

MINUTES OF ADMINISTRATIVE COMMISSIONS TO COMMISSION,  
ORDAIN OR INSTALL

MINUTES OF THE ADMINISTRATIVE COMMISSION TO INSTALL OR ORDAIN MINISTERS OR TO  
COMMISSION RULING ELDERS

Name of MINISTER Jody Shultz Noble

The Administrative Commission appointed by the Presbytery of Miami Valley met at:

Location Covenant: Springfield Time 3:00 Date 1/22/23

Purpose:  To Ordain as Minister of Word and Sacrament  
 To Install as Designated Pastor of the  
Covenant Church of Springfield Ohio.  
 To Commission as a Ruling Elder to Particular Service at \_\_\_\_\_

Rev. Sarah Sparks-Franklin presided as Moderator and constituted the meeting with prayer.  
Rev. Robert Wade was appointed to serve as Clerk of the Commission.

Administrative Commission Present were:

MINISTERS Sarah Sparks-Franklin, Sandy McConnel  
Dwight McCormick, Robert Wade

ELDERS/CHURCH Missy Hawley (Covenant)  
Greg Veith (Northminster Presbyterian)  
Mike Noble (Covenant)

The following were seated as Corresponding Members:

\_\_\_\_\_ of the Presbytery of \_\_\_\_\_  
\_\_\_\_\_ of the Presbytery of \_\_\_\_\_  
\_\_\_\_\_ of the Presbytery of \_\_\_\_\_

OTHERS PRESENT: \_\_\_\_\_

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The Order of Worship was approved:

To introduce the Candidate and Call \_\_\_\_\_  
To propound the Constitutional Questions Sarah Sparks-Franklin  
To Preach Sandy McConnel  
To Charge the Pastor Dwight McCormick  
To Charge the Congregation Robert Wade  
To lead the Prayer of Ordination/Installation Sarah Sparks-Franklin  
Celebrant if the Lord's Supper is served \_\_\_\_\_

The Commission proceeded to the service of worship. The meeting adjourned with the benediction by the newly ~~ordained/installed/commissioned~~ Designated Pastor at the close of the service.

Signed,  
Rev. Robert H. Wade, Clerk

**Please attach a copy of the bulletin with these minutes** and send to the attention of:  
Lynn Bova, Stated Clerk  
Presbytery of the Miami Valley  
4417 Bigger Road, Dayton, Ohio 45440  
or email to [statedclerk@miamipresbytery.org](mailto:statedclerk@miamipresbytery.org).

**USUAL MOTIONS NEEDED:**

To appoint the clerk  
To install and/or ordain or commission  
To seat corresponding members  
To approve the order of worship  
To adjourn with the benediction