

Presbytery of the Miami Valley Stated Meeting
Minutes – to be approved February 2024
November 11, 2023, at 9:00 a.m.
Via Zoom with Honey Creek Presbyterian Church as Host

PREPARE

At 9:00 am, MWS Sarah Sparks-Franklin, Former Moderator who was appointed to moderate the meeting, opened with prayer. The moderator invited commissioners to share good news in chat, went over Zoom meeting protocols and declared a quorum. Voting was done using polls.

Stated Clerk, MWS Lynn Bova, reported that there were requests from Ministers of Word and Sacrament, HR Ministers as well as Ruling Elders including the Moderator, Michael Seewer.

A MOTION PREVAILED to seat Luke Choi as a corresponding member from the Presbytery of Western Reserve and to approve minister members who had requested to be excused. The attendance can be found in the appendixes. (Appendix A)

A MOTION PREVAILED to adopt the updated docket with a request to be flexible with when the EP would report.

The Moderator recognized first-time commissioners and invited everyone to pass the peace of Christ.

The Moderator recognized Ruling Elder Jim Griffin, COM chair, who presented memorials for MWS David Hernandez, HR Minister and for RE John Peterson, former Treasurer for the presbytery and lifted a prayer of remembrance. (Appendix B &C)

The Moderator recognized Ruling Elder Cindi Cook from host church Honey Creek Presbyterian in New Carlisle to give the hospitality report and share the mission giving opportunity of The Jonah Project, Clark County Jail Chaplaincy Project.

RE Cook then presented the Land Acknowledgment.

Moderator recognized the Stated Clerk, MWS Lynn Bova.

+The clerk reported on correspondence received, that minutes for the September meeting and AC minutes were in the consent agenda. (Appendix D-F)

+The clerk reported that the Presbytery of Miami Valley Minutes had been read and approved with no exceptions.

+The clerk reported that the following churches had not completed their minute review for 2022: Huntsville, Dayton Immanuel Korean, Middletown St. Luke, Rushsylvania, Yellow Springs, and that Dayton College Hill and Westminster were in process. (Appendix H)

+The clerk reminded churches that a zoom gathering for clerks of session would be held on Nov. 30 to review how to use the portal for Statistical Reporting. The portal will open on Friday, December 1 for churches.

+New Books of Order are available for sale in the presbytery office. Several changes in the new Book of Order impact presbytery and congregations and are in process of being reviewed, including a Family Leave policy, an anti-racism policy, a harassment policy and updating the Sexual Misconduct and Child Protection policies.

+The clerk reminded the assembly that the BOO states that MWS, CREs, CCEs, Inquirers, Candidates, CE's in certification process and Ruling Elders serving the presbytery shall have boundary training every 36 months. If you have completed the Boundary Training with Leaderwise through the Synod, please send a copy of the certificate received to the stated clerk.

+The clerk also gave an update on the upcoming General Assembly for 2024 to be held in Salt Lake City, Utah including deadlines for overtures.

+The Stated Clerk read the report from the Administrative Commission for College Hill Community Church (Presbyterian, U.S.A.). (Appendix G)

The clerk noted upcoming meeting dates for 2024 and invited churches to consider hosting.

Saturday, November 11, 2023, 9:00 a.m., ZOOM (Host: Honey Creek)
 Reports and docket requests due by Oct. 30
 Saturday, February 10, 2024, 9:00 a.m., ZOOM (Host: Sidney First Presbyterian)
 Reports and docket requests due by January 31, 2024
 Tuesday, May 14, 2024, 3:00 p.m., at Dayton, Bath Presbyterian
 Reports and docket requests due by May 1, 2024
 Tuesday, September 10, 2024, 3:00 p.m., Host: TBA
 Reports and docket requests due by August 30, 2024
 Saturday, November 9, 2024, 9:00 a.m., ZOOM (Host: TBA)
 Reports and docket request due by October 28, 2024

The clerk noted membership and minister changes in the docket since the September 2023 stated presbytery meeting:

- a. Gains:
- b. Losses: David Hernandez (to the Lord's loving care), Rachel Boden (to Cincinnati)
- c. In transition:

The moderator then recognized MWS John Lewis, Leadership Council chair.

A MOTION PREVAILED to approve the consent agenda.

Approved the following actions of the Stated Clerk:

1. **Minutes** of the September 12, 2023, stated presbytery meeting as distributed, and that the Stated Clerk be authorized to make any technical and non-substantive corrections as needed.
2. **Minutes** of the Administrative Commission to ordain and install Bruce Miller, and that the Stated Clerk be authorized to make any technical and non-substantive corrections as needed. (Appendix D)
3. **Minutes** of the Administrative Commission to ordain Candidate Rachel Boden, and that the Stated Clerk be authorized to make any technical and non-substantive corrections as needed. (Appendix E)
4. **Minutes** of the Administrative Commission to College Hill Community Church March – October, 2023. (Appendix F)

Received the report of the Leadership Council:

Approved of minutes: August, September, and October 2023

- Approved recommending the 2024 budget including the terms of call for EP Terry Kukuk and SC Lynn Bova, with permission for Trustees, Treasurer and others to continue fine tuning numbers as needed to the Presbytery of the Miami Valley at the Nov. 11th meeting.
- Approved recommending the updated 2024 budget including the terms of call for EP Terry Kukuk and SC Lynn Bova to the Presbytery of the Miami Valley at the November 11, 2023 meeting. (Appendix I)

Approved the action of the Committee on Ministry:

Approved a request for the presbytery to authorize the presbytery's Moderator to appoint an Administrative Commission to carry out the dissolution of the West Liberty Presbyterian Church. The authority of the Administrative Commission will be based upon the authority previously granted to the Administrative Commission on Church Separations, which no longer exists.

Received the report of the COM:

Approved of minutes: August and September, 2023.

Ratified the Administrative Commission of MWS Terry Kukuk, MWS Lynn Bova (clerk), RE Michael Seewer (Moderator, Fairborn), RE Abby Smith (Urbana) and RE Bridget Hawkins (Bellefontaine) to Ordain and Install Bruce Miller at Urbana Presbyterian on Sunday, September 10 at 2 pm. Rev. Tolar will be seated as a corresponding member from Scioto Valley.

Ratified the email vote on August 17, 2023 to authorize Carol Pierson, vice-chair, and Shelley Wiley, immediate past chair, to take any necessary urgent actions, in consultation with the Executive Presbyter, between August 7-29.

Ratified the addition of RE Marge Morgan to the mediation team to work with the session of FUPC Bellefontaine and MWS Steve Merrin on terms of dissolution.

Ratified Exit Interview Team for MWS Steve Merrin of: RE Steve Davis & MWS Carol Pierson

Approved Wilmington's Mission Study.

Authorized the session at Wilmington to call a congregational meeting to elect a pastor nominating committee.

Approved MWS Lucinda Isaacs to labor outside the bounds and the contract for interim ministry at Mt. Auburn Presbyterian Church in the Presbytery of Cincinnati.

Cash Salary	53,000
Housing	18,000
Deferred Income	6,000
Effective Salary	77,000
Travel:	1,000
Cont. Ed.	1,500
Prof. Exp	2,000
Est. BOP	30,030
Total	111,530
Vacation:	4 weeks including 4 Sundays
Cont. Ed.:	2 weeks including 2 Sundays

The contract meets or exceeds our minimum terms of call except for Cont. Ed. that is \$1500 instead of \$1750.

Approved the action of the session of Immanuel Korean Presbyterian Church on August 6, 2023 to renew the part time (30 hours per week) Stated Supply Contract for MWS Jungnam Lee for the period of June 1, 2023-May 31, 2024, and continue his appointment as moderator of the session at the following terms:

Cash Salary	24,000.00
Annual Housing & Utilities	13,558.00
Effective Salary	37,558.00
SECA	2,854.08
Note: there is no Continuing education at \$1,750	
BoP Minister's Choice	4059.36
Vacation at 2 weeks plus 2 Sundays	
Note: this does not meet minimum requirements	
Continuing Education at 2 weeks plus 2 Sundays	

Approved the invitation of the Presbytery of Cincinnati to ordain Candidate Rachel Boden at Fairmont Presbyterian Church by Miami Valley Presbyter.

Rational: Rachel, a candidate under care of the Presbytery of the Miami Valley and certified to receive a call, has been called as Associate Pastor of Sycamore Presbyterian Church. Her examination for ordination was sustained by the Presbytery of Cincinnati on August 12, 2023. The Presbytery of Cincinnati invited the Presbytery of the Miami Valley to conduct the service of Ordination to the Ministry of Word and Sacrament at Candidate Boden's home congregation, Fairmont Presbyterian Church.

Approved the dissolution of the pastoral relationship between First United Presbyterian Church of Bellefontaine and MWS Steve Merrin as of August 31, 2023. A congregational meeting was held on August 20, 2023 and the congregation voted to concur with this request.

Whereas the Reverend Merrin and the Session of the First United Presbyterian Church (USA) of Bellefontaine, OH, have discerned together that it is in the best interest of both parties to dissolve the call of the Reverend Merrin to the First United Presbyterian Church (USA) and the congregation has concurred in its meeting of August 20, 2023 to dissolve the call effective, August 31, 2023, and thereby requests that the Presbytery of

the Miami Valley by and through its Committee on Ministry dissolve the pastoral relationship. This relationship is hereby dissolved by the Presbytery of the Miami Valley in accordance with the Book of Order G-2.09, effective August 31, 2023. This dissolution of call contains the following changes to the terms of call as negotiated by the session, agreed upon by Rev. Merrin and approved at the congregational meeting of August 20, 2023.

1. Rev. Merrin shall fulfill all pastoral duties through August 31, 2023.
2. In conjunction with the end of the pastoral call, Rev. Merrin agrees to:
 - a. Voluntarily request the dissolution of the pastoral call in a congregational meeting on August 20, 2023, with an effective date of August 31, 2023, and voluntarily request that the Presbytery of the Miami Valley approve this dissolution.
 - b. Remove all personal belongings and books from the First United Presbyterian Church and return keys and all other property belonging to the First United Presbyterian Church currently in his possession on or before August 31, 2023. Provide all passwords, subscription services and access codes. Access to all computers, electronic files and e-mail will also cease on this date.
 - c. Submit all requests for properly approved automobile, professional and continuing education expenses accrued through August 31, 2023 not later than August 31, 2023.
 - d. Comply in all respects with the *PCUSA Standards of Ethical Conduct - Life Together in a Community of Faith: Standards of Ethical Conduct for Ordained Officers in the Presbyterian Church (U.S.A.)* as attached.
 - e. Fulfill all the terms of this approved written dissolution agreement. If the terms of this agreement are not fulfilled by Rev. Merrin, the Presbytery of the Miami Valley through the Committee on Ministry shall reserve the right to withhold the transfer of credentials and/or reserve recommendations for future ecclesiastical/secular employment. Breaches of this agreement may also result in disciplinary action.
3. In conjunction with the end of the pastoral call, the First United Presbyterian Church agrees to:
 - a. Provide effective salary compensation through January 31, 2024, at the rate currently set in the most recently approved terms of call. Specifically, salary of \$15,790 and housing allowance of \$10,333 shall be paid on a bi-weekly basis. These payments shall cease if Rev. Merrin secures another full-time position.
 - b. Provide full Board of Pensions' pension contributions, family medical insurance coverage, and disability insurance coverage, all based upon Rev. Merrin's total effective salary, through January 31, 2024, making such payments as necessary to the Board of Pensions on Rev. Merrin's behalf. These payments shall cease if Rev. Merrin secures another full-time position.
 - c. Reimburse Rev. Merrin for all properly approved automobile, professional and continuing education expenses accrued through August 31, 2023, not later than August 31, 2023.
 - d. Compensation for unused 2023 vacation and continuing education is included in the compensation set forth above.
 - e. Comply in all respects with the *PCUSA Standards of Ethical Conduct - Life Together in a Community of Faith: Standards of Ethical Conduct for Ordained Officers in the Presbyterian Church (U.S.A.)* as attached.
 - f. Fulfill all the terms of this approved written dissolution agreement. If the terms of this agreement are not fulfilled by the First United Presbyterian Church Bellefontaine, the Presbytery of the Miami Valley through the

Committee on Ministry may refuse to allow a new search process to begin.
Breaches of this agreement may also result in disciplinary action.

4. In conjunction with the end of this pastoral call, and the congregation's concurrence thereof, the Presbytery of the Miami Valley, through its Committee on Ministry, agrees to:
 - a. Provide pastoral care to all parties involved and hold all parties involved in prayer.
 - b. Appoint a Moderator for the Session and provide it with support and assistance as appropriate.
 - c. Provide the Session with assistance in securing ongoing pastoral leadership.
 - d. Comply in all respects with the *PCUSA Standards of Ethical Conduct - Life Together in a Community of Faith: Standards of Ethical Conduct for Ordained Officers in the Presbyterian Church (U.S.A.)* as attached.
 - e. Monitor compliance with this agreement and enforce breaches of this agreement as described above in items 2e and 3f.

Approved the request for the dissolution of the pastoral relationship between Northminster Presbyterian Church and MWS Dwight McCormick as of September 8, 2023. A congregational meeting was held on August 27, 2023, and the congregation voted to concur with this request.

Ratified the Exit interview team for MWS Dwight McCormick of: MWS Jackie Nowack, MWS Lucinda Isaacs, and Presbytery Executive Terry Kukuk

Ratified the email motion for Rachel Boden's ordination approving the date (September 17), time (2 pm), presiding at Lord's Supper, and the AC including: RE Michael Seewer (Moderator, Fairborn), RE Juli Cohen (Fairmont), MWS Kelley Shin (Fairmont), MWS Garth Adams (VAL), MWS Lisa Hess (VAL) and Corresponding member – Rev. Ross Reddick (Presbytery of Cincinnati). There are others participating in worship.

Ratified the appointment of MWS Kathleen Burslem as moderator of FUPC Bellefontaine through Dec. 2023.

By Consensus the October meeting date was moved up one week to Oct. 24.

Approved sending a letter to Rev. Worthen regarding her continuing relationship with some of the members of the congregation at CHCC that is hampering the reconciliation process and disapproving of that work.

Approved MWS Jim Graham to moderate the congregational meeting to elect a PNC at Wilmington Presbyterian Church.

