

## **Consent Agenda Updated**

**February 12, 2022**

The consent agenda consists of items deemed essentially non-controversial that the presbytery will vote on as a package without debate or amendment, unless any presbyter requests, at the time the consent agenda is on the floor for approval, to have a particular item pulled from the consent agenda. In that case, that particular item is considered separately at a different place in the meeting docket, and the vote may proceed immediately on the remaining items in the consent agenda that have not been pulled.

The consent agenda exists to help move along the flow of more routine business to allow time for in-depth consideration of other items. However, the consent agenda is never a vehicle to prevent discussion and votes on items that presbyters believe should receive more extensive review, and therefore request be pulled from this agenda. There may be additional items added to the consent agenda in the supplemental packet.

**ON MOTION:** To approve this meeting's Consent Agenda consisting of the action items below, the specifics of which are on the designated pages of this packet's materials:

### ***Stated Clerk***

#### **Approve the action of the Stated Clerk:**

1. **Minutes** of the November 13, 2021 stated presbytery meeting as distributed, and that the Stated Clerk be authorized to make any technical and non-substantive corrections as needed. (A-3)
2. **Minutes** of the Administrative Commission to install MWS Ted Dennis as Pastor at Belle Center on Nov. 14, 2021. (A-4)

### ***Leadership Council:***

#### ***Approve the action of the Leadership Council***

No action required at this time.

#### **Receive the report of the Leadership Council:**

1. **Approved** having the PMV Trustees approve and finalize the sale of the Dayton Memorial Presbyterian Church property and building. (Property details will be provided in the minutes when the sale is completed.)

*This is provided for in our Trustees Policy and Practices Manual Section 1.03: Authority to Act as Presbytery: "2. Approving the sale or encumbrance of property owned by churches of the presbytery, with communication and counsel from, and consent of, the Leadership Council."*

2. **Approved** the Missional Lease with Sugar Creek Presbyterian Church for the Presbytery Offices.

3. **Approved** the recommendation of the task force to designate the Annette Brown fund to be used to support PMV's PYC. A written policy will be put into place soon and presented for approval.
4. **Approved** formally thanking Marge Morgan and Judith Barr for the gift of their time and energy to work on reorganizing, disposing of files and distributing items to the Presbytery Historical Society. The stated clerk has been asked to send a note.

***Committee on Ministry:***

***Approve the action of the Committee on Ministry***

1. Recommends approving the requests from Clifton and Yellow Springs for temporary waivers of Ruling Elders who would serve extended terms (under G-2.0404, not to exceed one year, and to be replaced as soon as feasible).  
(A-7&8)
2. **Recommends the following change to the Policy of the COM**  
**Section 1.22: Criminal Background Checks as follows:**

**Section 1.22: ~~Criminal~~ Comprehensive Background Checks**

All ministers of the Word and Sacrament seeking membership in the presbytery related to service in a validated ministry; all commissioned ruling elders beginning a pastoral relationship in the presbytery for the first time; all certified Christian educators beginning educator positions in the presbytery for the first time, shall undergo a ~~criminal~~ comprehensive background check which shall be conducted by an outside, independent organization specializing in ecclesiastical institutions.

This will also apply to all ministers of the Word and Sacrament, commissioned ruling elders and certified Christian educators, currently or formerly serving in the presbytery, who have not undergone a ~~criminal~~ comprehensive background check, but who are planning to serve in new positions within the presbytery.

~~Criminal~~ Comprehensive background check reports are considered extremely confidential are read only by the Executive Presbyter, unless there are specific and compelling reasons to share them with the subjects themselves or the chair of the Committee on Ministry. Such reasons shall pertain to information that might disqualify a person from serving or require clarification because of a specific concern raised in a report. The only information provided to sessions and search committees shall be whether or not the subject is "all clear."

Reports are resealed after reading, with the seal and dated signed by the Executive Presbyter and stored under lock for a period of one year from their receipt, after which they are destroyed. In no cases shall reports be shared with outside agencies, even at the request of the subjects.

**Rationale:** We have been doing comprehensive background checks that provides more information but still includes a criminal check and the policy should reflect this.

**Receive the report of the COM:**

1. **Approved** Marcy Bain’s Improv ministry for Clergy care be approved as a validated ministry.
2. **Authorized** the COM co-chairs to take any necessary urgent actions, in consultation with the Executive Presbyter, prior to the first COM meeting in January 2022, subject to the ratification of those actions by the COM at that first January meeting.
3. **Appointed** Sandy McConnel as moderator of session for Springfield, Covenant.
4. **Approved** the dissolution of the pastoral relationship between Springfield Covenant Presbyterian Church and MWS Darcy Metcalfe. A congregational meeting was held on Dec. 12. **Note:** Darcy had not yet been installed due to Covid. She will be placed on the Member-at-large list for this presbytery until such time as we receive a request for transfer.
5. **Approved** on behalf of the presbytery for 2021 the validated ministries beyond the jurisdiction of the church, in accordance with G-2.0503a, for the following, and authorize these ministers of the Word and Sacrament to celebrate the Lord’s Supper under Sec. 1.06(11) of the COM Policy and Practice: Garth Adams and Kathleen Burslem.
6. **Approved** on behalf of the presbytery for 2021 the status of member-at-large, in accordance with G-2.0503b, for the following: Ron Lawrence.
7. **Approved** Garth Adams to labor outside the bounds in Cincinnati Presbytery. Cincinnati has also approved this relationship.
8. **Approved** the Parish Associate relationship between MWS Mike Helling and MWS Arby Conn with the understanding that it will terminate when the Pastoral relationship is dissolved or at the request of the Parrish Associate or the discretion of the Session. A position description and this relationship has been approved by the Session at Jamestown Presbyterian Church.
9. **Directed** the stated clerk to request the transfer of HR MWS Don Sherman from Peace River Presbytery to this presbytery.
10. **Authorized** the DAPNC to request that Session call a congregational meeting for the purpose of electing a candidate, MWS Caitlyn Deyerle, chosen by the DAPNC and approved by COM to be elected to serve as designated associate pastor (3 years) and to agree to the terms of call.

