

MINUTES OF ADMINISTRATIVE COMMISSIONS TO COMMISSION,  
ORDAIN OR INSTALL

MINUTES OF THE ADMINISTRATIVE COMMISSION TO INSTALL OR ORDAIN MINISTERS OR TO  
COMMISSION RULING ELDERS

Name of MINISTER Rev. Dr. Caitlin Thomas Deyerle

The Administrative Commission appointed by the Presbytery of Miami Valley met at:

Location Westminster Presbyterian Church Time 4:00 Date 6/12/22

Purpose:  To Ordain as Minister of Word and Sacrament  
 To Install as Designated Pastor for Congregational of the Westminster Presbyterian Church of Dayton Ohio. Care  
 To Commission as a Ruling Elder to Particular Service at \_\_\_\_\_

Rev. Sarah Sparks-Franklin presided as Moderator and constituted the meeting with prayer.  
Rev. Dr. Robert Wade was appointed to serve as Clerk of the Commission.

Administrative Commission Present were:

MINISTERS Sarah Sparks-Franklin  
Robert H. Wade

ELDERS/ CHURCH Lola Squanon

The following were seated as Corresponding Members:

Rev. Dr. Emil Ferenczy of the Presbytery of Muskingum Valley  
Rev. Dr. Bill of the Presbytery of Winton Valley  
\_\_\_\_\_ of the Presbytery of \_\_\_\_\_

OTHERS PRESENT: Rev. Dr. Richard Baker Jr.

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The Order of Worship was approved:

To introduce the Candidate and Call Rev. Sarah Sparks-Franklin  
To propound the Constitutional Questions Rev. Sarah Sparks-Franklin  
To Preach Rev. Dr. Glen Bell  
To Charge the Pastor Rev. Dr. Eniko Ferenczy  
To Charge the Congregation Rev. Dr. Richard Baker Jr.  
To lead the Prayer of Ordination/Installation Rev. Sarah Sparks-Franklin  
Celebrant if the Lord's Supper is served \_\_\_\_\_

The Commission proceeded to the service of worship. The meeting adjourned with the benediction by the newly ~~ordained~~/installed/commissioned Caitlin Deyers at the close of the service.

Signed,

Robert H. Wade, Clerk

**Please attach a copy of the bulletin with these minutes** and send to the attention of:

Lynn Bova, Stated Clerk  
Presbytery of the Miami Valley  
4417 Bigger Road, Dayton, Ohio 45440  
or email to [statedclerk@miamipresbytery.org](mailto:statedclerk@miamipresbytery.org).

**USUAL MOTIONS NEEDED:**

To appoint the clerk  
To install and/or ordain or commission  
To seat corresponding members  
To approve the order of worship  
To adjourn with the benediction