted amounts as necessary to cover expenses that arise during the year.*

**MODERATOR'S REPORT** – The Moderator expressed gratitude for her installation as associate pastor at Fairmont, and invited presbyters to attend the service of ordination for Candidate Anne Fyffe on November 18 at Southminster Church, if the way be clear pending Greater Atlanta Presbytery's final approval. The Moderator also reported on recent actions, including the presbytery standing with local Jewish congregations following the killings at Tree of Life synagogue in Pittsburgh, PA. She expressed willingness to visiting PMV churches that may wish to hear from the Moderator.

#### **COMMITTEE ON NOMINATIONS** – Teaching Elder Steven Ingram, chair (*legend: TE= Teaching Elder; RE= Ruling Elder*)

The Committee nominated the following names to serve as presbytery officers and as chairs and members of Presbytery committees. Additional nominees from the floor were solicited, and none appearing, nominations were declared closed and, **by voice vote, the presbytery elected the following people:**

- o **Class of 2021 (Three-year term)**

**Stated Clerk** RE Larry Hollar (Dayton: College Hill Community)

- **Committee on Ministry**  
**Class of 2021** RE Rob Storm (Springfield: Covenant)

The chair noted with gratitude those who agree to serve on committees.

**INSTALLATION OF STATED CLERK** – Moderator Kelley Shin installed the newly-reelected Stated Clerk, Ruling Elder Larry Hollar, with constitutional questions and prayer.

**EXECUTIVE PRESBYTER’S REPORT**—Teaching Elder Terry Kukuk, Executive Presbyter, reflected on her recent work with pastors and sessions, encouraging new ways to imagine “being church.” Among her priorities is helping to identify gifts among our church members and providing training to encourage and enhance those skills, including revitalized programs for capacitating Ruling Elders.

**LEADERSHIP COUNCIL, PART II** – Ruling Elder Gidget Collins, chair**Reports for Action:**

- **Approval of 2019 Presbytery Budget:** Council presented the proposed 2019 budget (Appendix B), which was revised from an earlier-circulated version, as well as explanatory comments on the revised budget (Appendix C). Following the Executive Presbyter’s and Ruling Elder Don Niece’s brief background presentation and opportunity for questions and discussion, **the presbytery approved the revised budget by voice vote.** Churches were advised that the expectations for payments in 2019 are ***\$36.00 per active member for Connectional Support; \$8.95 per active member for General Assembly per capita; and \$3.25 per active member for Synod per capita.*** All of these amounts are based on active member numbers that each church reported as of year-end 2017.
- **Approval of Executive Presbyter Terms of Call for 2019:** By approving this budget, the presbytery was deemed to have approved the following terms of call for Teaching Elder Terry Kukuk as Executive Presbyter for 2019, and the Stated Clerk was instructed to include these terms in the official minutes:
  - **Effective Salary \$75,164.70 (including cash salary of \$51,664.70; housing allowance of \$18,000; medical expense reimbursement including dental and vision supplement of \$5,500)**
  - **Full Board of Pension dues: \$27,810.93**
  - **SECA up to 50%: \$5,750.10**
  - **Professional Expense Reimbursement: \$9,000**
  - **Continuing Education Expense Reimbursement: \$3,000**
- **Hymn Focus for November** – Presbytery sang the hymn “Let All Things Now Living,” and in small groups discussed questions associated with the hymn. Churches are encouraged to use the monthly hymn focus at meetings, retreats, during worship, and on other occasions.
- **Synod of the Covenant Report** – The presbytery received an oral report from Synod Teaching Elder Commissioner Diane Ziegler concerning the November 2018 Synod Assembly, in which she expressed strong hope for continuing and improved relationships between presbyteries and synod in the future. She mentioned a major current synod focus on Christian-Muslim relations. Synod Ruling Elder Commissioner Marvella Lambright submitted a written report on the same assembly (Appendix D).

**Reports for Information:**

- **Proposed Bylaws amendment to change Tuesday stated meeting start times to 3:00 pm** – A proposed presbytery Bylaws amendment was presented for first reading under Section 8.01 of the Bylaws, to amend Section 4.01 of the Bylaws to vest in Leadership Council responsibility to “establish and publicize annually the starting time for each Stated Meeting in the following year, and for good cause may modify such starting time for a particular meeting with appropriate notice at least 45 days prior to that meeting.” Polling of presbyters at the May and September 2018 stated meetings showed overwhelming support for moving the starting time from the currently prescribed 4:00 p.m. to 3:00 p.m. The final vote on this proposed amendment will occur at the February 2019 stated meeting.