• Annualized salary – paid biweekly	\$ 75,000
o Cash salary	\$45,000
o Housing allowance -	\$30,000
• Full medical, pension, disability, death and short-term disability coverage under the Board of Pensions (37%)	27,375
• Moving expenses (paid as a lump sum taxable bonus)	5,000

- \$75,000 Death Benefit Insurance (premiums for over 25K are taxable) (estimate) 600
- Other benefits:
  - o Paid vacation leave of four weeks
  - o Paid continuing education leave cumulative up to three weeks
- Reimbursement for ministry expenses:
  - o Travel expenses, auto at current IRS rate
  - o Continuing education (at the Presbytery minimum) 1,750
  - o Professional reimbursement allowance 500
- Other benefits consistent with Westminster’s other Associate Pastors:
  - o Dental insurance coverage for the employee and option to enroll other eligible family
  - o Enrollment option in an FSA Plan
  - o Enrollment option in the BOP’s Vision Eyewear Plan
  - o Free downtown parking in our lot, 24/7

11. Ratified the decision of the Co-moderators to appoint MWS Joe Hinds moderator at Piqua, Good Shepherd.
12. **Approved** the action of the session of the Urbana Presbyterian Church to renew the part-time Transitional Pastor appointment of MWS Kazy Hinds for the period of Jan. 1, 2022 to Dec. 31, 2022 at the following terms, and continue her appointment as moderator of the session:

Terms included here...

Cash Salary	\$38,497.92
Housing	\$ 8,080.00
Deferred Income	
Effective Salary	\$46,577.92
Other	
SECA	\$3563.21
Travel:	up to \$1000.00
Cont. Ed.	\$1750.00
Prof. Exp	up to \$1500.00
Est. BOP	\$17233.83
Total	\$71,624.96

Vacation:	4 weeks including 4 Sundays
Cont. Ed.:	2 weeks including 2 Sundays

13. **Approved** the action of the session of the Seven Mile United Presbyterian Church to renew the part-time (20 hours weekly) Covenant for Commissioned Ruling Elder Cheryl Collins for the period of Jan. 1, 2022 to Dec. 31, 2022, at the following terms, and continue with John Lewis as her mentor and her appointment as moderator of the session:

Cash Salary	\$29,000
Mileage	\$500
Continuing Education	\$1750.

Total Compensation           \$31250

Vacation – 4 weeks

Cont. Ed. – 2 weeks

14. **Approved** the action of the Session of Southminster Presbyterian church, Dayton to appoint MWS Steve Schumm as full-time stated supply associate pastor for the period of March 15, 2022 through March 14, 2023 at the following terms:

Cash Salary	\$61,000.00
Housing	
Deferred Income	
Effective Salary	\$61,000.00
Other	
SECA	\$4667.00
Auto (@ IRS rate)	up to \$1000
Cont. Ed.	up to \$1750.00
Prof. Exp	up to \$1500.00
Est. BOP	\$22,570.00
BWC	up to \$300
Total	\$92,787

Vacation:                   4 weeks including 4 Sundays

Cont. Ed.:                   2 weeks including 2 Sundays

15. **Approved** the action of the session of the Yellow Springs Presbyterian Church to renew the part-time (18 hours/week) Stated Supply Pastor appointment of MWS Daria Shaffnit for the period of Jan. 1, 2022 through Dec. 31, 2022 at the following terms, and continue her appointment as moderator of the session:

Cash Salary	\$12,120
Housing	\$12,120
Deferred Income	
Effective Salary	\$24,240
Other	
SECA	
Cont. Ed.	\$1750.00
Prof. Exp	
Auto (@IRS rate)	\$500

Vacation:                   4 weeks including 4 Sundays

Cont. Ed.:                   2 weeks including 2 Sundays

16. **Approved** the action of the session of the Trinity Presbyterian Church to renew the part-time Stated Supply Pastor appointment of MWS Joe Whitt for the period of Jan. 1, 2022 through Dec. 31, 2022 at the following terms:

Worship Leadership	\$200.00
(includes preaching and sacraments)	
Funeral Service	\$100.00
(to be paid by the family)	
Pastoral care visitation	\$27.00 per hour
All other services requested	\$27.00 per hour
Mileage to be documented and reimbursed at the prevailing IRS rate.	

17. **Approved** the action of the session of the Dayton: Sugar Creek Presbyterian Church to renew the appointment of MWS Amy Duiker as Stated Supply for the period of Jan. 1, 2022 to Dec. 31, 2022. This position is full time through the program year and part time (32 hours per week) during the months of June, July, and August. Sugar Creek Presbyterian Church’s salary schedule for 2022 will require 20 full time pay periods and 7 part time pay periods. The pastor will be paid on a level payment of total compensation divided by the 27 bi-weekly pay periods of the 2022 salary schedule at the following terms, and continue her appointment as moderator of the session. Terms are:

Cash Salary	\$29,412
Housing	\$ 28, 366
Deferred Income	
Effective Salary	\$57,778
Other	
SECA	
Cont. Ed.	\$1750.00
Prof. Exp inc. auto	up to \$3000
Est. BOP	\$21378
Total	

Vacation:	4 weeks including 4 Sundays
Cont. Ed.:	2 weeks including 2 Sundays

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