Approved the action of the session of the Southminster Presbyterian Church, Dayton, to agree to the full-time stated supply pastor appointment of Rev. Stan Gockel, a minister in good standing with the American Baptists, for the period from December 11, 2023 through Dec. 10, 2024, at the following terms:

Annual Cash Salary	\$ 45,000
Annual Housing &/ or Utilities Allowance	\$ 38,000
EFFECTIVE SALARY (total above)	\$ 83,000
Estimated Pension/Medical Dues (Board of Pensions)	\$ 0*
SECA (portion up to 50%)	\$ 6,349.50
Reimbursable Expenses:	
Auto (@ IRS rate)	Up to \$ 1,000
Continuing Education (<u>required</u> ; must meet entire presbytery minimum even for part-time work—minimum is \$1,750 for 2023)	Up to \$ 1,750
Professional Expenses/Books	Up to \$ 1,500
Other (please specify)	
__Bureau of Worker's Compensation__	Up to \$ 96.30
TOTAL COMPENSATION	\$ 93,695.80
ANNUAL LEAVE: Vacation (minimum of 4 weeks)	4 weeks (including 4 Sundays)
Study leave (minimum of 2 weeks)	2 weeks (including 2 Sundays);
Plus 4 additional Sundays, paid time off, scheduled in conjunction with	

the Pastor/Head Of Staff

NOTES: The Stated Supply relationship is for a maximum period of twelve months. At the end of that time, it is to be reviewed and may be renewed for an additional twelve months with the concurrence of the Presbytery's Committee on Ministry. The Session may terminate the contract with 60 days' written notice and with the concurrence of the Presbytery's Committee on Ministry. The Pastor may terminate the contract with 60 days' written notice to the Session. The Pastor will be paid for all services up to the date of termination. The Pastor will submit all requests for expense reimbursement by the date of termination, and the Session will promptly pay those expenses.

- Pastor Stan Gockel does not participate in Board of Pension plans or any of their benefits. Based on conversation with representative from Board of Pension, no dues are therefore required.
- The additional Sundays off were requested to be able to travel out of state to visit family and help care for grandchildren.

Authorized Rev. Stan Gockel to administer the Sacraments; and authorized him being entered as a Minister of Word and Sacrament from another denomination on the rolls of the presbytery for the duration of his service as stated supply pastor, pursuant to Section 2.01 of the presbytery bylaws. (COM, June 26) Rev. Gockel has served a number of churches in the presbytery previously.

Approved the temporary supply appointment of MWS Ed McNulty. The session agrees to compensate the temporary supply pastor for services rendered according to the following fee schedule:

Worship leadership (including preaching and the sacraments)	\$200 per week
Funeral Service	\$150 per service
Moderate Session	\$75 per meeting
Pastoral Care Visitation	\$27 per hour
All other services requested by the session	\$27 per hour
Mileage will be reimbursed at the current IRS rate.	
Either the session or the temporary supply pastor may terminate the pastoral relationship with 30 days notice.	

Appointed MWS Ed McNulty as moderator of the session at Middletown First Presbyterian.

Appointed MWS Bob Wade as moderator at Northminster Presbyterian Church, Springfield.

This concludes the consent agenda.

The Leadership Council chair invited RE Georgie Woessner, Chair of Trustees and RE John Ey, Treasurer to present the 2024 PMV Budget and Terms of Call for MWS Terry Kukuk, Executive Presbyter and MWS Lynette Bova, Stated Clerk.

A motion prevailed to approve the 2024 budget and terms of call. (Appendix I)

EQUIP

The Moderator recognized Executive Presbyter Terry Kukuk who brought greetings and gratitude to the presbyters, thanking them for their service on committees, as commissioners, for reporting good news and for their spiritual and financial support. The EP then recapped events from 2023 including treasurer training, enneagram events, our partnership with the Synod of the Covenant that provides boundary training, leaders table events, and other educational opportunities. The opportunities for PMV to be engaged with our mission and ministry partners from around the globe including: Jose Lamont Jones, Educational Program Specialist in the Democratic Republic of Congo, our network partners from Colombia and our International Peacemaker were lifted. It was reported that the Leadership Council continues to discern possibilities for the future. The EP noted the many committees and teams working behind the scenes. An opportunity in January 2024 to participate in the spiritual practice of Dwelling in the Word was also introduced.

The Moderator recognized RE Tom Milligan to present an update on the Colombia Delegation visit and continued covenant and collaboration with these partners. The network is preparing for the celebration of the 30th anniversary of this partnership in 2025/26.

The Moderator recognized MWS Chip Hardwick, Synod Executive. A short recognition of veterans was observed with prayer. It was reported that Matthew 25 grants would be announced soon, the New Year's Eve Digital Worship service would be online soon. The Synod is looking for a CRE Coordinator to serve on staff. The SoC received a Lilly Grant for the Compelling Preaching Program and partners were identified. A half-time project manager will be hired to oversee the program. Synod Commissioner MWS Mike Wakeland reported on the Synod Assembly held in October and some of the educational opportunities made available through the SoC.

With the elected moderator's focus at this meeting upon the empathy portion of the New Social Gospel, definitions of the terms to be used in the breakout rooms was shared.

The assembly broke into breakout sessions to discuss the topic of empathy for 20 minutes.

The two Questions for Consideration and Discussion in the breakout rooms were:

1. How does empathy change and enhance one's frame of reference as a Christian?
2. In what fashion can empathy positively impact a congregation's Christian mission?

A short time of reporting was shared following the breakout session.

NURTURE

The Moderator recognized RE Jim Griffin, COM chair, who reported that COM is working on a family leave policy as well as pastoral care possibilities. MWS Luke Choi, Board of Pensions Representative, was introduced and gave a brief update from the Board.

The Moderator recognized RE Marge Morgan, Chair of Nominations.

A MOTION PREVAILED to elect the following slate with no nominations from the floor:

Committee on Ministry

Class of 2026

RE Galen Wilson, Corinth, Dayton

Synod of the Covenant Commissioner

Class of 2026

RE Mary Jean Blackmon, Trinity, Dayton (term begins in January 2024)

General Assembly 2024

Commissioner

MWS Cliff Haddox, Central Presbyterian, Commissioner

Alternates

MWS Marcy Bain, VAL, Alternate Commissioner

RE Alice McCollum, Trinity, Dayton, Alternate Commissioner

Young Adult Advisory Delegate

Olivia Collins, Westminster, Dayton, YAAD

A MOTION PREVAILED to permit the nominating committee to appoint an alternate YAAD if one should become available.

Committee Reports

The Moderator recognized MWS Ed McNulty, co-chair of the Committee on Representation and Diversity for a report. The Giving Thanks event was received positively and the next movie discussion was announced.

The Moderator acknowledged the written reports that were received from Network Support and Grants, the International Peacemaker report, and various financial reports. (Appendices J-MWS Sarah Sparks Franklin, acting moderator, shared a moderator's report written by RE Michael Seewer.

The Moderator called for a 5 minute break before worship.



We Worship Together

Participants included: MWS Sarah Sparks-Franklin, call to worship, & confession.

MWS Robert Smith (HR), preaching.

MWS Ken Locke, presiding at communion & benediction.

The Moderator announced the next meeting and adjourned the meeting in prayer at 12:13 p.m.

Our next stated presbytery meeting

Saturday, February 10, 2024 at 9:00 am

On ZOOM

Hosted by Sidney Presbyterian Church

Recorded by:

MWS Lynette H Bova, Stated Clerk

Appendices

A – Attendance

B – Memorial – Rev. David Hernandez

C – Memorial RE John Peterson, Former Treasurer for PMV

D - Minutes of AC to ordain and install Bruce Miller

E - Minutes of AC to ordain Rachel Boden

F - Minutes of the AC to College Hill Community Church

G - Report of the AC for College Hill Community Church

H - Minute Review of Churches in the PMV

I – Proposed budget and terms of call for the EP and SC

J – Report of Network Support and Grants

K - Financial report – year to date

L - Connectional Giving and Per Capita for 2024

M - International Peacekeeper Report & Useful Resources

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Presbytery of the Miami Valley

APPENDIX A

LEGEND:
 P – Present E – Excused Blank – Absent *Italics* – attendance recorded in more than one category
 MWS – Minister of Word and Sacrament RE – Ruling Elder

OFFICERS OF THE PRESBYTERY OF THE MIAMI VALLEY

RE Michael Seewer, Moderator
RE Janet Miller, Vice Moderator
MWS John Lewis, Leadership Council Chair
MWS Lynette Bova, Stated Clerk
RE Kathleen Seewer, Recording Clerk

MINISTERS OF THE WORD AND SACRAMENT ON ACTIVE ROLL

Adams, Garth	Hinds, Kathryn Blocher	P	Noble, Jody	P
Bain, Marciana	Hodgkins, Nancy	P	Pelaez-Díaz, Francisco	P
Baker, Richard	Holder-Rich, Cynthia	P	Pierson, Carol	P
Bartel, Lawrence	Ingram, Steven	E	Ramsey, Thomas	
Beres, Benjamin	Isaacs, Lucinda	P	Rodriguez, Joshua	P
Birdsong, Nancy	Kukuk, Terry	P	Rupnik, Frank	
Bova, Lynette	Lawler, Kevin		Schumm, Steven	P
Brasier, Susan	Lee, Joungnam	E	Shin, Kelley Wehmeyer	E
Burslem, Kathleen	Lewis, John	P	Soards, Marion	
Dennis, Ted	Locke, Ken	P	Sparks-Franklin, Sarah	P
Deyerle, Caitlin	Maguire, Brian	P	van Bulck, Marcel	E
Duiker, Amy	Martin, Christopher		Wakeland, Michael	P
Garrigan, Carmen	Melick, Ann	P	Weaver, Denise	
Haddox, Clifford	Merrin, Steven	P	Wiley, Shelley	E
Haddox, Emily	Miller, Bruce		Worthen, Merritt	
Hardwick, Charles	Murphy, Kevin		Ziegler, Diane	P
Helling, Michael	Neely, John	P		
Hess, Lisa				

TEMPORARY MINISTER MEMBERS FROM OTHER DENOMINATIONS

Copeland, Steve
 Gockel, Stan
 Schaffnit, Daria P
 Williamson, Julia E
 Whitt, Joe

HONORABLY RETIRED MINISTERS OF THE WORD AND SACRAMENT (Excused unless attendance indicated)

Amidon, C. Forrest	Hinds, Joe. M III	P	Schenck, Angela	P
Barr, Judith Dunlap	Horrigan, Kevin		Sheldon, Jocelyn J.	P
Brakemeyer, Randall	Howard, Kenneth		Sherman, Donald	
Cassedy, Karen	Kester, Gordon L.		Smith, Robert B., Jr.	P
Conn, Arbuth	Kim, Soo Kwang		Stewart, Donald M.	
Davis-Dudding, Kay	Linville, Deborah		Swaim, Gerald G.	
Dozeman, Thomas	McConnel, George H.		Thornton, Jesse	
Evans, Michael	McNulty, Edward	P	Wade, Robert	E
Foubert, David	Meyers, JoAnne		Wall, Evan	
Fulton, Robert	Niece, Linda	P	Walthour, William	
Godfrey, Norman	Nowak, Jacqueline		Warren, Patrick	
Graham, James	Philips, William		Young, Darryll	
Hamilton, Susan			Zuercher, John	

Presbytery of the Miami Valley

ROLL OF CHURCHES (RULING ELDERS PRESENT)

BELLBROOK	DAYTON: TRINITY	PIQUA: GOOD SHEPHERD
1 –	1 –	1 – Kerns, Sandra P
BELLE CENTER	DAYTON: WESTMINSTER	PIQUA: WESTMINSTER
1 – Classen, Deb E	1 –	1 –
BELLEFONTAINE	2 –	REILY
1 –	EATON: FIRST	1 –
BLUE BALL	1 –	RUSHSVLVANIA
1 –	2 –	1 –
BRADFORD	FAIRBORN: FIRST	SEVEN MILE
1 – Buker, Mike (CRE) P	1 –	1 – Collins, C. (CRE) P
2 –	FARMERSVILLE: SLIFERS	2 –
COVINGTON	1 –	SIDNEY: FIRST
1 –	HAMILTON: THE P. C.	1 – Polling, Ken P
DAYTON: BATH	1 – Eyler, Greg P	SPRINGBORO: COVENANT
1 –	2 –	1 –
DAYTON: CENTRAL	HUBER HEIGHTS: FAITH	SPRINGFIELD: COVENANT
1 –	1 – Brown, Paul P	1 – Calland, Phil P
DAYTON: COLLEGE HILL	HUNTSVILLE	2 –
1 –	1 –	SPRINGFIELD: NORTHMINSTER
DAYTON: CORINTH	JAMESTOWN	1 – Shroyer, Lois P
1 –	1 –	TROY: FIRST
DAYTON: FAIRMONT	MIDDLETOWN: FIRST	1 – Mauntler, Marge P
1 – Akers, Terry P	1 –	URBANA: FIRST
2 – Thorp, Lois P	2 –	1 – Haynes, Janet P
DAYTON: IMMANUEL KOREAN	MIDDLETOWN: ST. LUKE	WEST LIBERTY
1 –	1 –	1 – Griffith, Ben P
DAYTON: SOUTHMINSTER	MONROE	WILMINGTON
1 – Amos, Gaye P	1 –	1 –
2 –	NEW CARLISLE: HONEY CREEK	XENIA: UNITED
DAYTON: SUGAR CREEK	1 – Cook, Cindi P	1 –
1 – Neyhouse, Barbara P	OXFORD	YELLOW SPRINGS: FIRST
	1 – Smith, Robert S P	1 –
	2 – Moeckel, Nancy P	

RULING ELDER MEMBERS OF PRESBYTERY

Wantz, David (NS&G) P	Peters, Brenda (COM)	Corresponding Members:
McCollum, Alice (LC) P	Risner, Scott (COM) P	Kathleen Seewer - Rec Sec E
Morgan, Marge (NOM) P	Wilson, Galen (COM) P	Larry Hollar (Mod) P
Seewer, Michael (Mod, LC) E	Bruce Saunders (CPM) P	Tom Milligan (Mod) P
DeWine, Robin (LC)	Brienza, Anne (CPM)	Choi, Luke (POB) P
Welborn, Diane (CoRD)	Creager, Kevin (CPM)	Dickerson, Erin (CCE)
Woessner, Georgie (Trustees) P	Griffin, Jim (COM) P	Guests:
Slone, Michele (COM) E	Jim Gillette (LC) P	John Ey, Treasurer P
Seiler, Sue (COM)	Wakeland, Cindy (CCE/RE)	Courtney, Donna P
Hawkins, Bridget (COM) P		

CORRESPONDING MEMBERS AND THOSE GRANTED VOICE (not otherwise registered): MWS Luke Choi (Great Western)

The confirmed attendance consisted of thirty-eight (38) ministers of the Word and Sacrament, one (1) minister members from other denominations, eighteen (18) ruling elder commissioners (representing sixteen (16) congregations), ten (10) ruling elder members of presbytery, and zero (0) Certified Christian Educator Ruling Elder: total of) voting members. Also present and not otherwise registered but granted voice were three (3) corresponding members. There were two (2) guests. Total registered attendance was

Count –

Pastors – 32	RE Church – 18	Total Voting – 67
MOAD – 1	RE Committee – 10	
HR – 6	RE CCE – 0	Total in attendance – 72
	Others present – 5	

Appendix B



In Loving Memory of David Hernandez

1938 – 2023

Rev. David Hernandez was born in Falturrias, Texas, on August 1, 1938. He was preceded in death by his father, Rev. Jose' Angel Hernandez; mother, Guadalupe Grimaldo Hernandez; son, Roy Hernandez; brother, Daniel Hernandez; and sisters, Elizabeth Gonzalez and Virginia Daniels.