- **Connectional Support payments--** The total of each PMV church's 2018 Presbytery Connectional Support payments through October 2018 were made available. The Council chair expressed deep appreciation for the covenantal generosity of churches that contribute to our shared life through Connectional Support payments throughout the year. The payments for Connectional Support for 2018 are currently \$94,000 short of the year-end budgeted amount, so churches were encouraged to complete their payments and have them mailed by the final postmark date of December 31, 2018, to count toward 2018 expenses.
- **Visit from General Assembly Co-Moderator Cindy Kohlmann—**The chair also noted that the Co-Moderator of the 223rd General Assembly, Rev. Cindy Kohlmann, has agreed to preach at our presbytery's February 8, 2020 stated meeting and spend additional time in our presbytery around that time. Cindy was a pastor in this presbytery between 1999 and 2005.

**COMMITTEE ON MINISTRY** – Teaching Elder Marge Morgan, chair

**For Action:** On motion and following discussion, presbytery approved the following action by voice vote:

- **Recognition of the ministry of Commissioned Ruling Elder Lee Ault:** Chair Marge Morgan expressed appreciation on the presbytery's behalf for the years of service at the Seven Mile Church for Commissioned Ruling Elder Lee Ault, who retires as of December 31, 2018 and was not able to be present today. She then led the presbytery in prayer.
- **Report of the Sexual Misconduct Response Taskforce:** Co-chair Ruling Elder Alice McConnel offered an update on the results of the series of sexual misconduct prevention trainings for pastor, presbytery staff, and others during 2018, and plans for the Taskforce's future. It remains important for pastors and others to take care of themselves and observe important boundaries.
- **Approval of PMV Policy and Practice amendment regarding accountability for participation in Sexual Misconduct Prevention Training:** Presbytery approved a policy amendment offering a theological reason for requiring the training, confirming the requirements for who needs to take the training, clarifying the process for granting waivers, and describing the consequences for noncompliance. The approved amendment and its rationale are Appendix E.
- **Approval of COM Policy and Practice amendment to grant authority to the Committee on Ministry to authorize and train ruling elders to administer the Lord's Supper in the event of the absence of pastors (G-3.0301b, W-3.0410):** Presbytery approved a policy applicable to specific situations when a pastor is not present in a church's life and Ruling Elders in that church may receive training to administer the Lord's Supper, as provided in the Book of Order. The amendment, which is Appendix F, delegates to COM the presbytery's role to authorize and train Ruling Elders.

**For Information:**

On motion, the Committee completed the following actions on behalf of the presbytery on the dates indicated at the end of each action:

- **Pulpit Supply list—**Authorized the names of Teaching Elder Jacqueline Nowak (HR) and Teaching Elder Merritt Worthen to be placed on the pulpit supply list. (COM, Sept. 25) Removed the name of Teaching Elder Cheryl Edmonds from the pulpit supply list, at her request. (COM, Oct. 30)
- **Rushsylvania: First United—**Appointed Teaching Elder Ben Beres as moderator of the session, replacing Teaching Elder Ray Stewart, effective immediately. (COM, Sept. 25)
- **Xenia: Memorial—**
  - Approved the action of the session of the Xenia: Memorial church to employ Teaching Elder Kevin Murphy, a minister member of the Presbytery of Cincinnati, as full-time Interim Pastor and moderator of session for one year, from October 15, 2018 to October 14, 2019, at the following terms: Total Effective Salary (including cash salary, housing, deferred income and dental supplement) – \$66,650; full Board of Pension dues; SECA up to 50%; Travel reimbursement (including Auto at IRS rate) – \$1,500; Continuing Education reimbursement – \$1,200; Professional Expense reimbursement - \$800; Vacation—4 weeks, including 4 Sundays; Continuing Education Time—2 weeks, including 2 Sundays. These terms meet 2018 presbytery requirements.

