

Consent Agenda Updated

September 13, 2022

The consent agenda consists of items deemed essentially non-controversial that the presbytery will vote on as a package without debate or amendment, unless any presbyter requests, at the time the consent agenda is on the floor for approval, to have a particular item pulled from the consent agenda. In that case, that item is considered separately at a different place in the meeting docket, and the vote may proceed immediately on the remaining items in the consent agenda that have not been pulled.

The consent agenda exists to help move along the flow of more routine business to allow time for in-depth consideration of other items. However, the consent agenda is never a vehicle to prevent discussion and votes on items that presbyters believe should receive more extensive review.

ON MOTION: To approve this meeting's Consent Agenda consisting of the action items below, the specifics of which are on the designated pages of this packet's materials:

Stated Clerk

Approve the following actions of the Stated Clerk:

1. **Minutes** of the May 10, 2022, stated presbytery meeting as distributed, and that the Stated Clerk be authorized to make any technical and non-substantive corrections as needed. (A-3)
2. **Minutes** from the Administrative Commission to install MWS Caitlin Deyerle as Designated Pastor at Dayton, Westminster Presbyterian Church on June 12, 2022. (A-4)
3. **Minutes** from the Administrative Commission to install MWS Annie Melick as Designated Pastor at Eaton Presbyterian Church on July 24, 2022. (A-5)
4. **Final Report** from the Administrative Commission to close Hamilton, Westwood. (A-6)

Leadership Council:

Approve the action of the Leadership Council

Receive the report of the Leadership Council:

1. **Approved** investing $\frac{3}{4}$ of the funds received from the sale of property and to put $\frac{1}{4}$ into a board restricted fund to be used for future projects of the Leadership Council and PMV. This includes the sale of the Hamilton Westwood property.
2. **Appointed** RE John Ey as treasurer for the Presbytery of the Miami Valley. A job description has been developed by Staff Support and Trustees for this volunteer position.
3. **Approved** purchasing a \$2000 gift card from Lowe's to give to the new homeowner of the Fearn House to help purchase items needed (ie, washer and dryer, garage door opener, etc.) to be taken from what remains in the Tornado Relief Fund (330810).
4. **Approved** the Treasurer's Job Description.
5. **Approved** giving \$1500.00 to Charlotte PDA for the use of the shower trailer and \$1500.00 to Brethren Disaster Ministry as they continue their work with PDA to come from Fund #330810.

6. **Approved** balancing the number of MWS and RE Commissioners by inviting all RE members of COM and/or CPM to be recognized as commissioners for the 2022-2023 meetings. (9 RE on COM, 4 on CPM)
7. **Approved** increasing the suggested donation for meals at presbytery meetings to cover the increase in food costs to up to \$10. Any amount over the actual cost will continue to be given to hunger initiatives (2 cents a meal).
8. **Concurred** with the MVP Trustees in approving the purchase of property by College Hill Community Church, if the way be clear. It has been approved by the Trustees and by the congregation at its meeting on May 22, 2022, for \$1 plus all back taxes to be paid from the Ulery/Elam Endowment Fund.

This is provided for in our Trustees Policy and Practices Manual Section 1.03: Authority to Act as Presbytery: “2. Approving the sale or encumbrance of property owned by churches of the presbytery, with communication and counsel from, and consent of, the Leadership Council.”

Plot 2826 Campus Drive (Land Behind the Church)

Legal Description	67149, 67177, 67178 & VAC ST AND ALLEY
	119-14-2,3
Land Use Description	C - COMMERCIAL VACANT LAND
Acres	6.33
Deed	
Tax District Name	DAYTON CITY

9. **Approved** a contract with Bryce Wiebe for 6 months at \$60 per hour, not to exceed \$5000 in total to provide coaching with leadership, new pastors and others as needed to face the future with anticipation, not fear. Funds are to come from the Board Designated funds from our property sales.
10. **Approved** renewing the contract for five additional pastors at \$150 per hour for a total of \$4500 to engage in coaching.
11. **Approved** the celebration of the Lord’s Supper at presbytery meetings both in person and online for the 2022-2023 program year.
12. **Approved** recommending a budget request of \$3000 for the work of future ministry in the 2023 budget year.
13. **Approved** establishing a board restricted fund for COM Pastoral Care to receive 50% of funds from Ordination/Installation offerings. The remaining 50% will continue to be used by CPM.
14. **Approved** Slifers session to designate where they want donations from the September Presbytery meeting to be given.
15. **Approved** recommending that masks be worn at Slifers as an outward demonstration of love for our neighbors.
16. **Approved** the final covenant with Deacon Bryce Wiebe.
17. **Concurred with and ratified** the action of the MVP Trustees in approving the sale of the Hamilton, Westwood property for \$400,000 to Open Arms Community Church. (Cash received \$366,777.31)

This is provided for in our Trustees Policy and Practices Manual Section 1.03: Authority to Act as Presbytery: “2. Approving the sale or encumbrance of property owned by churches of the presbytery, with communication and counsel from, and consent of, the Leadership Council.”