He is survived by his wife, Rosaura; sons: Lynn Hernandez and Andrew (Tiffany) Hernandez; daughters: Lynda Hernandez (Kevin McCarthy) and Angie Carter (Paris); ten grandchildren: Victoria, Atticus, Angel, Nick, Alex, Tiara, Alissa, Shandelle, Miguel, and Paris II; two great grandchildren: Nala and Santi; sisters: Tavita Dorrow, Esther Wennerstrand, and Lydia Hernandez Trickey; and his beloved dog, Chica.

A retired clergyman of the Presbyterian Church (USA), David graduated from United Theological Seminary in Dayton, Ohio. While serving in various pastorates of the Presbyterian church, serving the poor and oppressed was his passion. He believed that God had called him to this very special ministry. As an active organizer and social activist, David spent most of his life ministering among the underserved, and marginalized people.

In lieu of a public funeral, a private family celebration of life was already held.

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Appendix C

John A. Peterson

MAY 30, 1940 – OCTOBER 7, 2023



The Presbytery notes with deep sadness the death of Ruling Elder John A. Peterson, who served faithfully for many years as Treasurer of the Miami Presbytery. John died on October 7, 2023, at age 83.

John was an active member of the First Presbyterian Church in Middletown, and along with his wife Nancy made his work with the presbytery an important part of his service to the Lord. Vocationally, he earned a PhD in metallurgical engineering and spent his career at Armco Research in Middletown. He was also a dedicated community member, serving on a wide variety of boards in the Middletown area, for which he received several awards for service to youth and to the Middletown Community Foundation.

A visitation and funeral service were held on Monday, October 23 in Middletown; the presbytery regrets not learning of these events early enough to alert others of these opportunities to praise God for John's life and faithful witness. We invite you to keep in prayer John's wife of 58 years, Nancy, as well as his surviving siblings, children, grandchildren, and other family members.

Here is a link to his obituary. <https://www.legacy.com/us/obituaries/dayton/name/john-peterson-obituary?id=53347162>

Appendix D

MINUTES OF ADMINISTRATIVE COMMISSIONS TO COMMISSION, ORDAIN OR INSTALL

Name of MINISTER - Bruce Miller

The Administrative Commission appointed by the Presbytery of Miami Valley met at:
Location: First Presbyterian Church Urbana Time: 1:30 pm Date: September 10, 2023.

Purpose: ☒ To Ordain as Minister of Word and Sacrament
☒ To Install as pastor of the First Presbyterian Church of Urbana, Ohio.
☐ To Commission as a Ruling Elder to Particular Service at

RE Michael Seewer presided as Moderator and constituted the meeting with prayer.
MWS Lynn Bova was appointed to serve as Clerk of the Commission.

Administrative Commission Present were:

MINISTERS: Rev. Terry Kukuk
Rev. Lynn Bova

ELDERS/ CHURCH: RE Michael Seewer
RE Bridget Hawkins, Bellefontaine
RE Abby Smith, Urbana

The following Minister of Word and Sacrament was seated as a Corresponding Member:
Rev. Robert Tolar of the Presbytery of Scioto Valley

OTHERS PRESENT: Michele Slone, Jennifer Lyle, 2 ecumenical partners from local churches

The Order of Worship was approved:

To introduce the Candidate and Call – RE Michael Seewer
To propound the Constitutional Questions – RE Michael Seewer
To Preach - Rev. Tolar (Scioto Valley Presbytery)
To Charge the Pastor - MWS Terry Kukuk
To Charge the Congregation - RE Michele Slone
To lead the Prayer of Ordination/Installation - RE Michael Seewer
Celebrant if the Lord's Supper is served - NA

The Commission proceeded to the service of worship. The meeting adjourned with the benediction by the newly ordained and installed Rev. Bruce Miller at the close of the service.

Signed,

_____, Clerk

Please attach a copy of the bulletin with these minutes and send to the attention of:

Lynn Bova, Stated Clerk
Presbytery of the Miami Valley
4417 Bigger Road, Dayton, Ohio 45440
or email to statedclerk@miamipresbytery.org.

Appendix E

MINUTES OF ADMINISTRATIVE COMMISSIONS TO COMMISSION, ORDAIN OR INSTALL

MINUTES OF THE ADMINISTRATIVE COMMISSION TO INSTALL OR ORDAIN MINISTERS OR TO COMMISSION RULING ELDERS

Name of MINISTER – Rachel C. Boden

The Administrative Commission appointed by the Presbytery of Miami Valley met at:

Location Fairmont Presbyterian Church

Time 1:30 p.m.

Date September 17, 2023

Purpose: ☒ To Ordain as Minister of Word and Sacrament PC(USA)

☐ To Install as Minister of Word and Sacrament of _____

☐ To Commission as a Ruling Elder to Particular Service at _____

RE Michael Seewer presided as Moderator and constituted the meeting with prayer. MWS Kelley Shin was appointed to serve as Clerk of the Commission.

Administrative Commission Present were:

MINISTERS - MWS Kelley W. Shin

MWS Lisa M. Hess

MWS Garth Adams

ELDERS - RE Michael Seewer

RE Juli Cohen

The following were seated as Corresponding Members:

Rev. Ross Reddick of the Presbytery of Cincinnati

OTHERS PRESENT: MWS Brian Maguire, RE Brench Boden

The Order of Worship was approved:

To introduce the Candidate and Call – RE Michael Seewer

To propound the Constitutional Questions – RE Michael Seewer

To Preach - MWS Brian Maguire

To Charge the Pastor - RE Juli Cohen

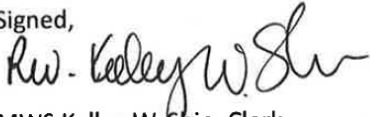
To Charge the Congregations - MWS Lisa M. Hess

To lead the Prayer of Ordination - RE Michael Seewer

Celebrant if the Lord's Supper is served – MWS Rachel Boden, MWS Ross Reddick, RE Brench Boden, RE Juli Cohen

The Commission proceeded to the service of worship. A motion prevailed that the meeting will adjourn with the benediction by the newly ordained MWS Rachel C. Boden at the close of the service.

Signed,



MWS Kelley W. Shin, Clerk

Please attach a copy of the bulletin with these minutes and send to the attention of:

Lynn Bova, Stated Clerk

Presbytery of the Miami Valley

4417 Bigger Road, Dayton, Ohio 45440

Or email to statedclerk@miamipresbytery.org

Usual motions needed:

To appoint the clerk

To install and/or ordain or commission

To seat corresponding members

To approve the order of worship

To adjourn with the benediction

Appendix F

**Miami Valley Presbytery
Administrative Commission Meeting Minutes – College Hill Community Church
March 2, 2023**

The Administrative Commission (hereinafter AC) for College Hill Community Church met via Zoom on March 2, 2023 at 7:00 pm. Members present: MWS Lucinda Isaacs, MWS Cynthia Holder-Rich, Donna Courtney, and Bridget Hawkins. Excused: Gene Saunders.

The meeting was opened with prayer by MWS Lucinda Isaacs.

Members present introduced themselves.

There was a brief review of our charge.

MWS Lucinda Isaacs and Ruling Elder, Donna Courtney gave a synopsis of the session meeting they attended at College Hill Community Church on February 27, 2023. It was reported that the session meeting did not proceed in an orderly fashion and that the agenda was never finalized. Due to the disorder at the session meeting, with few items on the agenda addressed, another session meeting has been scheduled for Tuesday, March 7, 2023 at 6:00 pm to approve the budget.

MWS Lucinda Isaacs presented the following recommendations to be considered by the AC for submission to the COM of the Miami Valley Presbytery.

1. The COM appoint a moderator by March 19, 2023 to be appointed for the session at College Hill Community Church in lieu of the AC immediately asserting original jurisdiction. (Hopefully someone who has good rapport with the church.)
2. The session undergo Elder Training to be conducted by the AC which will empower the leadership of the church.
3. The Clerk of Session be required to take the notes of all session meetings and called meetings of the congregation.
4. Pastor Worhten's daughter is not permitted to attend or record session meetings.
5. Listening sessions shall be scheduled.

It was moved by MWS Lucinda Isaacs that these recommendations be approved and submitted to COM and seconded by Ruling Elder Donna Courtney. The motion passed without objection.

Listening Sessions:

Ruling Elder Donna Courtney will arrange the listening sessions with College Hill after the congregational meeting scheduled for March 19, 2023. It is anticipated that the listening sessions will take place on a Saturday and members will sign up.

between the AC & Presbytery. The misuse of the pastoral office to abuse members emotionally and spiritually.

AC can make recommendations as to the Pastoral relationship and recommend that Pastor Worthen meet with the COM. Changes in the pastor's contract must be approved by COM.

Action Items

Draft letter regarding renunciation.

Call special meeting to elect church officers.

Draft letter regarding Moderator and Clerk of Session.

Provide response regarding meeting with Pastor Worthen, Lucinda, and Shelley.

Provide pastoral care to those members who are upset and feel alienated.

Focus on the issue that we were charged to solve and not on one person.

Donna and Gene will attend the session meeting on March 28, 2023.

Correspondence:

None

Listening Sessions:

Listening sessions shall be held at CHCC on March 25 and April 1, 2023.

Lucinda, Cynthia, Donna, and Gene will attend the session on March 25, 2023.

Lucinda, Donna, Bridget, and Gene will attend the session on April 1, 2023.

Meeting Dates:

The next scheduled meetings for the AC will be Thursday, March 9, 2023 at 7:00 pm and Monday, March 13, 2023 at 7:00 pm on Zoom. MWS Cynthia Holder-Rich will send out the Zoom invitations.

MWS Lucinda Isaacs was elected to serve as Moderator of the A C and Ruling Elder Bridget Hawkins will serve as Clerk.

Lucinda thanked Fran Lane Lawrence for her attendance and advice.

The meeting was adjourned after closing with prayer.

Respectfully submitted,



Bridget D Hawkins
Clerk

**Miami Valley Presbytery
Administrative Commission Meeting Minutes – College Hill Community Church
March 9, 2023**

The Administrative Commission (hereinafter AC) for College Hill Community Church met via Zoom on March 9, 2023 at 7:00 pm. Members present: MWS Lucinda Isaacs, MWS Cynthia Holder-Rich, Donna Courtney, Gene Saunders, and Bridget Hawkins.

The meeting was opened with prayer by MWS Cynthia Holder-Rich

Approval of Agenda and Minutes from March 2, 2023:

The minutes from the AC meeting held on March 2, 2023 and the Agenda for March 9, 2023 were approved without objection.

Correspondence:

The correspondence received from Pastor Merritt Worthen requesting copies of correspondence received by the presbytery voicing concerns about College Hill Community Church was discussed. MWS Cynthia Holder-Rich moved to deny the request and it was seconded by Donna Courtney. The motion passed unanimously.

Moderator Isaacs advised that MWS Kazy Hinds has agreed to serve as moderator for the session and all called meetings of College Hill Community Church. In addition, the COM will meet on Tuesday, March 14, 2023 to vote on the appointment of MWS Kazy Hinds to serve as moderator for College Hill Community Church.

Committee on Ministry Recommendation:

Bridget had no additional information to share with the members.

Listening Sessions:

Ruling Elder Donna Courtney has arranged the listening sessions. They will take place on Saturday, March 18, 25, and April 1, 2023 from 9:00 am to 3:50 pm with an hour break for lunch and will be held concurrently and two members of the AC will be in each listening session. Members of the College Hill Community can sign up as individuals, or in small groups not to exceed three people. In addition, each person or group may only sign up for one listening session. The sign-up sheets were given to Pastor Worthen at the session meeting held on March 7, 2023 to be shared with the congregation.

MWS Cynthia Holder-Rich will draft a letter to be included in College Hill's newsletter, bulletin or Facebook page explaining the purpose of the AC and to inform members of the listening sessions.

It was agreed that the following questions could be asked to facilitate discussion:

1. Are you a member of College Hill Community Church?
2. How long have you attended College Hill Community Church?
3. What roles/positions have you served at College Hill Community Church?
4. What would you like to tell us about the ministry/governance of the church?

Observations from Budget Session Meeting – Donna, Gene & Lucinda

Gene's observations/concerns:

It was observed that Session had not been presented the budget to review beforehand and that each line of the budget was reviewed and then voted on. He also stated it was alarming that no bookkeeping software was used, and that the Treasurer relied on an Excel spreadsheet. In addition, there was no stewardship campaign, or an audit or financial review. Further, the church does not track giving units.

Lucinda's observations/concerns:

It was also observed that there is a \$150K shortfall in the budget and the plan is to ask members to give an additional \$500.00 to make up the shortfall. The budget was approved by session.

Donna's observations/concerns:

The meeting was disorganized.

Other Business:

Moderator Isaacs stated that Pastor Worthen attempted to have the AC moderate session for the purpose of her becoming the installed pastor for College Hill. It was decided by the commission that it is premature to discuss Pastor Worthen's position with College Hill and that she should be informed that the AC would not do anything in regard to her position until our investigation has been completed.

The AC discussed establishing benchmarks for session and Pastor Worthen, but this was placed on the back burner until after the listening sessions have been completed.

Homework assignments were given to AC Members:

Cynthia will review the sacraments specifically baptism and communion.

Lucinda and Bridget will watch Pastor Worthen's sermons on YouTube to check for harsh language.

All AC members will read the College Hill's conflict resolution policy.

Donna will review all correspondence received and check for disparities and irregularities.

Meeting Dates:

The next scheduled meetings for the AC will be Monday, March 13, 2023 at 7:00 pm on Zoom.
MWS Cynthia Holder-Rich will send out the Zoom invitations.

The meeting was adjourned after closing with prayer.

Respectfully submitted,



Bridget D Hawkins
Clerk

QUESTIONS FOR LISTENING SESSIONS

1. Are you a member of College Hill Community Church?
2. How long have you attended College Hill Community Church?
3. What roles/positions have you served at College Hill Community Church?
4. What would you like to tell us about the ministry/governance of the church?

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**Miami Valley Presbytery
Administrative Commission Meeting Minutes – College Hill Community Church
March 13, 2023**

The Administrative Commission (hereinafter AC) for College Hill Community Church met via Zoom on March 13, 2023 at 7:00 pm. Members present: MWS Lucinda Isaacs, MWS Cynthia Holder-Rich, Donna Courtney, and Bridget Hawkins. Excused: Gene Saunders.

The meeting was opened with prayer by MWS Lucinda Isaacs.

Lucinda asked those present to share their favorite part of the weekend.

Approval of Agenda and Minutes.

The agenda for March 13, 2023 and the minutes from March 9, 2023 were approved without objection.

Correspondence:

None

Listening Sessions:

Listening sessions shall be held at CHCC on March 18, 25 and April 1, 2023.

Lucinda, Bridget, Cynthia, and Donna will attend the session on March 18, 2023

Lucinda, Cynthia, Donna, and Gene will attend the session on March 25, 2023.