- Approved the request to transfer the membership of TE Kevin Murphy from the Presbytery of Cincinnati effective October 15, 2018, and upon completion enter him on the rolls of this presbytery;
- Approved the expectation of the session that the call process will be undertaken and an installed pastor sought for the current pastoral opening at Xenia: Memorial. (COM, Sept. 25)
- **Belle Center: United—**
  - Approved the action of the session of the Belle Center church to employ Teaching Elder Lynette Bova, a minister member of the Maumee Valley Presbytery, as full-time Interim Pastor and moderator of session for one year, from November 1, 2018 to October 31, 2019, at the following terms:  
Total Effective Salary \$56,000 (including cash salary, manse allowance and additional housing expenses, SECA above 50%, and deferred income); full Board of Pension dues; Travel reimbursement (auto at IRS rate) \$5,500; Continuing Education reimbursement \$1,202; Professional expense reimbursement \$1,200; Moving costs up to \$1,000; Vacation—4 weeks, including 4 Sundays; Continuing Education Time—2 weeks, including 2 Sundays; Service to the Church—1 week (including 1 Sunday); Sabbath & Family Care Time—2 days per week, as scheduled with session. These terms meet 2018-19 presbytery requirements.
  - Approved the request to transfer the membership of TE Lynette Bova from the Presbytery of Maumee Valley to the Presbytery of the Miami Valley effective November 1, and upon completion enter her on the rolls of this presbytery. (COM, Sept. 25; terms revised Oct. 30)
- **Dayton: Trinity—**Approved the agreement of the session of Dayton: Trinity with Rev. Joe Whitt, a former United Church of Christ pastor, for temporary supply pastor responsibilities (not to include presiding at the Sacraments or moderating the session) to begin immediately through December 31, 2018, contingent on:
  - a successful COM interview with Rev. Whitt, and
  - his successful reaccreditation with the United Church of Christ, following which he will also be permitted to administer the Sacraments.
  - Contract terms are: \$100 per Sunday for worship leadership (preaching and (when authorized) administering the Sacraments); pastoral care visitation \$27/hour; other services \$27/hour; mileage reimbursement at IRS rates. (COM, Sept. 25)
- **Oxford—**
  - Authorized the session of the Oxford Presbyterian Church to call a congregational meeting for the purpose of acting on the report of the Associate Pastor Nominating Committee to propose the election of Teaching Elder Marcel van Bulck as full-time Associate Pastor, and to approve the terms of call as follows: Total Effective Salary (including cash salary, housing, dental supplement, and deferred income) – \$54,445; full Board of Pensions dues; Moving costs up to \$9,000; Travel reimbursement (including Auto at IRS rate) -- \$1,250; Continuing Education reimbursement – \$1,250; Professional Expense reimbursement - \$1,250; Repayable mortgage loan assistance up to \$88,500; Vacation—22 workdays, including 5 Sundays; Continuing Education Time—10 workdays, including 2 Sundays. These terms meet 2018 presbytery requirements. Expected start date is November 27, 2018.
  - Pending approval by the congregation in (a) above, authorized the Stated Clerk to request the transfer of membership of TE van Bulck from Muskingum Valley Presbytery. (COM, Sept. 25)
- **Southminster--**Approved the Ministry Information Form for the Associate Pastor position at Dayton: Southminster, with comments. (COM, Sept. 25)
- **Pulpit Supply List additions and deletions process—**Clarified the following rules for placement and removal of names on the pulpit supply list:
  - a. Any Teaching Elder member of the presbytery in the status of Honorably Retired, validated ministry outside the church, or member-at-large, may request that his/her name be placed on the pulpit supply list, and it will be done with the approval of the Executive Presbyter or Committee on Ministry chair.
  - b. Any Ruling Elder or other member of a church within the bounds of the Presbytery of the Miami Valley; any Teaching Elder member of another presbytery; or other person who requests placement on the pulpit supply list may have his/her name placed on that list if the request is reviewed and approved by the Committee on Ministry.