Legal Description: Parcels: P6600045000028, P6600045000028E, P6600045000029, and P6600045000047.

1068 and 1076 Stahlheber Road, Hamilton, OH (A-8)

Committee on Ministry:

Approve the action of the Committee on Ministry

1. **Recommends** approval of the Installed pastor’s terms of call. (A-9)

Receive the report of the COM:

1. **Approved** MWS Sue Hamilton to perform the wedding for her son outside the bounds of our presbytery.
2. **Approved** MWS Robert Fulton to perform a wedding in Virginia for a relative outside the bounds of the presbytery.
3. **Ratified** the action by the sub-committee to approve the Mission Study for Urbana;
4. **Approved** the Administrative Commission for the installation service for MWS Caitlin Deyerle including Rev. Sarah Sparks-Franklin, Rev. Bob Wade and RE Lola Signom on Sunday, June 12 at 4pm at Dayton, Westminster Presbyterian Church.
5. **Directed** the Stated Clerk to transfer MWS Ron Lawrence to Winnebago Presbytery with the notation that he is out of compliance regarding boundary training.
6. **Approved** the MIF pending final approval of suggested changes by a sub-committee.
7. **Approved** the action of the session of the Immanuel Korean Presbyterian Church to appoint the part-time (20 hours per week) Stated Supply Pastor MWS Joungnam Lee for the period of June 1, 2022, to May 31, 2023 at the following terms, and appoint him as moderator of the session:
 - a. Cash Salary: \$24,000 (\$2000 per month)
 - b. Housing: They will pay his full rent and utilities (he is in the process of finding a place, so the amount is to be determined)
 - c. BOP: 10% Ministers Choice
 - d. Moving Expenses up to \$2000
 - e. Continuing Education \$1750
 - f. Vacation – 2 weeks
 - g. Continuing Education: One week

This meets presbytery minimums for effective salary.
8. **Approved** changing the current interim PNC to a DPNC to bring call a Designated Pastor for a term of four years.
9. **Approved** MWS Jackie Nowak to perform a wedding in Florida for her son on October 14, 2022, outside the bounds of the presbytery.
10. **Approved** the action of the session of the Dayton College Hill Presbyterian Church to renew the full-time Stated Supply Pastor appointment of MWS Merritt Worthen for the

period of July 1, 2022, through June 30, 2023 at the following terms, continue her appointment as moderator of the session:

a. Annual Cash Salary		\$50,900.00
b. Housing Allowance		\$20,100.00
c. Total Effective Salary		\$71,000.00
d. Estimated BOP		\$22,500.00
e. SECA (up to 50%)		\$3,894.00
f. Auto (IRS rate)	Up to	\$1,000.00
g. Continuing Education		\$1,750.00
h. Professional Expenses	Up to	\$1,500.00
i. Total Compensation		\$101,644.00
j. Vacation		4 weeks including 4 Sundays
k. Study Leave		2 weeks including 2 Sundays Cumulative to 6 weeks.

This meets presbytery minimums for effective salary.

11. **Approved** the action of the session of the Huber Heights, Faith Presbyterian Church to renew the part-time (30 hours per week) Stated Supply Pastor appointment of MWS Julia Williamson for the period of July 8, 2022 through July 7, 2023 at the following terms, and continue her appointment as moderator of the session:

Annual Cash Salary		\$43,383.24
Housing Allowance		0
Deferred Income		\$7,306.07
Total Effective Salary		\$50,689.31
Estimated BOP		0
SECA (up to 50%)		\$3,877.77
Auto (IRS rate)	Up to	\$1,000.00
Continuing Education		\$1,750.00
Professional Expenses	Up to	\$600.00
Total Compensation		\$57,917.08
Vacation		4 weeks including 4 Sundays
Study Leave		2 weeks including 2 Sundays

This meets presbytery minimums for effective salary.

12. **Authorized** the DPNC to request that Session call a congregational meeting for the purpose of electing a candidate chosen by the DPNC and approved by COM to be elected to serve as pastor and to agree to the terms of call. Motion carried with the following salary contract:

Number of years as designated: 4 years	
Start Date: August 22, 2022	
Annual Cash Salary	\$30,000
Housing/Utility Allowance	\$40,000
Total Effective Salary	\$70,000
SECA (portion <u>more than half only</u>)	\$5,355
Deferred Income	\$_____
(Annuity, Life Insurance, IRA, 403b, retirement savings, dental insurance, etc.)	
Other (please specify):	
EFFECTIVE SALARY (total above)	\$70,000