Lucinda, Donna, Bridget, and Gene will attend the session on April 1, 2023.

CHCC Congregational Meeting March 19, 2023.

The AC has requested that COM appoint a new moderator to moderate the Session, and all called congregational meetings for CHCC.

Meeting Dates:

The next scheduled meetings for the AC will be Thursday, March 9, 2023 at 7:00 pm and Monday, March 13, 2023 at 7:00 pm on Zoom. MWS Cynthia Holder-Rich will send out the Zoom invitations.

MWS Lucinda Isaacs was elected to serve as Moderator of the A C and Ruling Elder Bridget Hawkins will serve as Clerk.

The meeting was adjourned after closing with the Lord's Prayer.

Respectfully submitted,



Bridget D Hawkins
Clerk



**Miami Valley Presbytery
Administrative Commission Meeting Minutes – College Hill Community Church
March 19, 2023**

The Administrative Commission (hereinafter AC) for College Hill Community Church met via Zoom on March 19, 2023 at 7:00 pm. Members present: MWS Lucinda Isaacs, RE-Gene Saunders, and RE-Bridget Hawkins. Excused: MWS Cynthia Holder-Rich and RE-Donna Courtney.

Guests: Stated Clerk, Lynn Bova and Fran Lane Lawrence

The meeting was opened with prayer by MWS Lynn Bova.

Lucinda shared concerns about Pastor Worthen's sermon. Pastor Worthen preached from the book of Matthew, specifically the last three beatitudes. She referred to "Good Trouble" invoking John Lewis. Lucinda also cited specific areas of the sermon. (i.e., at 1:19:50 call for protests, at 1:25 – she spoke of contempt for the BOO.)

Donna opined that Pastor Worthen used her sermon to alienate the congregation from the presbytery. She believes some members are convinced the AC has already assumed original jurisdiction and that there is a conspiracy..

During prayer time the clerk of session and moderator of the deacons prayed for everyone and complained about the AC.

The Annual Congregational Meeting was scheduled after worship. Lucinda reported there were multiple instances where members only came in for the congregational meeting. None were in the sanctuary. Some members remained in the narthex, and some remained in their cars.

Moderator Kazy Hinds opened the congregational meeting. A member moved to delay the meeting until Pastor Worthen could be present.

The meeting was called out of order by Moderator Hinds and no business was accomplished.

Discussion

Next steps:

Process to assume original jurisdiction?

1. Must inform congregation.
2. Must attend listening session.

The AC then becomes the session and can then ask to dissolve the relationship between Pastor Worthen and College Hill.

Reasons to Assume:

Church in schism.

Use of inflammatory language that impacts the peace, purity, and unity of the church. The expression of contempt for the BOO and the constitution. The encouragement of conflict

between the AC & Presbytery. The misuse of the pastoral office to abuse members emotionally and spiritually.

AC can make recommendations as to the Pastoral relationship and recommend that Pastor Worthen meet with the COM. Changes in the pastor's contract must be approved by COM.

Action Items

Draft letter regarding renunciation.

Call special meeting to elect church officers.

Draft letter regarding Moderator and Clerk of Session.

Provide response regarding meeting with Pastor Worthen, Lucinda, and Shelley.

Provide pastoral care to those members who are upset and feel alienated.

Focus on the issue that we were charged to solve and not on one person.

Donna and Gene will attend the session meeting on March 28, 2023.

Correspondence:

None

Listening Sessions:

Listening sessions shall be held at CHCC on March 25 and April 1, 2023.

Lucinda, Cynthia, Donna, and Gene will attend the session on March 25, 2023.

Lucinda, Donna, Bridget, and Gene will attend the session on April 1, 2023.

Meeting Dates:

Lucinda thanked Fran Lane Lawrence for her attendance and advice.

The meeting was adjourned after closing with prayer.

Respectfully submitted,



Bridget D Hawkins
Clerk

**Miami Valley Presbytery
Administrative Commission Meeting Minutes – College Hill Community Church
March 26, 2023**

The Administrative Commission (hereinafter AC) for College Hill Community Church met via Zoom on March 26, 2023 at 7:00 pm. Members present: MWS Lucinda Isaacs, MWS Cynthia Holder Rich, RE-Gene Saunders, and RE-Bridget Hawkins.

The meeting was opened with prayer by Lucinda and Gene shared devotions.

Reviewed the Agenda. The minutes from the prior meeting had not been transcribed.

Listening Sessions:

Members shared thoughts on listening session held on March 26, 2023.

Marva came with a list of questions for the AC and appeared ready for confrontation. However, she appeared sincere in her desire to support the church.

Celeste has been worshipping at College Hill for 30-40 years. She was very supportive of the church.

Larry was in support of the pastor, but felt the services lasted too long.

Jan served as moderator of the deacons and is responsible for the church newsletter. She is in support of the pastor.

Brenda Peters – stated there are inaccuracies in the session roster. Wants the pastor to realize that this is a presbyterian church.

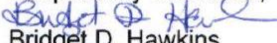
Carla – concerned about the church finances.

Discussion was had regarding assuming original jurisdiction.

It was further decided that no new date would be set for a congregational meeting.

Meeting adjourned with prayer.

Respectfully submitted,


Bridget D. Hawkins
Clerk

**Miami Valley Presbytery
Administrative Commission Meeting Minutes – College Hill Community Church
May 2, 2023**

The Administrative Commission (hereinafter AC) for College Hill Community Church met via Zoom on May 2, 2023, at 7:00 pm. Members present: MWS Lucinda Isaacs, RE-Gene Saunders, RE-Bridget Hawkins, MWS Cynthia Holder-Rich and RE-Donna Courtney.

The meeting was opened with prayer by RE Donna Courtney.

Lucinda shared what happened at the CHCC Session meeting held on Tuesday, April 28, 2023. The report from the AC was shared with Session in Executive Session. The session agreed to participate in mediation.

There remains the concern that the session does not know their roles and responsibilities as elders. The Clerk of Session also does not know or understand her role as clerk.

Lucinda, Cynthia and Donna will meet with Dr. Udo to discuss mediation with CHCC on Wednesday May ___, 2023 at 9:00 am. The Presbytery of the Miami Valley has agreed to pay the costs of mediation. The report prepared by the AC will be shared with the mediator.

The AC report has been shared with COM.

The issue of assuming original jurisdiction was discussed again. It is agreed that it can be assumed at the invitation of the session without following the hearing process. The consensus is that the congregation including session primary focus should be on mediation.

Questions:

What is our role if we obtain original jurisdiction?

1. Approving baptisms and communion.
2. Are there UCC Pastors (African American) in the area who could fill the pulpit.

Lucinda is in favor of assuming original jurisdiction because CHCC does not have a functioning session.

Cynthia moved that we ask the CHCC session at their next session meeting scheduled for May 23, 2023, if they would like the AC to assume original jurisdiction while they are working with the mediator. The motion was seconded by Donna and passed unanimously.

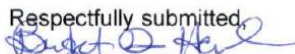
It was also posited that mediation could take 4 to 8 months.

The memo from Marva Gray advising of the proposed listening session with the congregation by session was discussed. It is the recommendation of the AC to oppose the listening session.

Meeting Dates:

The next scheduled meetings for the AC will be May 5, 2023, at 5:30 p.m. on Zoom.

The meeting was adjourned after closing with prayer.

Respectfully submitted,

Bridget D Hawkins, Clerk

**Miami Valley Presbytery
Administrative Commission Meeting Minutes – College Hill Community Church
May 5, 2023**

The Administrative Commission (hereinafter AC) for College Hill Community Church met via Zoom on May 5, 2023, at 7:00 pm. Members present: MWS Lucinda Isaacs, RE-Gene Saunders, RE-Bridget Hawkins, and RE-Donna Courtney.

Guests: Terry Kukuk, Executive Presbyter and Stated Clerk, Lynn Bova.

The meeting was opened with prayer by Lynn Bova.

Lucinda discussed the AC's response to the proposed listening session to be held by the CHCC Session after worship on Sunday, May 7, 2023. The AC has been invited to attend the listening session.

It was decided that the AC would send a written response to CHCC Clerk of Session and to reiterate our opposition to the listening session and that we ask that they proceed with mediation as agreed to at the last session meeting.

Discussion was had regarding Session authority and original jurisdiction. Specifically, what happens to CHCC Session in terms of their own authority.

The report to the Presbytery was also discussed. Lucinda stated she would provide a short response that emphasized the continued disorder at CHCC which threatens their peace, unity, and purity.

It was also stated that we should be prepared to have the motion removing Pastor Worthen as moderator of session and congregational meetings at CHCC removed from the consent agenda and a motion to rescind it.

It was also discussed sending a letter to CHCC asking them to cease and desist the use of polling as it contributes to the disorder.

Criticism from CHCC regarding AC's lack of communication and/or transparency of our actions with the congregation. Response to Session: What are you doing to communicate with the congregation what is going on? It is the Session's responsibility to inform the congregation.

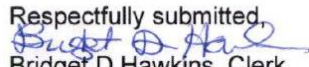
Lucinda opined that there is no spirit of cooperation with the AC and that the Elders remain divided.

We also discussed the termination of Pastor Worthen's contract and when that could happen. It was noted that members of COM were to meet with Pastor Worthen on May 22, 2023. Termination of Pastor Worthen must be voted on by the entire COM and a meeting is not scheduled until May 30, 2023.

Donna moved to recommend to COM to request the immediate termination of Pastor Worthen or no later than the end of May 2023. Gene seconded the motion, and it was passed unanimously.

It was decided the following members of the AC would attend the listening session scheduled at CHCC on May 7, 2023. Donna, Bridget, and Lucinda. In addition, Shelley Wiley and other members of the COM will hopefully be able to attend.

The meeting was adjourned and closed with prayer by Lucinda.

Respectfully submitted,

Bridget D Hawkins, Clerk

**Miami Valley Presbytery
Administrative Commission Meeting Minutes – College Hill Community Church
June 12, 2023**

The Administrative Commission (hereinafter AC) for College Hill Community Church met via Zoom on June 12, 2023 at 7:00 pm. Members present: MWS Lucinda Isaacs, MWS Cynthia Holder Rich, Donna Courtney, MWS Angie Schenck and Bridget Hawkins. Excused: Gene Saunders.

The meeting was opened with prayer by MWS Lucinda Isaacs.

Members of the AC discussed the upcoming session meeting at College Hill. It was agreed that this would be an organizational meeting. A Clerk and Treasurer would need to be elected. It was also decided that the congregational meeting could wait until the Elders are trained.

Agenda items were reviewed.

It was agreed that Pastor Merritt Worthen's contract would not be renewed, and it was recommended that she would be paid for her unused vacation plus 30 days.

We also discussed elder training and mediation.

Cynthia advised that she is unable to attend meetings on Tuesdays.

The meeting was adjourned, and Donna Courtney closed with prayer.

Respectfully submitted,


Bridget D Hawkins
Clerk

**Miami Valley Presbytery
Administrative Commission Meeting Minutes – College Hill Community Church
June 27, 2023**

The Administrative Commission (hereinafter AC) for College Hill Community Church met via Zoom on June 27, 2023 at 7:00 pm. Members present: MWS Lucinda Isaacs, MWS Cynthia Holder Rich, Donna Courtney, MWS Angie Schenck, Gene Saunders and Bridget Hawkins.

Guests: MWS Lynn Bova, Stated Clerk of Miami Valley Presbytery

The meeting was opened with prayer.

Discussion of the Worship Service at College Hill and the importance of saying goodbye.

Rev. Charles Tinsley has agreed to lead worship three Sundays in July 2023.

Rev. Charles Williams (friend of College Hill) was invited to provide pastoral care but declined.

Discussion of office coverage at College Hill was discussed as the Church Secretary, Dominique Worthen's was terminated from employment. Other concerns include list of liturgists, Ushers, pulpit supply and the Hispanic ministry. MWS Angie Schenck will follow up with Larry Hollar regarding the usher situation.

It was also agreed that pulpit supply will be paid the day of service.

Discussion had regarding letters received from Stan Hirtle and Jan Brecht – members of College Hill Community Presbyterian Church. MWS Angie Schenck was encouraged by the letters sent.

Lynn Bova updated the AC on the remedial case. The case has been accepted by the PJC. The committee of counsel represented the session of College Hill rejected that acceptance. The committee of counsel prior to assumption of original jurisdiction was Carolyn Peters and Pastor Worthen.

Discussion regarding Pastor Worthen: It was agreed that Pastor Worthen's contract would not be renewed and that it would end on June 30, 2023. She will be receiving 60 days severance and four weeks of vacation..

Stated Clerk, Lynn Bova advised that Pastor Worthen receive a letter from the Committee on Ministry advising her as to what is required upon leaving a church. Specifically, no communication with congregation, must abide by the standards of ethical conduct and participate in an exit interview.

AC Members provided dates of unavailability:

June 28 to July 10, 2023 – Cynthia

July 21 to July 29, 2023 – Gene

July 12 to July 17, 2023 – Lucinda

July 29 to August 14, 2023 – Angie

Stated Clerk's dates of unavailability.

August 8 to August 30, 2023 - Lynn

Meeting adjourned with prayer.

Respectfully submitted,



Bridget D. Hawkins
Clerk

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**Miami Valley Presbytery
Administrative Commission Meeting Minutes – College Hill Community Church
July 24, 2023**

The Administrative Commission (hereinafter AC) for College Hill Community Church met via Zoom on July 24, 2023, at 7:00 pm. Members present: MWS Lucinda Isaacs, MWS Cynthia Holder Rich, Donna Courtney, MWS Angie Schenck, and Bridget Hawkins. Excused: Gene Saunders

Guests: MWS Lynn Bova, Stated Clerk of Miami Valley Presbytery

The meeting was opened with prayer by Lucinda Isaacs.

Correspondence:

Letter received from Pastor Worthen regarding lump sum payment being \$400.00 less than she expected. The question was forwarded to the College Hill Treasurer, Ivy Young and he provided Pastor Worthen with a paystub and sent her additional questions.

Elder Pat Townsel sent questions to the AC acting as session for College Hill regarding pastoral care and the need for the congregation to begin the healing process. This concern was also voiced by Gladys Finney-Turner. Donna Courtney agreed to speak with Ms. Finney regarding these concerns and Lynn Bova agreed to respond to Pat Townsel's questions.

Comments/Concerns/Issues:

Kathy & Mack Lakes continue to invite members of the congregation to worship services.

Rev. Charles Tinsley preached at College Hill and the feedback is that he has preached wonderful and inspirational sermons and that they have had a calming effect. Rev. Tinsley is from the Presbytery of the Redlands and has been approved to labor in the bounds. His last position was in Cincinnati.

Filling the pulpit in July includes Edgar Sanchez Cruz, Rev Tinsley will preach the next three Sundays in August and on August 27th, Chip Hardwick will preach.

Mediation:

Who will pay the cost? Fifty percent will be paid for by the presbytery and College Hill. The bill should be submitted to the Presbytery and College Hill.