- c. Any person requesting that his/her name be placed on the pulpit supply list under (a) or (b) above must comply with the applicable requirements for attendance at sexual misconduct prevention training in accordance with Sec. 6.04 of the PMV Policy and Practice.
- d. Once a person's name is placed on the pulpit supply list, that person may subsequently request that his/her name be removed from the list with notice to the COM chair.
- e. At least annually, the Committee on Ministry will review the pulpit supply list and confirm that those whose names are on the list (1) wish to continue in that capacity for the following year and (2) are approved to do so. (COM, Oct. 30)
- o **Dayton: Bath**--Reappointed Teaching Elder Emily Haddox as part-time (19 hours per week) Stated Supply pastor for one year, January 1, 2019 through December 31, 2019, at the following terms, and appointed her moderator of the session: Total Effective Salary (including cash salary, medical supplement reimbursement, and deferred income) – \$40,825.14; Professional expense reimbursement \$500; Continuing Education reimbursement – \$1,202; Travel reimbursement (including auto @ IRS rate) – 1,000; Vacation—4 weeks, including 4 Sundays; Continuing Education Time—2 weeks, including 2 Sundays, cumulative to 6 weeks. These terms meet 2019 presbytery requirements. (COM, Oct. 30)
- o **Session moderator for Seven Mile: United**—Authorized the COM chair to appoint a moderator of the session for the Seven Mile: United Church, effective January 1, 2019, following the retirement of Commissioned Ruling Elder Lee Ault as pastor. (COM, Oct. 30)
- o **Administrative Commission to Ordain Candidate Anne Fyffe**—Following the request of the Presbytery of Greater Atlanta that Candidate Anne Fyffe be ordained in this presbytery (a request that the PMV Committee on Ministry approved in July 2018), such ordination conditioned on the successful introduction and final vote for reception of Candidate Fyffe in the Presbytery of Greater Atlanta on November 10, 2018, the PMV Committee on Ministry—
  - o Approved the following as members of the Administrative Commission to ordain Candidate Anne Fyffe at the Dayton: Southminster Church on Sunday, November 18, at 2:00 p.m., if the way be clear: Teaching Elders Kelley Shin (moderator), Nancy Birdsong and Sue Hamilton: and Ruling Elders Linda Downs (Dayton: Southminster), John Ey (Dayton: Westminster), and Gidget Collins (Dayton: Bath); and
  - o Approved the celebration of the Lord's Supper at the November 18 ordination service, should it be included in the liturgy. (COM, Oct. 30)
- o **Policy on consequences of failure to attend sexual misconduct prevention training**—Approved the policy, following discussion, as an amendment to the PMV Policy and Practice Manual, and requested that the presbytery approve the policy at the November 10 stated presbytery meeting. (COM, Oct. 30)
- o **Training Ruling Elders to Administer the Lord's Supper**—Approved the document entitled "Training of Ruling Elders to Administer the Lord's Supper," and requested that the presbytery grant authority to the Committee on Ministry to authorize and train ruling elders to administer the Lord's Supper in the event of the absence of pastors (G-3.0301b, W.3.0410), by amending the COM Policy and Practice. (COM, Oct. 30)
- o **COM role in PMV Commissioned Ruling Elder (CRE) Program**—Agreed to the COM role in commissioning CREs contained in the "Presbytery of the Miami Valley Commissioned Ruling Elder Program" document approved by the Committee on Preparation for Ministry on Oct. 18. (COM, Oct. 30)
- o **Validated Ministries**—Approved on behalf of the presbytery for 2019 the validated ministry beyond the jurisdiction of the church, in accordance with G-2.0503a, for the following, and authorized these teaching elders to celebrate the Lord's Supper (COM, Sept. 25 and Oct. 30):
  - o **Kathleen Burslem**, Palliative Medicine Chaplain at OhioHealth: Grant Medical Center
  - o **Susan Hamilton**, Pastoral Affiliate for Congregational Care at Dayton: Westminster Presbyterian Church
  - o **Lisa Hess**, Professor of Practical Theology at United Theological Seminary, Dayton, Ohio
  - o **Garth Adams**, Chaplain, Kettering Health Network
  - o **Solomon Avotri**, Professor of Biblical Studies, Payne Theological Seminary
  - o **Marion Soards**, Professor of New Testament Studies, Louisville Presbyterian Theological Seminary, Louisville, Kentucky



- **Members-at-Large**-- Approved on behalf of the presbytery for 2019 the status of members-at-large, in accordance with G-2.0503b, for the following (COM, Sept. 25 and Oct. 30):
  - **Marciana Bain**
  - **David Hernandez**
  - **Ronald Lawrence**
  - **Merritt Worthen**

