

# STATED SUPPLY APPOINTMENT

The Presbytery of the Miami Valley

On the \_\_\_\_ day of \_\_\_\_\_ 20\_\_ at a properly called meeting of the Session of the \_\_\_\_\_ Presbyterian Church of \_\_\_\_\_, Ohio, the Reverend \_\_\_\_\_ was approved as Stated Supply \_\_\_\_ and Moderator of Session \_\_\_\_; at full-time\_\_\_\_ /part-time\*\_\_\_\_, effective from \_\_\_\_\_ 20\_\_ through \_\_\_\_\_ 20\_\_.

\* If part-time, please indicate hours to be worked per week: \_\_\_\_\_

The primary pastoral duties include (use additional sheet if needed):

The following terms apply:

Annual Cash Salary	\$ _____
Free Use of Manse     yes /   no	
Annual Housing &/ or Utilities Allowance	\$ _____
Medical Supplement Reimbursement	\$ _____
SECA (portion <u>above</u> 50% only)	\$ _____
Deferred Income	\$ _____
(Annuity, Life Insurance, IRA, 403b, retirement savings, etc.)	
Other (please specify)	
_____	\$ _____
<b>EFFECTIVE SALARY (total above)</b>	\$ _____
Estimated Pension/Medical Dues (Board of Pensions)	\$ _____
SECA (portion <u>up to</u> 50%)	\$ _____
Reimbursable Expenses:	
Auto (@ IRS rate)	Up to \$ _____
Continuing Education	Up to \$ _____
<u>(required)</u> ; must meet entire presbytery minimum even for part-time work)	
Professional Expenses/Books	Up to \$ _____
Other (please specify)	
_____	Up to \$ _____
<b>TOTAL COMPENSATION</b>	\$ _____

ANNUAL LEAVE   Vacation (minimum of 4 weeks)   \_\_ weeks (including \_\_ Sundays)  
                    Study leave (minimum of 2 weeks)   \_\_ weeks (including \_\_ Sundays); cumulative to \_\_ weeks.

A provision for a minimum of twelve weeks paid family medical leave is included in these terms. \_\_\_\_\_

## REQUIRED SIGNATURES:

Pastor \_\_\_\_\_ Date \_\_\_\_\_

Clerk of Session \_\_\_\_\_ Date \_\_\_\_\_

Committee on Ministry \_\_\_\_\_ Date \_\_\_\_\_

Stated Clerk \_\_\_\_\_ Date \_\_\_\_\_

**The Stated Supply relationship is for a maximum period of twelve months. At the end of that time, it is to be reviewed and may be renewed for an additional twelve months with the concurrence of the Presbytery's Committee on Ministry. The Session may terminate the contract with \_\_\_\_ days' written notice and with the concurrence of the Presbytery's Committee on Ministry. The Pastor may terminate the contract with \_\_\_\_ days' written notice to the Session. The Pastor will be paid for all services up to the date of termination. The Pastor will submit all requests for expense reimbursement by the date of termination, and the Session will promptly pay those expenses.**