Concern about participation by the Ruling Elders of Session – currently have an Us v Them position.

How do we transition to an interim pastor? Need for music and the cost? It was decided that we would delegate these responsibilities back to the Music & Worship Committee. Cynthia advised that Larry Hollar, Judy McGray, and Kathy & Mack Lakes are serving on this committee.

MWS Cynthia Holder Rich will lead Elder Training for any elder from CHCC who are interested in learning about Church polity on August 19, 2023, from 8:30 am to 1:00 pm. Lunch will be provided.

The order removing Elder Brenda Brown from participating in any of the committees at College Hill has been ruled out of order and rescinded.

COM Report:

Lucinda will summarize reports to the congregation and COM.

Next session meeting will be Tuesday, August 22, 2023, at 6:00 pm. Original jurisdiction was assumed by the AC on May 30, 2023. The current elders of College Hill Community Presbyterian Church are Albert Watson, Lucy Gay Gerren, Josephine Laury, Marlea Gaskins, Jessica Jenkins and Marva Gray who also serves as Clerk of Session.

The meeting adjourned and Donna closed with prayer.

Respectfully submitted,



Bridget D. Hawkins
Clerk

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**Miami Valley Presbytery
Administrative Commission Meeting Minutes – College Hill Community Church
September 6, 2023**

The Administrative Commission (hereinafter AC) for College Hill Community Church met via Zoom on September 6, 2023. Members present: MWS Lucinda Isaacs, MWS Cynthia Holder Rich, Donna Courtney, MWS Angie Schenck, Gene Saunders and Bridget Hawkins.

Guests: MWS Lynn Bova, Stated Clerk of Miami Valley Presbytery and Terry Kukuk, Executive Presbyter.

The meeting was opened with prayer by Cythia Holder Rich.

This AC meeting was called to discuss the petition signed by 41 members of the congregation of College Hill Community Church demanding that a congregational meeting be called to have the congregation consider leaving the PC(USA).

The 41 members referred to themselves as the diaspora and have stated they have formed their own spiritual community.

What should be done?

It was decided that a letter should be sent to the congregation to inform them about the petition.

Encourage all members of the congregation to participate in mediation.

It was moved and seconded to file a complaint against the ruling elders of College Hill regarding the violation of their ordination vows. The motion was approved.

It was also agreed that Gene Saunders, who serves as Clerk of Session will review the church rolls to determine their accuracy. As the rolls exist today, there are 141 members and 130 members shown on the rolls.

The meeting adjourned with prayer.

Respectfully submitted,



Bridget D. Hawkins
Clerk

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**Miami Valley Presbytery
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Guests: MWS Lynn Bova, Stated Clerk of Miami Valley Presbytery and Terry Kukuk, Executive Presbyter.

The meeting was opened with prayer by Cynthia Holder Rich.

This AC meeting was called to discuss the petition signed by 41 members of the congregation of College Hill Community Church demanding that a congregational meeting be called to have the congregation consider leaving the PC(USA).

The 41 members referred to themselves as the diaspora and have stated they have formed their own spiritual community.

What should be done?

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The meeting adjourned with prayer.

Respectfully submitted,



Bridget D. Hawkins
Clerk

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**Miami Valley Presbytery
Administrative Commission Meeting Minutes – College Hill Community Church
September 23, 2023**

The Administrative Commission (hereinafter AC) for College Hill Community Church met via Zoom on September 23, 2023. Members present: MWS Lucinda Isaacs, MWS Cynthia Holder Rich, MWS Angie Schenck, Gene Saunders and Bridget Hawkins. Excused: Donna Courtney

Guests: Executive Presbyter, Terry Kukuk.

The meeting was opened with prayer.

More discussion was had regarding the diaspora of 41 and their petition.

Terry Kukuk notified the insurance company in case of secular lawsuits.

Terry also spoke with the attorney regarding the diaspora of 41 and their demands. The attorney advised us to just remain focused on the process.

1. Prove that the Presbytery controls access and that College Hill Community Presbyterian Church is operating as a church of the PC(USA).
2. The deed of the church is in the name of College Hill PC(USA).
3. College Hill has sent commissioners to the presbytery meetings and have utilized pulpit supply.
4. The membership rolls need to be cleaned up in order to prove who is the true church.

Pastor Worthen Discussion:

Specific evidence is needed to determine if Pastor Worthen is maintaining a relationship with members of the College Hill congregation. It is suspected that she initialed the petition demanding that a congregational meeting is called.

It was moved and seconded that a Cease & Desist letter will be sent to the five elders that will include references to the Book of Order reminding them of their ordination vows and their risk of renunciation. It was agreed that Lucinda and Cynthia would draft the letter. It was also noted that prior to the AC's assumption of original jurisdiction that the session of College Hill agreed to participate in mediation and then refused to participate.

It was also agreed that the AC acting as session for College Hill will call a congregational meeting as required by their bylaws with the purpose of electing officers and a financial secretary. The meeting will be held on October 29, 2023, after worship. Gene Saunders as Clerk of Session will contact Ivy Young, Church Treasurer to determine if there is a Financial Secretary. It was also noted that Josephine Laurys is Chair of the Nominating Committee and is also a member of the diaspora.

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Concerns were expressed that the diaspora will try to overtake the congregational meeting. It was noted that if they become disruptive, they can be removed.

The mediator, Dr. Udo asked permission to contact the members (Ruling Elders of College Hill) who refused to participate in the mediation. It was agreed that Dr. Udo may contact those elders who chose not to participate in mediation.

If there is no nominating report, the session can appoint the Deacons individually and nominations can be made from the floor.

The meeting was adjourned with prayer.

Respectfully submitted,



Bridget D. Hawkins
Clerk

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**Miami Valley Presbytery
Administrative Commission Meeting Minutes – College Hill Community Church
October 8, 2023**

The Administrative Commission (hereinafter AC) for College Hill Community Church met via Zoom on October 8, 2023. Members present: MWS Lucinda Isaacs, MWS Cynthia Holder Rich, MWS Angie Schenck, Gene Saunders and Bridget Hawkins.

Guests: Lynn Bova, Stated Clerk
Terry Kukuk, Executive Presbyter

It was noted prior to the meeting that Donna's mother was on the prayer list.

The meeting was opened with prayer by Lucinda.

Bridget reported that she has drafted an Agreed Entry to the remedial complaint stating that all demands requested by the complainants have been met and has emailed the agreement to Brenda Brown, Gladys Turner Finney and Patricia Townsel for their review and approval. Upon receipt of their approval it will be sent to the other parties for review.

We were informed by Terry Kukuk that the EEOC is not filing a charge, nor will they be investigating a discrimination complaint filed by Pastor Worthen.

The AC considered their response to the most recent correspondence received from the diaspora. The response should state that their meeting is an attempt to divide and dissolve the church.

They are participating in unauthorized ministries by:

1. Communicating with Pastor Worthen
2. Communicating about leaving the congregation.
3. Violating the Code of Ethics

We need proof that they are continuing to meet as College Hill Community Church. They must decide if they want to resign their membership or if they stay, they must work within the process of the denomination as provided in the Book of Order.

If they insist on leaving the denomination, a schism must be declared, and the presbytery will name the true church.

If charges are filed against the presbytery the complaint goes to the synod. It is the opinion of members of the AC that the diaspora of 41 will only agree if they get their own way.

The Cease-and-Desist letter was sent to the five elders who signed the petition. It was also decided to invite the five elders to come in and consult with the AC.

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The congregational meeting will be announced in worship on Sunday and the purpose of the meeting is to elect a new financial secretary and form a nominating committee.

The AC will invite the five elders to meet with the AC for consultation. The meeting will take place on neutral grounds. We will also inform them that the process begins by meeting with session. The disciplinary process will be explained as outlined in the Book of Order.

If they are continuing to meet, a second letter must be sent to confirm renunciation of jurisdiction.

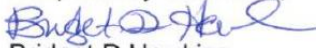
A remedial complaint would be the next step.

It was decided by consensus to send a second letter.

It was moved and seconded to review the AC's retention of original jurisdiction of College Hill by the AC. It was decided that jurisdiction would be retained and reconsidered in 90 days.

The meeting was adjourned with prayer.

Respectfully submitted,



Bridget D Hawkins

Clerk

Appendix G

Report from the Administrative Commission to College Hill Community Presbyterian Church

The Administrative Commission continues to work with members of College Hill Community Church. Since the last presbytery meeting, we have continued to meet as session, began the first step of mediation work, responded to and consulted with ruling elders who have signed a petition “discuss and vote on leaving the Presbytery of the Miami Valley and the PCUSA,” and held a congregational meeting to elect a nominating committee. In terms of conflict mediation in the congregation, it currently appears that only one party is willing to mediate. We are prayerfully considering shifting our time and energy toward moving the congregation forward with those who are actively engaged and involved in providing a witness to God's redeeming love in West Dayton.

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Appendix H

Reports Received

Church	Report Received	Notes
Bellbrook	No exceptions	Sue Seiler
Belle Center	No exceptions	Deb Claassen
Bellefontaine	No exceptions	Karen Brady
Blue Ball	No exceptions	Sue Garland
Bradford	No exceptions	Deb Jess
Covington	No exceptions	Ron Schultz
Dayton Bath	No exceptions	Ethan Johns
Dayton Central	No exceptions	Sarah Alverson
Dayton College Hill	In process	Gene Saunders (AC) Marva Gray
Dayton Corinth	Exception	Hank Baust Missing month – to be corrected
Dayton Fairmont	No exceptions	Kerri Miles
Dayton Immanuel Korean		RE Han
Dayton Southminster	No exceptions	Lois Thorpe
Dayton Sugar Creek	No exceptions	Marge Morgan
Dayton Trinity	No exceptions	Mary Jean Blackmon
Dayton Westminster	In process	Gene Saunders
Eaton	No exceptions	Rachel Kelley
Fairborn First	No exceptions	Kathleen Seewer
Farmersville Slifers	No exceptions	Janice Kronour
Hamilton	No exceptions	Kim Geisler
Huber Heights, Faith	No exceptions	Don Niece
Huntsville		David Yanchik
Jamestown	No exceptions	Rebecca O'Bryant
Middletown, First	No exceptions	Anne Frantz
Middletown, St Luke		Mike Haker
Monroe, OCC	Exception	None – use office email Missing signatures
New Carlisle, Honey Creek	No exceptions	Cindi Cook
Oxford	No exceptions	Judy Schiller
Piqua Good Shepherd	No exceptions	Sandra Kerns
Piqua Westminster	No exceptions	Julian Trevino
Reily	No exceptions	Danielle Foulk
Rushsylvania		Rose Mary Ford (no email)
Seven Mile	No exceptions	Deana Flynn
Sidney	Exception	Cody Myers No roll book, missing policies
Springboro Covenant	No exceptions	Gordon Neumann
Springfield Covenant	No exceptions	Carol Miracle
Springfield Northminster	No exceptions	Lois Shroyer
Troy	No exceptions	Andrea Kozoil (Senseman)
Urbana	Exceptions	Janet Hains signatures, budget info – church name
West Liberty	No exceptions	Ben Griffith (this included 2020- 2022
Wilmington	No exceptions	Pam Barnett
Xenia Westminster	Exception	Joyce Rickles no financial review
Yellow Springs		Hilary Blocker-Smith

Appendix I
TRUSTEES/LEADERSHIP COUNCIL/PRESBYTERY
 November 6, 2023/November 9, 2023/November 11, 2023

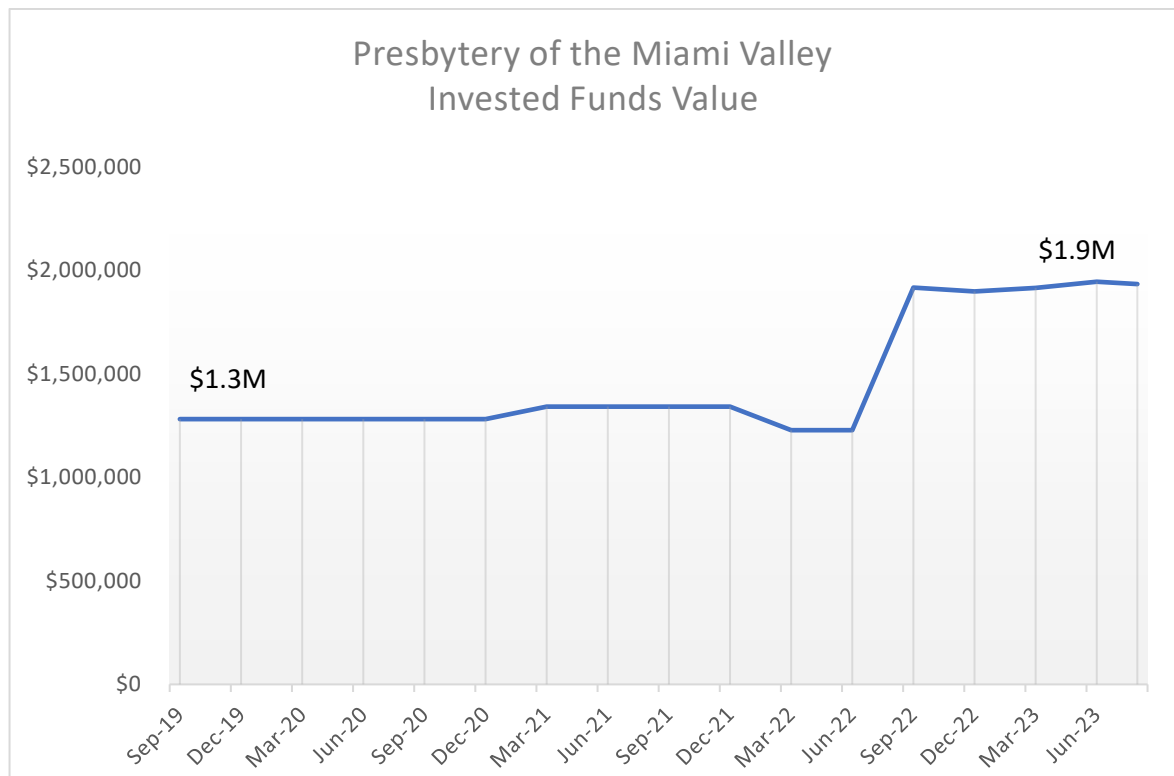
THE PRESBYTERY OF THE MIAMI VALLEY

2024 PROPOSED BUDGET EXPLANATORY COMMENTS

Background:

The 2024 PMV budget reflects the work being done to more fully live into our mission to Prepare, Equip, Nurture, and Connect congregations in their ministries for God's mission. The 2024 budget also represents the challenge of being the Church of Jesus Christ in a time of declining resources and layers of upheaval on social and political levels.

Before we look to 2024, we should reflect on the activities of 2023. Unlike 2022, no church properties were sold. However, we continue to benefit from the nearly \$1M of one-time revenue from three properties sold in 2022. The impact of this activity on our invested funds has been significant.