**COMMITTEE ON PREPARATION FOR MINISTRY – Ruling Elder Marge Mauntler, chair**

**For information:**

- **Inquirer Deanna Roberts**—The Committee met with Deanna and provided advice and counsel for her continuing preparation. (CPM, Sept. 20)
- **Ordination Examination Readers**--RE Michael Seewer (Fairborn: First), TE Cliff Haddox and TE Michael Isaacs were elected as ordination examination readers for 2018-2019. Cliff will read in the winter and Michael will read in the spring. TE Brad Dardaganian and RE Marge Mauntler (Troy: First) were elected as alternates. (CPM, Oct. 18)
- **Inquirer Process Policy**--Approved a policy clarification that an Inquirer will be expected to complete the Psychological evaluation before becoming a Candidate, and that the Committee strongly prefers that the evaluation be done through Midwest Ministry Development in Columbus, with the cost being divided among the presbytery, the Inquirer, and the Inquirer's home church. (CPM, Oct. 18)
- **Commissioned Ruling Elder Program**—
  - Approved a document entitled “Presbytery of the Miami Valley Commissioned Ruling Elder Program” under the authority of the CPM Policy and Practice, Sec. 1.02(2) (CPM, Oct. 18);
  - Following an application and interview, received RE Cheryl (Gidget) Collins (Dayton: Bath) into the Presbytery’s Commissioned Ruling Elder Program. (CPM, Oct. 18)

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**The Service of Installation of Teaching Elder Terry Kukuk  
as Executive Presbyter of the Presbytery of the Miami Valley**

**CALL TO WORSHIP** Teaching Elder Brad Sheppard

**HYMN** “I Sing the Mighty Power of God”

**PRAYER OF CONFESSION AND ASSURANCE OF PARDON** Teaching Elder Brad Sheppard

**MUSIC** “If With All Your Hearts,” from Mendelssohn’s “Elijah” Bob Westfall, tenor

**PRAYER FOR ILLUMINATION** Teaching Elder Garth Adams

**SCRIPTURE** Ecclesiastes 4:9-12; Mark 10:35-45

**SERMON** “The Executive Pastor!”  
Teaching Elder Garth Adams

**CONFESSION OF FAITH** The Apostles’ Creed

**THE INSTALLATION**

**A LITANY OF GIFTS** Teaching Elder Sang Un Lee; Jessica Jenkins; Ruling Elder Larry Hollar, Stated Clerk

**STATEMENT ON THE MINISTRY OF THE CHURCH** Ruling Elder Bruce Saunders, Vice Moderator

November 10, 2018

Presbytery of the Miami Valley

**CONSTITUTIONAL QUESTIONS TO THE EXECUTIVE PRESBYTER ELECT**

Teaching Elder Kelley Shin, Moderator

**QUESTIONS TO THE PRESBYTERY**

Ruling Elder Gidget Collins, Chair of Leadership Council

**PRAYER OF INSTALLATION**

Ruling Elder Gidget Collins

**DECLARATION OF INSTALLATION**

Teaching Elder Kelley Shin

**CHARGE TO THE EXECUTIVE PRESBYTER**  
Bova

Teaching Elder Lynette

**CHARGE TO THE PRESBYTERY**

Members of the Executive Presbyter Search Committee  
(Teaching Elder Diane Ziegler, Jessica Jenkins, Ruling Elder Cyndi Adams,  
Teaching Elder Michael Isaacs, Teaching Elder Sarah Sparks-Franklin)

**HYMN OF PREPARATION**

*"I Come with Joy"*

**CELEBRATION OF THE SACRAMENT OF THE LORD'S SUPPER**

Teaching Elder Terry Kukuk, Presiding

**PRAYER AFTER COMMUNION**

**BENEDICTION**

Teaching Elder Terry Kukuk

**CLOSING HYMN**

*"We All Are One in Mission"*

**TABLE BLESSING FOR LUNCH, WHICH WE SHARE AS A COVENANT COMMUNITY**

**ADJOURNMENT WITH CLOSING PRAYER**

The meeting was adjourned with prayer by Moderator Kelley Wehmeyer Shin at 12:20 pm.

**POSTLUDE**

Tom Guth

The next Stated Meeting of the Presbytery of the Miami Valley will be held on Saturday, February 9, 2019, at 9:00 a.m., at Southminster Presbyterian Church, 7001 Far Hills Avenue, Dayton (Centerville), Ohio 45459.

Attest:

Larry Hollar, Stated Clerk

**APPENDICES:**

- A. Minutes of the Administrative Commission to Install TE Kelley Shin as associate pastor, Dayton: Fairmont Presbyterian Church, September 30, 2018
- B. Approved 2019 Presbytery Budget
- C. Explanatory Comments on the Approved Budget
- D. Report of Synod Ruling Elder Commissioner Marvella Lambright on the November 2018 Synod Assembly
- E. Approved PMV Policy and Practice amendment regarding accountability for participation in Sexual Misconduct Prevention Training
- F. Approved COM Policy and Practice amendment to grant authority to the Committee on Ministry to authorize and train ruling elders to administer the Lord's Supper in the event of the absence of pastors