ESTIMATED PENSION/MEDICAL DUES	37%	\$ 25,900
SECA(not to exceed)		\$
Moving Expenses		\$ 5,000 (up to)
REIMBURSABLE EXPENSES (NEED TO SHOW AS ITEMIZED FOR COM PURPOSES)		
Travel (auto @ IRS rate up to this amount)		\$ 1,500
Continuing Ed. (min. \$1,750 for 2022)		\$ 3,000
Professional Expenses/Books		\$ 1,000
Other (please specify):		
ANNUAL LEAVE		
Vacation (minimum 4 weeks including 4 Sundays)		
		4 weeks including _4_ Sundays
Study leave (minimum 2 weeks including 2 Sundays)		
		2 weeks, including _2_ Sundays
Cumulative # of weeks <u>6</u> weeks		

13. **Authorized** the DPNC to request that Session call a congregational meeting for the purpose of electing a candidate chosen by the DPNC and approved by COM to be elected to serve as pastor and to agree to the terms of call. Motion carried with the following salary contract.

Start Date: Sept. 1	
Number of years as designated: 3 years	
Annual Cash Salary	\$45,000.00
Housing/Utility Allowance	\$25,000.00
SECA (portion <u>more than half only</u>)	\$ <u>0</u>
Deferred Income	\$ <u>0</u>
(Annuity, Life Insurance, IRA, 403b, retirement savings, dental insurance, etc.)	
Other (please specify):	
Total Effective Salary:	\$ 70, 000
ESTIMATED PENSION/MEDICAL DUES: (37%)	\$25,900.00
SECA(not to exceed)	\$
Moving Expenses (taxable income) Up to	\$ 5,000.00
REIMBURSABLE EXPENSES (NEED TO SHOW AS ITEMIZED FOR COM PURPOSES)	
Travel (auto @ IRS rate up to this amount)	\$ <u>500.00</u>
Continuing Ed. (min. \$1,750 for 2022)	\$ <u>1800.00</u>
Professional Expenses/Books	\$ <u>1800.00</u>
Other (please specify):	
ANNUAL LEAVE	
Vacation (minimum 4 weeks including 4 Sundays)	
	4 weeks including 4 Sundays
Study leave (minimum 2 weeks including 2 Sundays)	
	2 weeks, including 2 Sundays
Cumulative # of weeks 2 weeks	

14. **Approved** the action taken by the subcommittee to approve the MIF for Urbana Presbyterian.

15. **Ratified** the email motion to approve the Administrative Commission to install Rev. Annie Melick as Designated Pastor for Eaton Presbyterian on July 24, 2022 at 4 pm. The commission included Rev Sarah Sparks-Franklin, moderator, Rev. Chip Hardwick and RE Kathy McCreary from Eaton (the motion prevailed on email).

16. **Approved** the updated IKPC contract for Stated Supply (they are using the term commissioning pastor) with the following terms:

Annual Cash Salary	\$24,000
Housing	\$14,400
10% Minister’s Choice	\$ 3840
Vacation – 2 weeks including 2 Sundays	
Continuing Education	
Moving expenses	\$2000
Effective June 2022 – May 2023	

This meets presbytery minimums for effective salary.

This does not meet presbytery minimums for vacation and study leave.

17. **Directed** the Stated Clerk to dismiss Rev. Diana Circelli (HR) to Mission Presbytery.

18. **Approved** the administrative commission to install Rev. Carol Pierson at the Sidney Presbyterian Church on October 30th at 3:00PM. They include:

- Rev. Sarah Sparks-Franklin/Covenant, Springboro (Moderator)
- RE Rick Steenrod/Sidney FPC
- RE Michele Slone Urbana Presbyterian church (Clerk)
- Corresponding member to be seated: CRE Lora Manon- Tontogany Presbyterian Church (Maumee Valley Presbytery) to Preach

19. **Approved** the administrative commission to install Mike Wakeland at the Xenia United Presbyterian Church on September 25, 2022, at TBD. They include:

- Rev. Sarah Sparks-Franklin / Covenant, Springboro, Moderator
- RE Jim Griffin, Springfield, Northminster
- MWS Jackie Nowak, HR
- RE Robin DeWine, Xenia
- Rev. Terry Kukuk, EP.

20. **Approved** the action of the session of Reily Presbyterian Church to renew the part-time (19 hours per week maximum) Stated Supply Pastor appointment of MWS Thomas Ramsey for the period of Jan. 1, 2022 through December 31, 2022 at the following terms, and continue his appointment as moderator of the session:

Terms including (Sunday services with sacraments, pastoral care, funerals and weddings) are here:

Cash Salary	\$24,204
Auto	Up to \$1,000
Cont. Ed.	\$1,750
Professional Exp.	\$500
Total Compensation	\$27,454
Vacation	4 weeks including 4 Sundays
Study Leave	2 weeks including 2 Sundays cumulative to 2 weeks.

21. **Approved** paying up to four Sundays of pulpit supply including mileage for an amount not to exceed \$1,000 at Wilmington Presbyterian Church following Stan Gockel’s accident.

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