Withdrawals from our invested funds make up the gap between anticipated revenue and budgeted expenses. The proposed 2024 budget anticipates a draw \$123,859 (6.4%) of the current value (August 31, 2023) of our invested funds shown above. For perspective here is the recent budgeted withdrawal rate from our invested funds:

Budget Year	% Draw Budgeted from Invested Funds
2021	8.5%
2022	6.7%
2023	6.6%
2024	6.4%

We are grateful for those reserves which remind us of the faithfulness of God in providing us with resources to move courageously into an unknown future. We are confident that God is still moving among us and through us. In 2024 we expect to see the ways in which God will surprise us, doing far more than we could ever imagine.

Revenues:

1. Presbytery and Synod per capita rates are unchanged from 2023. The General Assembly per capita rate decreased by 0.5%.

Per Capita Connectional Support Rates			
Budget Year	Presbytery	Synod	General Assembly
2022	\$40.00	\$3.25	\$8.98
2023	\$40.00	\$3.25	\$9.85
2024	\$40.00	\$3.25	\$9.80
Change 2024/2023	0%	0%	-0.5%

In the last few years, PMV budgets have been developed with the assumption that congregations within the Presbytery have historically contributed about 85% the total amount apportioned in Connectional Support (i.e., Presbytery revenue) and Per Capita (i.e., Synod and General Assembly). However, based on an analysis of actual 2020, 2021 and 2022 giving, we are budgeting 2024 at the average percentages from 2020 – 2022 which was 91.6%:

This will result in a more accurate budget based on the actual giving patterns of the PMV churches. This assumption drives two important budget calculations. First is a reduction in our expected Presbytery Connectional giving due to the decline in membership from 6640 to 6061. Second is the more accurate “giving factor” as shown below, resulting in our budgeted Connectional Giving.

Impact of Shrinkage of Presbytery Connectional Giving					
Year	Membership	Connectional Giving Rate	Calculated amount 100%	Factor Applied	Budget Amount
2023	6640	\$40.00	\$265,600	85%	\$225,760
2024	6061	\$40.00	\$242,440	91.6%	\$221,991
				Budget Change 2024-2023	\$3,769

The Presbytery has committed for many years to pay the full calculated Per Capita amount to General Assembly and Synod as a sign of our important relationship to the councils of the Church. In other words, PMV reaches into revenue (i.e., invested funds) to make Synod and GA whole for any shrinkage from our member churches. For 2024, this shrinkage amount is \$6,671, see below.

Impact of Shrinkage of Synod and GA Per Capita Giving							
Year	PMV Membership	Council	Per Capita	Total Paid by PMV to GA or Synod	Shrinkage Factor	Budgeted amount	Amount of shrinkage PMV covers
2024	6061	Synod	\$3.25	\$19,698 Line 530.102	91.6%	\$18,037 Line 430.102	\$1,661
		GA	\$9.80	\$59,398 Line 530.101	91.6%	\$54,388 Line 430.101	\$5,010
						Total shrinkage	\$6,671

- In summary, since operating expenses are expected to exceed operating revenues, the \$123,859 drawn from our invested fund is 6.4% of the value \$1,932,694 of our invested funds as of August 31, 2023.

Expenditures:

- The Leadership Council has recommended a 2.5% increase in total compensation for the Executive Presbyter and Stated Clerk for 2024. The 2024 Budget reflects this 2.5% increase. Increases for Bookkeeper and IT/Communications position are also at 2.5% for 2024. The Treasurer is currently a volunteer, unpaid position.
- The approval of this 2024 Presbytery budget will be deemed approved for the following full-time terms of call for Minister of the Word and Sacrament Terry Kukuk as Executive Presbyter for 2024 and shall be included in the official minutes:

Description	Line Item	Amount
Exec Presbyter Salary	501.100	\$60,977
Exec Presbyter Housing	501.101	\$19,140
Exec Presbyter SECA	501.102	\$6,588
Exec Presbyter Pension/Disability	501.103	\$8,612
Exec Presbyter Medical	501.104	\$24,974
Exec Presbyter Professional Exp	501.106	\$9,000
Exec Presbyter Supplemental	501.107	\$6,000

Medical		
Exec Presbyter Education	501.108	\$3,000
	Total	\$138,291

3. The approval of this 2024 Presbytery budget will be deemed approval for the following part-time (30 hours) terms of call for Minister of the Word and Sacrament Lynette Bova as Stated Clerk for the Presbytery of the Miami Valley for 2024 and shall be included in the official minutes:

Description	Line Item	Amount
Stated Clerk Salary	501.110	\$20,823
Stated Clerk Housing	501.111	\$30,000
Stated Clerk SECA	501.112	\$4,538
Stated Clerk Pension/Disability	501.113	\$5,932
Stated Clerk Medical	501.114	\$17,204
Stated Clerk Professional Exp	501.115	\$5,000
Stated Clerk Supplemental Medical	501.116	\$5,500
Stated Clerk Education	501.117	\$2,200
Stated Clerk Deferred Compensation	501.118	\$3,000
	Total	\$94,197

4. Line item 501.401 increases slightly for 2024 as our policy requires alternating Audit (2024) and Review (2023).
5. Network Committee Expense (501.259) remain the same at \$20,000. The various line items that make up this \$20,000 are shown below this line item for information (line items 501.260 – 501.276).

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Presbytery of the Miami Valley - Dayton OH							
Historical and Proposed 2024 Budget as of 2023/10/28							
<u>Account #</u>	<u>Account Name</u>			<u>2023 Actual</u>		<u>Proposed</u>	
		<u>2021 Actual</u>	<u>2022 Actual</u>	<u>thru August</u>	<u>2023 Budget</u>	<u>2024 Budget</u>	<u>Comment</u>
Income							
401.103	Presbytery Connectional Support	\$ 259,522	\$ 269,484	\$ 173,538	\$ 225,760	\$ 221,991	91.6% of calculated
401.104	Minister of Word & Sacrament Support	\$ 4,387	\$ 4,679	\$ 1,866	\$ 4,000	\$ 4,000	
401.105	PPP Loan	\$ 35,100					
401.106	Brethren Service Center	\$ 13,200					
401.110	Interest	\$ 88	\$ -	\$ -	\$ 100	\$ 100	
487.100	Hamilton Westwood Rent Income		\$ 5,383				
401.111	Miscellaneous Income	\$ 1,968	\$ 905	\$ 4,418	\$ 960	\$ 960	
401.114	Interest from Oakland/Springfield Loan						
401.116	Interest From Harvest Christian Fellow	\$ 11,049	\$ 22,098				
401.117	Loan Morning Sun Loan		\$ 22				
401.120	Transfer from Reserves	\$ -	\$ 84,625	\$ 30,000	\$ 127,073	\$ 123,859	6.4 % of Inv Fund Value
	Total Income	\$ 325,313	\$ 387,196	\$ 209,822	\$ 357,893	\$ 350,910	
430.101	GA Per Capita		\$ 57,429	\$ 43,871	\$ 65,404	\$ 54,388	91.6% of calculated
430.102	Synod Per Capita		\$ 19,855	\$ 13,913	\$ 21,580	\$ 18,037	91.6% of calculated
			\$ 464,480	\$ 267,606	\$ 444,877	\$ 423,335	

<u>Account #</u>	<u>Account Name</u>			<u>2023 Actual</u>		<u>Proposed</u>	
		<u>2021 Actual</u>	<u>2022 Actual</u>	<u>thru August</u>	<u>2023 Budget</u>	<u>2024 Budget</u>	<u>Comment</u>
Personnel Expense							
501.100	Exec Presbyter Salary	\$ 53,086	\$ 56,073	\$ 39,251	\$ 58,877	\$ 60,977	2.5% increase as recommended by Staff Support Committee
501.101	Exec Presbyter Housing	\$ 18,000	\$ 18,000	\$ 12,760	\$ 19,140	\$ 19,140	
501.102	Exec Presbyter SECA	\$ 5,834	\$ 6,126	\$ 4,288	\$ 6,432	\$ 6,588	
501.103	Exec Presbyter Pension/Disability	\$ 7,920	\$ 8,032	\$ 5,601	\$ 8,408	\$ 8,612	
501.104	Exec Presb Medical	\$ 20,788	\$ 21,689	\$ 16,243	\$ 24,382	\$ 24,974	
501.106	Exec Presb Professional Exp	\$ 2,846	\$ 6,857	\$ 3,880	\$ 9,000	\$ 9,000	
501.107	Exec Presb Supple Medical	\$ 5,700	\$ 6,000	\$ 2,680	\$ 6,000	\$ 6,000	
501.108	Exec Presbyter Education	\$ 2,028	\$ 1,100	\$ 25	\$ 3,000	\$ 3,000	
	Total Executive Presbyter	\$ 116,203	\$ 123,877	\$ 84,728	\$ 135,238	\$ 138,291	
501.110	Stated Clerk Salary	\$ 24,200	\$ 14,720	\$ 13,157	\$ 19,736	\$ 20,823	2.5% increase as recommended by Staff Support Committee
501.111	Stated Clerk Housing	\$ 25,000	\$ 32,500	\$ 20,000	\$ 30,000	\$ 30,000	
501.112	Stated Clerk SECA	\$ 4,054	\$ 4,217	\$ 2,952	\$ 4,428	\$ 4,538	
501.113	Stated Clerk Pension/Disability	\$ 5,079	\$ 5,508	\$ 3,858	\$ 5,788	\$ 5,932	
501.114	Stated Clerk Medical	\$ 14,743	\$ 14,930	\$ 11,189	\$ 16,784	\$ 17,204	
501.115	Stated Clerk Sup Medical	\$ 2,000	\$ 5,500	\$ 3,470	\$ 5,500	\$ 5,500	
501.116	Stated Clerk Professional Exp	\$ 4,180	\$ 3,729	\$ 1,188	\$ 5,000	\$ 5,000	
501.117	Stated Clerk Cont Education	\$ 1,300	\$ 1,950	\$ -	\$ 2,200	\$ 2,200	
501.118	Stated Clerk Defer Compensation	\$ 1,800	\$ 2,400	\$ 1,760	\$ 2,640	\$ 3,000	
	Total Stated Clerk	\$ 82,356	\$ 85,454	\$ 57,575	\$ 92,075	\$ 94,197	
501.130	Office Manager Salary	\$ -	\$ 6,164		\$ -		
501.140	Treasurer Salary	\$ -			\$ -		
501.145	Bookkeeper	\$ 5,689	\$ 3,219	\$ 5,461	\$ 8,657	\$ 8,874	
501.146	IT/Communications/Website Person	\$ 11,939	\$ 12,500	\$ 8,750	\$ 13,125	\$ 13,453	
501.150	Directory Specialist			\$ 8,760			
501.170	Employer FICA	\$ 1,330	\$ 1,578	\$ 1,708	\$ 1,666	\$ 1,708	
501.171	Workers Comp	\$ 245	\$ 251	\$ 152	\$ 2,000	\$ 2,000	
501.172	EP Sabbatical Fund Transfer	\$ 2,600	\$ 2,600	\$ -	\$ 2,600	\$ 2,600	
501.173	Moving Expense	\$ 7,373					
	Total Salaries & Benefits	\$ 227,735	\$ 235,642	\$ 167,134	\$ 255,362	\$ 261,123	

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<u>Account #</u>	<u>Account Name</u>	<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Actual thru August</u>	<u>2023 Budget</u>	<u>Proposed 2024 Budget</u>	<u>Comment</u>
Other Expenses							
501.255	Telephone	\$ 2,564	\$ 1,056	\$ 650	\$ 1,000	\$ 1,044	
501.256	Computer/Web/Commun Costs	\$ 11,749	\$ 21,397	\$ 12,451	\$ 16,000	\$ 17,500	
501.400	Financial Consultant		\$ 4,050	\$ 2,350	\$ 10,000		
501.401	Audit/Review	\$ 2,500	\$ 3,500	\$ -	\$ 2,500	\$ 3,500	2023 Review/2024 Audit
501.402	Vanco & Bank Service Charges	\$ 976	\$ 817	\$ 625	\$ 1,500	\$ 2,000	
501.403	Equipment Usage/Maintenance	\$ 4,644	\$ 4,807	\$ 3,036	\$ 5,000	\$ 6,700	
501.404	Equipment Purchases	\$ 1,589	\$ 1,527	\$ 1,789	\$ 1,500	\$ 2,000	
501.405	Insurance	\$ 6,703	\$ 9,422	\$ 2,881	\$ 7,084	\$ 7,084	
501.406	Memorial Building Expense	\$ 40,237	\$ 16,041		\$ -		
501.410	Office Supplies	\$ 3,063	\$ 1,093	\$ 896	\$ 3,600	\$ 1,000	
501.420	Postage	\$ 454	\$ 120	\$ -	\$ 300	\$ 180	
501.425	Presbytery Meetings	\$ -	\$ 425	\$ 1,310	\$ 1,000	\$ 3,000	
501.428	GA Expense Fund	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	
501.430	Rent		\$ 3,150	\$ 3,600	\$ 3,600	\$ 3,708	
501.435	Staff Meeting		\$ 164	\$ 332	\$ 400	\$ 400	
501.455	Per Cap Expense	\$ 13,407	\$ 1,800	\$ -	\$ 13,048		
501.460	Transfer to Invested Funds						
587.100	Hamilton Westwood Expense		\$ 5,536	\$ 1,655	\$ -	\$ -	
	Total Operating Expense	\$ 88,886	\$ 75,906	\$ 31,574	\$ 67,532	\$ 49,116	

<u>Account #</u>	<u>Account Name</u>	<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Actual thru August</u>	<u>2023 Budget</u>	<u>Proposed 2024 Budget</u>	<u>Comment</u>
501.200	Committee on Ministry Expense	\$ 7,281	\$ 6,496	\$ 3,811	\$ 10,000	\$ 10,000	
501.202	COM Sexual Misconduct Taskforce Exp	\$ 173					
501.203	Sexual Misconduct Taskforce Income	\$ (120)					
501.204	COM on Representation/Diversity	\$ 768	\$ -	\$ -	\$ 500	\$ 500	
501.220	Committee Preparation Ministry Exp	\$ 2,175	\$ 1,500	\$ 1,032	\$ 1,500	\$ 1,500	
501.254	Leadership Council/Keynote Presenter	\$ 1,267	\$ 1,200	\$ 75	\$ 3,000	\$ 2,000	
501.259	Total Network Committee Expense	\$ 8,603	\$ 14,113	\$ 6,259	\$ 20,000	\$ 20,000	
501.260	Network-Campus Ministry					incl above	
501.261	Net-Equipping for Ministry					incl above	
501.262	Net- Stitches of Love					incl above	
501.265	Network - Educators Support					incl above	
501.267	Network - Pass It On					incl above	
501.270	Network -Columbian Partnership					incl above	
501.272	Network -Covenant Gathering					incl above	
501.276	Network - PVC					incl above	
501.290	Kirkmont Camp & Confer Cnt	\$ 5,000					
	Total Committee, Grant,Net Expense	\$ 25,146	\$ 23,309	\$ 11,177	\$ 35,000	\$ 34,000	
	Total Expense	\$ 341,768	\$ 334,857	\$ 209,886	\$ 357,893	\$ 344,239	
530.101	GA Per Capita		\$ 63,102	\$ 43,603	\$ 65,404	\$ 59,398	
530.102	Synod Per Capita		\$ 22,838	\$ 15,097	\$ 21,580	\$ 19,698	
			\$ 420,797	\$ 268,585	\$ 444,877	\$ 423,335	
	Difference	\$ (16,455)	\$ 43,684	\$ (979)	\$0	\$0	

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Appendix J

Network Support and Grants Committee Report for Presbytery Meeting 11/11/2023

- Northminster Report Received
 - Engineering is Elementary
 - Bellbrook Presbyterian Church
 - Grant supported a program called “Animal Sounds” which looked at Acoustical Engineering, sound, and the animal world.
 - Participants ranged in age from one mature 3-year-old (who joined her older brother) to 11 years old. (Our age group target was 5-11. All of the other children fell into this age range.)
 - Each day included music, games, an engineering lesson that included a hands-on project, the reading of an engineering story book around the theme of acoustical engineering, and a nutritious snack.
 - Program was deemed successful
 - Peacemaking Grants Awarded
 - Sidney – Munch Bunch - \$4,000
 - Sidney First Presbyterian
 - Provides food packets to school students facing food insecurities
 - Provided on the weekends
 - Program in place since 2009
 - Theme is reconciliation
 - Easing systemic poverty
 - Xenia - Music Mission Kiev “Hope for Ukraine” - \$250
 - Xenia United Presbyterian
 - Music Mission Kiev has expanded its ministry to reach out and care for widows, orphans, and now displaced and war wounded victims
 - Kiev Symphony and Orchestra concert 10/3/2023.
 - Gratefully used to fund promotional expenses for the event
 - New Network
 - Presbytery Women’s Sabbath Retreat
 - An annual two-day retreat
 - Focus on building Sabbath community through:
 - worship and music
 - small group sharing
 - individual and group activities
 - including reflective and play times
 - A leadership/spiritual development network
- Network Development
 - 18 year olds leaving foster care
 - Daybreak Dayton is a local organization that could be a possible recipient of support from our member churches

- Looking for churches that are providing or would be willing to support this type of ministry/mission
 - Peacemaking
 - Ideas generated from recent Presbytery peacemaking program
 - Still in early stages of development
 - Larry Hollar is primary contact
- Remaining network funds

Account	Network	2023 Budgeted Funds	2023 Remaining Funds
315.100	Columbia Partners - Dedicated Fund	\$ 6,850.00	\$ 5,727.60
501.270	Columbia Partners - Network Support Funds	\$ 4,750.00	\$ 19.70
501.272	Covenant Gathering	\$ 1,000.00	\$0.00
501.262	Crafting - Stitches of Love/Sew Faithful	\$ 2,000.00	\$ 54.36
501.265	Educator Support	\$ 1,000.00	\$ 600.00
501.261	Equipping for Ministry	\$ 1,000.00	\$ 1,000.00
501.277	Fulfill our Calling	\$0.00	\$0.00
501.260	Interfaith Campus Ministry - Central State	\$ 1,000.00	\$0.00
501.260	Interfaith Campus Ministry - Miami State	\$ 1,400.00	\$ 1,400.00
501.260	Interfaith Campus Ministry - Sinclair State	\$ 1,000.00	\$ 0.76
501.276	Presbyterian Youth Council	\$ 5,250.00	\$ 3,981.45
323.200	Presbytery Women's Sabbath Retreat (New Network in 2023) (Network Support fund #4)	\$ 2,000.00	\$ 2,000.00
501.267	Sweet and Peaceful Dreams	\$ 4,000.00	\$ 1,866.26
307.101	Third Thirty (Older Adult Fund)	\$ 1,500.00	\$ 1,500.00

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Appendix K

Presbytery of the Miami Valley

2023 October New Treasurers Report Summary

Through 10 months or 83% of the year

Date Range: Oct 1st 2023 - Oct 31st 2023 | *Inactive Account | Includes Open Transactions

Accounts	Actual Oct 01, 2023 - Oct 31, 2023	Actual This Year Year to Date	Budget This Year Year to Date	Annual Budget % Used This Year Year	Annual Budget This Year Year	Annual Budget Remaining This Year Year
Revenues						
Income	15,864.08	337,030.87	354,836.50	75.76 %	444,877.46	107,846.59
Total Revenues	\$ 15,864.08	\$ 337,030.87	\$ 354,836.50	75.76 %	\$ 444,877.46	\$ 107,846.59
Expenses						
Personnel	20,725.93	208,581.35	210,635.00	82.52 %	252,761.86	44,180.51
Committee, Grant, Net Exp	1,411.17	18,860.25	31,333.20	50.16 %	37,600.00	18,739.75
Operating Expense	2,594.91	36,849.24	44,569.80	68.90 %	53,484.00	16,634.76
Synod & GA Expense	7,353.48	74,406.57	84,192.90	73.65 %	101,031.60	26,625.03
Churches Expenses (Inactive)	0.00	1,729.62	0.00	0.00 %	0.00	(1,729.62)
Total Expenses	\$ 32,085.49	\$ 340,427.03	\$ 370,730.90	76.52 %	\$ 444,877.46	\$ 104,450.43
Net Total	(\$ 16,221.41)	(\$ 3,396.16)	(\$ 15,894.40)	0.00 %	\$ 0.00	\$ 3,396.16

Comments to the following pages:

- 1) Connectional support continues to exceed projection at 90% vs budgeted 83%
- 2) We have withdrawn only \$60K from invested funds to date vs the \$90K budgeted through October. Annual budgeted amount is \$127K.
- 3) YTD shows <\$3K> in the red, but we will soon make a third draw (\$30K) from invested funds which will result in the November data "in the black". We currently have \$55K in our checking account to cover current needs.

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Presbytery of the Miami Valley

2023 New Treasurers Report (New)

Date Range: Oct 1st 2023 - Oct 31st 2023 | Includes Open Transactions

Accounts	Actual Oct 01, 2023 - Oct 31, 2023	Actual This Year Year to Date	Budget This Year Year to Date	Annual Budget % Used This Year Year	Annual Budget This Year Year	Annual Budget Remaining This Year Year
Revenues						
Income						
Income-Other				(1)		
9-401103 *Presbytery Connectional Support	12,484.41	203,521.73	188,133.30	90.15 %	225,760.00	22,238.27
9-401104 *Minister Of Word/sacrament Support	772.20	3,067.55	3,333.30	76.69 %	4,000.00	932.45
9-401110 *Interest	0.00	0.00	83.30	0.00 %	100.00	100.00
9-401111 *Miscellaneous Income	(80.85)	4,401.94	800.00	458.54 %	960.00	(3,441.94)
9-401120 *Transfer From Reserves	0.00	60,000.00	90,000.00	47.22 %	127,073.46	67,073.46
9-430101 General Assembly Per Capita	1,714.61	49,582.66	54,503.30	75.81 %	65,404.00	15,821.34
9-430102 Synod Per Capita	973.71	16,456.99	17,983.30	76.26 %	21,580.00	5,123.01
Total Income-Other	15,864.08	337,030.87	354,836.50	75.76 %	444,877.46	107,846.59
Total Income	15,864.08	337,030.87	354,836.50	75.76 %	444,877.46	107,846.59
Total Revenues	\$ 15,864.08	\$ 337,030.87	\$ 354,836.50	75.76 %	\$ 444,877.46	\$ 107,846.59
Expenses						
Personnel						
Total Executive Presbyter						
9-501100 Exec Presbyter Salary	4,906.38	49,063.80	49,063.90	83.33 %	58,876.65	9,812.85
9-501101 Exec Presbyter Housing	1,595.00	15,950.00	15,950.00	83.33 %	19,140.00	3,190.00
9-501102 Exec Presbyter Seca	535.98	5,359.80	5,359.90	83.33 %	6,431.86	1,072.06
9-501103 Exec Presbyter Pension/disability	700.14	7,001.40	7,006.40	83.27 %	8,407.67	1,406.27
9-501104 Exec Presb Medical	2,030.41	20,304.10	20,318.50	83.27 %	24,382.23	4,078.13
9-501106 Exec Presb Professional Exp	1,788.71	6,976.42	7,500.00	77.52 %	9,000.00	2,023.58
9-501107 Exec Presb Supple Medical/eyeware/dental	153.78	3,165.40	5,000.00	52.76 %	6,000.00	2,834.60
9-501108 Exec Presbyter Education	0.00	25.00	2,500.00	0.83 %	3,000.00	2,975.00
Total Total Executive Presbyter	11,710.40	107,845.92	112,698.70	79.75 %	135,238.41	27,392.49
Total Stated Clerk						
9-501110 Stated Clerk Salary	1,644.66	16,446.60	16,446.70	83.33 %	19,736.00	3,289.40
9-501111 Stated Clerk Housing	2,500.00	25,000.00	25,000.00	83.33 %	30,000.00	5,000.00
9-501112 Stated Clerk Seca	368.96	3,689.60	3,689.60	83.33 %	4,427.51	737.91
9-501113 Stated Clerk Pension/disability	482.31	4,823.10	4,823.00	83.34 %	5,787.60	964.50

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Accounts	Actual Oct 01, 2023 - Oct 31, 2023	Actual This Year Year to Date	Budget This Year Year to Date	Annual Budget % Used This Year Year	Annual Budget This Year Year	Annual Budget Remaining This Year Year
9-501114 Stated Clerk Medical	1,398.67	13,986.70	13,986.50	83.33 %	16,783.75	2,797.05
9-501115 Stated Clerk Sup Medical/sup Death Ben/d	351.84	4,173.66	4,583.30	75.88 %	5,500.00	1,326.34
9-501116 Stated Clerk Professional Exp	0.00	1,470.94	4,166.70	29.42 %	5,000.00	3,529.06
9-501117 Stated Clerk Cont Education	150.00	150.00	1,833.30	6.82 %	2,200.00	2,050.00
9-501118 Stated Clerk Defer Compens	220.00	2,200.00	2,200.00	83.33 %	2,640.00	440.00
Total Total Stated Clerk	7,116.44	71,940.60	76,729.10	78.13 %	92,074.86	20,134.26
Support Staff						
9-501141 Treasurer Professional Expense	151.31	151.31	0.00	0.00 %	0.00	(151.31)
9-501145 Bookkeeper	535.50	6,845.13	7,214.40	79.07 %	8,657.25	1,812.12
9-501146 It/communications/website Person	1,093.76	10,937.60	10,937.50	83.33 %	13,125.00	2,187.40
9-501150 Directory Specialist	0.00	8,760.00	0.00	0.00 %	0.00	(8,760.00)
Total Support Staff	1,780.57	26,694.04	18,151.90	122.55 %	21,782.25	(4,911.79)
Other Personnel Expenses						
9-501170 Employer Fica	118.52	1,948.79	1,388.60	116.95 %	1,666.34	(282.45)
9-501171 Workers Comp	0.00	152.00	1,666.70	7.60 %	2,000.00	1,848.00
Total Other Personnel Expenses	118.52	2,100.79	3,055.30	57.30 %	3,666.34	1,565.55
Total Personnel	20,725.93	208,581.35	210,635.00	82.52 %	252,761.86	44,180.51
Committee, Grant,Net Exp						
Committee/Grant Expense						
9-501172 Ep Sabbatical Fund Transfer	0.00	2,600.00	2,166.70	100.00 %	2,600.00	0.00
9-501200 Com Expens	250.25	3,467.95	8,333.30	34.68 %	10,000.00	6,532.05
9-501204 Rep & diversity Comm	0.00	0.00	416.70	0.00 %	500.00	500.00
9-501220 CPM Expense	82.25	184.84	1,250.00	12.32 %	1,500.00	1,315.16
9-501254 LC/Keynote	75.00	586.36	2,500.00	19.55 %	3,000.00	2,413.64
Total Committee/Grant Expense	407.50	6,839.15	14,666.70	38.86 %	17,600.00	10,760.85
Network Expense						
9-501259 Network Committee Expense	0.00	0.00	83.30	0.00 %	100.00	100.00
9-501260 Network-campus Ministry	0.00	1,000.00	1,791.70	46.51 %	2,150.00	1,150.00
9-501261 Net-Equipping For Ministry	0.00	0.00	833.30	0.00 %	1,000.00	1,000.00
9-501262 Net- Stitches Of Love	603.67	1,945.64	1,666.70	97.28 %	2,000.00	54.36
9-501265 Net- Educators Support Netw	400.00	517.93	833.30	51.79 %	1,000.00	482.07
9-501267 Net- Pass It On/Sweet Dreams	0.00	2,133.74	3,333.30	53.34 %	4,000.00	1,866.26
9-501270 Net-Colombian Partnership	0.00	4,316.35	3,958.30	90.87 %	4,750.00	433.65
9-501272 Net-Covenant Gathering Exp.	0.00	0.00	833.30	0.00 %	1,000.00	1,000.00
9-501276 Net - PYC	0.00	2,107.44	3,333.30	52.69 %	4,000.00	1,892.56
Total Network Expense	1,003.67	12,021.10	16,666.50	60.11 %	20,000.00	7,978.90

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Accounts	Actual Oct 01, 2023 - Oct 31, 2023	Actual This Year Year to Date	Budget This Year Year to Date	Annual Budget % Used This Year Year	Annual Budget This Year Year	Annual Budget Remaining This Year Year
Total Committee, Grant, Net Exp	1,411.17	18,860.25	31,333.20	50.16 %	37,600.00	18,739.75
Operating Expense						
9-501255 Telephone	81.48	812.51	833.30	81.25 %	1,000.00	187.49
9-501256 Computer/web/commun Costs	1,452.70	14,112.44	13,333.30	88.20 %	16,000.00	1,887.56
9-501400 Financial Consulting	150.00	2,500.00	8,333.30	25.00 %	10,000.00	7,500.00
9-501401 Audit & Financial Support Svcs	0.00	2,500.00	2,083.30	100.00 %	2,500.00	0.00
9-501402 Vanco & Bank Service Charges	91.25	753.55	1,250.00	50.24 %	1,500.00	746.45
9-501403 Equipment Usage/maintenance	362.55	3,856.58	4,166.70	77.13 %	5,000.00	1,143.42
9-501404 Equipment Purchases	0.00	1,789.00	1,250.00	119.27 %	1,500.00	(289.00)
9-501405 Insurance	0.00	3,841.00	5,903.30	54.22 %	7,084.00	3,243.00
9-501410 Office Supplies	(40.00)	856.43	3,000.00	23.79 %	3,600.00	2,743.57
9-501420 Postage	66.00	66.00	250.00	22.00 %	300.00	234.00
9-501425 Presbytery Meetings	430.93	1,749.44	833.30	174.94 %	1,000.00	(749.44)
9-501430 Presbytery Office Rent	0.00	3,600.00	3,000.00	100.00 %	3,600.00	0.00
9-501435 Staff Meeting	0.00	412.29	333.30	103.07 %	400.00	(12.29)
Total Operating Expense	2,594.91	36,849.24	44,569.80	68.90 %	53,484.00	16,634.76
Synod & GA Expense						
9-501428 GA Expense Fund	0.00	1,000.00	833.30	100.00 %	1,000.00	0.00
9-501455 Per Cap Expense	0.00	0.00	10,873.00	0.00 %	13,047.60	13,047.60
9-530101 GA Per Cap	5,450.33	54,503.30	54,503.30	83.33 %	65,404.00	10,900.70
9-530102 Synod Per Cap Exp	1,903.15	18,903.27	17,983.30	87.60 %	21,580.00	2,676.73
Total Synod & GA Expense	7,353.48	74,406.57	84,192.90	73.65 %	101,031.60	26,625.03
Churches Expenses (Inactive)						
Churches Expenses						
9-587100 Hamilton Westwood Expense	0.00	1,729.62	0.00	0.00 %	0.00	(1,729.62)
Total Churches Expenses	0.00	1,729.62	0.00	0.00 %	0.00	(1,729.62)
Total Churches Expenses (Inactive)	0.00	1,729.62	0.00	0.00 %	0.00	(1,729.62)
Total Expenses	\$ 32,085.49	\$ 340,427.03	\$ 370,730.90	76.52 %	\$ 444,877.46	\$ 104,450.43
Net Total	(\$ 16,221.41)	(\$ 3,396.16)	(\$ 15,894.40)	0.00 %	\$ 0.00	\$ 3,396.16

(3)

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Presbytery of the Miami Valley

2023 Delta Statement of Financial Position

As of: Oct 31st 2023 | Includes Open Transactions

Accounts	Balance Jan 01, 2023	Balance Oct 31, 2023	\$ Change	% Change
Assets				
Cash and Equivalents				
Checking				
101101 First Financial Ckg (3249)	65,428.39	55,797.80	(9,630.59)	(14.72 %)
Total Checking	65,428.39	55,797.80	(9,630.59)	(14.72 %)
First Financial MM & CD's				
101110 First Financial MM (9210)	229,437.73	120,440.42	(108,997.31)	(47.51 %)
101121 First Financial CD 5 Month	0.00	50,000.00	50,000.00	0.00 %
101122 First Financial CD 11 Month	0.00	50,000.00	50,000.00	0.00 %
Total First Financial MM & CD's	229,437.73	220,440.42	(8,997.31)	(3.92 %)
Investments				
Presbyterian Foundation				
101102 Income Fund Presby Foundation	31,919.55	31,820.24	(99.31)	(0.31 %)
101103 Growth Fund Presby Foundation	236,670.92	264,104.32	27,433.40	11.59 %
101104 Permanent Fund Presby Founda	2,356.37	2,307.17	(49.20)	(2.09 %)
Total Presbyterian Foundation	270,946.84	298,231.73	27,284.89	10.07 %
Money Concepts Investment				
101105 Money Concepts	1,629,122.16	1,514,422.19	(114,699.97)	(7.04 %)
Total Money Concepts Investment	1,629,122.16	1,514,422.19	(114,699.97)	(7.04 %)
Total Investments	1,900,069.00	1,812,653.92	(87,415.08)	(4.60 %)
Total Cash and Equivalents	2,194,935.12	2,088,892.14	(106,042.98)	(4.83 %)
Fixed Assets				
104101 Presbytery Office Equip/books	40,000.00	40,000.00	0.00	0.00 %
Total Fixed Assets	40,000.00	40,000.00	0.00	0.00 %
Total Assets	\$ 2,234,935.12	\$ 2,128,892.14	(\$ 106,042.98)	(4.74 %)
Liabilities & Net Assets				
Liabilities				
Payroll Liabilities				
Payroll Tax Liabilities				
201102 Dayton Taxes	219.15	0.00	(219.15)	(100.00 %)
201103 Kettering City Tax	0.00	(0.02)	(0.02)	0.00 %

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Accounts	Balance Jan 01, 2023	Balance Oct 31, 2023	\$ Change	% Change
Total Payroll Tax Liabilities	219.15	(0.02)	(219.17)	(100.01 %)
Payroll Benefits Liabilities				
201119 Fidelity Investments-403B	2,400.00	4,590.00	2,190.00	91.25 %
Total Payroll Benefits Liabilities	2,400.00	4,590.00	2,190.00	91.25 %
Total Payroll Liabilities	2,619.15	4,589.98	1,970.83	75.25 %
Credit Cards				
209200 Chase Credit Card-Lynn	0.00	2.24	2.24	0.00 %
209210 Chase Credit Card-Terry	0.00	396.30	396.30	0.00 %
209220 Chase Credit Card-Office	0.00	1,285.86	1,285.86	0.00 %
Total Credit Cards	0.00	1,684.40	1,684.40	0.00 %
Total Liabilities	2,619.15	6,274.38	3,655.23	139.56 %
Net Assets				
PMV Unrestricted Net Assets				
General Fund Balance				
301100 General Fund Balance	(66,453.06)	(69,930.07)	(3,477.01)	5.23 %
Total General Fund Balance	(66,453.06)	(69,930.07)	(3,477.01)	5.23 %
Invested Assets				
PF & MC Investments				
302101 Working Capital Fund	1,279,223.50	1,219,223.50	(60,000.00)	(4.69 %)
304300 Ch Sale Funds PF 25%	172,030.00	172,030.00	0.00	0.00 %
330300 Ch Sale Funds MC 75%	516,089.00	516,089.00	0.00	0.00 %
840000 MC Cumulative Value Change	(40,385.64)	(95,085.61)	(54,699.97)	135.44 %
850000 PF Cumulative Value Change	(26,887.86)	446.23	27,334.09	(101.66 %)
Total PF & MC Investments	1,900,069.00	1,812,703.12	(87,365.88)	(4.60 %)
FF MM (9210)				
330200 Ch Prop Near Term Use (99231)	226,857.05	220,875.42	(5,981.63)	(2.64 %)
Total FF MM (9210)	226,857.05	220,875.42	(5,981.63)	(2.64 %)
Total Invested Assets	2,126,926.05	2,033,578.54	(93,347.51)	(4.39 %)
Total PMV Unrestricted Net Assets	2,060,472.99	1,963,648.47	(96,824.52)	(4.70 %)
Permanently Restricted				
307110 Rrl Ch Ed Inc (Perm Restricted)	251.54	305.44	53.90	21.43 %
Total Permanently Restricted	251.54	305.44	53.90	21.43 %
Donor Restricted				
309100 Annette Brown Fund	16,042.76	16,042.76	0.00	0.00 %
Total Donor Restricted	16,042.76	16,042.76	0.00	0.00 %
Designated/Restricted Funds				
Board Restricted				

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Accounts	Balance Jan 01, 2023	Balance Oct 31, 2023	\$ Change	% Change
304301 COM Church Care	780.76	1,064.76	284.00	36.37 %
304401 EP Sabbatical	20,455.00	23,055.00	2,600.00	12.71 %
305101 Preparation for Ministry	12,299.22	13,383.22	1,084.00	8.81 %
306101 Northminster Fund	62,452.72	51,652.72	(10,800.00)	(17.29 %)
308101 Peacemaking Fund	20,085.40	15,835.40	(4,250.00)	(21.16 %)
312101 GA Expense Fund	4,797.51	5,797.51	1,000.00	20.84 %
331100 Pathways To Homeownership Fund Balance	550.00	0.00	(550.00)	(100.00 %)
351100 Synod Higher Education Fund	6,087.59	6,087.59	0.00	0.00 %
352100 Educational/Equipping Opportunities Fund	3,775.00	25.00	(3,750.00)	(99.34 %)
353100 Racial Justice Training	0.00	300.00	300.00	0.00 %
370030 Hamilton Westwood	895.00	0.00	(895.00)	(100.00 %)
PCUSA Restricted				
330610 Christmas Joy Offering	0.00	100.00	100.00	0.00 %
330790 Personal Donation	0.00	150.00	150.00	0.00 %
330998 Peace & Global Witness Offering 25%	1,929.24	2,778.63	849.39	44.03 %
Total PCUSA Restricted	1,929.24	3,028.63	1,099.39	56.99 %
Total Board Restricted	134,107.44	120,229.83	(13,877.61)	(10.35 %)
Board Restricted Funds				
Restricted Funds for Synod				
330890 Synod Campus Support	0.00	0.02	0.02	0.00 %
330910 Synod Directed Mission	0.00	450.00	450.00	0.00 %
Total Restricted Funds for Synod	0.00	450.02	450.02	0.00 %
Total Board Restricted Funds	0.00	450.02	450.02	0.00 %
Board Restricted Network Funds				
307101 Network Older Adult Fund #1a	7,943.24	7,943.24	0.00	0.00 %
315100 Network Colombian Partnership Fund	10,948.00	10,948.00	0.00	0.00 %
317100 NETWORK-Stitches For Love Fund	0.00	500.00	500.00	0.00 %
323200 Network Support Fund #4	2,500.00	2,500.00	0.00	0.00 %
323300 Network Educators Fd Sexual Misconduct	50.00	50.00	0.00	0.00 %
Total Board Restricted Network Funds	21,441.24	21,941.24	500.00	2.33 %
Total Designated/Restricted Funds	155,548.68	142,621.09	(12,927.59)	(8.31 %)
Total Net Assets	2,232,315.97	2,122,617.76	(109,698.21)	(4.91 %)
Total Liabilities & Net Assets	\$ 2,234,935.12	\$ 2,128,892.14	(\$ 106,042.98)	(4.74 %)

Appendix L

	A	B	C	D	E	F	G	H
1	SUMMARY MEMBERSHIP REPORT 2024							
2								
3	2022 TOTAL END OF YEAR ACTIVE MEMBERSHIPS REPORTED BY CHURCHES - 6061							
4			Membership		GA - \$9.80	Synod - \$3.25	Connectional Support \$40.00	Total
5	Bellbrook	Bellbrook	65		\$637.00	\$211.25	\$2,600.00	\$3,448.25
6	Belle Center	United	73		\$715.40	\$237.25	\$2,920.00	\$3,872.65
7	Bellfontaine	First United	153		\$1,499.40	\$497.25	\$6,120.00	\$8,116.65
8	Blue Ball	Blue Ball	23		\$225.40	\$74.75	\$920.00	\$1,220.15
9	Bradford	First United	17		\$166.60	\$55.25	\$680.00	\$901.85
10	Covington	Covington	51		\$499.80	\$165.75	\$2,040.00	\$2,705.55
11	Dayton	Bath	38		\$372.40	\$123.50	\$1,520.00	\$2,015.90
12		Central	112		\$1,097.60	\$364.00	\$4,480.00	\$5,941.60
13		College Hill Community	141		\$1,381.80	\$458.25	\$5,640.00	\$7,480.05
14		Corinth	67		\$656.60	\$217.75	\$2,680.00	\$3,554.35
15		Fairmont	334		\$3,273.20	\$1,085.50	\$13,360.00	\$17,718.70
16		Immanuel Korean	46		\$450.80	\$149.50	\$1,840.00	\$2,440.30
17		Southminster	387		\$3,792.60	\$1,257.75	\$15,480.00	\$20,530.35
18		Sugar Creek	172		\$1,685.60	\$559.00	\$6,880.00	\$9,124.60
19		Trinity	73		\$715.40	\$237.25	\$2,920.00	\$3,872.65
20		Westminster	846		\$8,290.80	\$2,749.50	\$33,840.00	\$44,880.30
21	Eaton	First	254		\$2,489.20	\$825.50	\$10,160.00	\$13,474.70
22	Fairborn	First	91		\$891.80	\$295.75	\$3,640.00	\$4,827.55
23	Farmersville	Slifers	91		\$891.80	\$295.75	\$3,640.00	\$4,827.55
24	Hamilton	PC of Hamilton	440		\$4,312.00	\$1,430.00	\$17,600.00	\$23,342.00
25	Huber Heights	Faith	59		\$578.20	\$191.75	\$2,360.00	\$3,129.95
26		Huntsville	100		\$980.00	\$325.00	\$4,000.00	\$5,305.00
27	Jamestown	Jamestown	55		\$539.00	\$178.75	\$2,200.00	\$2,917.75
28	Middletown	First	327		\$3,204.60	\$1,062.75	\$13,080.00	\$17,347.35
29		St. Luke	21		\$205.80	\$68.25	\$840.00	\$1,114.05
30	Monroe	One Community	46		\$450.80	\$149.50	\$1,840.00	\$2,440.30
31	New Carlisle	Honey Creek	50		\$490.00	\$162.50	\$2,000.00	\$2,652.50
32	Oxford	Oxford	275		\$2,695.00	\$893.75	\$11,000.00	\$14,588.75
33	Piqua	Good Shepherd	11		\$107.80	\$35.75	\$440.00	\$583.55
34		Westminster	124		\$1,215.20	\$403.00	\$4,960.00	\$6,578.20
35	Reily	Reily	36		\$352.80	\$117.00	\$1,440.00	\$1,909.80
36	Rushsylvania	Rushsylvania United	17		\$166.60	\$55.25	\$680.00	\$901.85
37	Seven Mile	Seven Mile	20		\$196.00	\$65.00	\$800.00	\$1,061.00
38	Sidney	First	86		\$842.80	\$279.50	\$3,440.00	\$4,562.30
39	Springboro	Covenant	126		\$1,234.80	\$409.50	\$5,040.00	\$6,684.30
40	Springfield	Covenant	281		\$2,753.80	\$913.25	\$11,240.00	\$14,907.05
41		Northminster	116		\$1,136.80	\$377.00	\$4,640.00	\$6,153.80
42	Troy	First	316		\$3,096.80	\$1,027.00	\$12,640.00	\$16,763.80
43	Urbana	First	147		\$1,440.60	\$477.75	\$5,880.00	\$7,798.35
44	West Liberty	West Liberty	22		\$215.60	\$71.50	\$880.00	\$1,167.10
45	Wilmington	Wilmington	103		\$1,009.40	\$334.75	\$4,120.00	\$5,464.15
46	Xenia	Xenia United	202		\$1,979.60	\$656.50	\$8,080.00	\$10,716.10
47	Yellow Springs	First	47		\$460.60	\$152.75	\$1,880.00	\$2,493.35
48	Autosum							
49	Totals		6061		\$59,397.80	\$19,698.25	\$242,440.00	\$321,536.05
50								
51								
52			6061		\$59,397.80	\$19,698.25	\$242,440.00	

Appendix M

Report on the International Peacemaker Visit to the Presbytery of the Miami Valley, Sept. 27 through Oct. 2, 2023.

International Peacemaker Gaia Magdalena Luczak arrived in Columbus, OH, on Wed., Sept. 27, 2023, was picked up there by the Rev. Cynthia Holder Rich and driven to Dayton to the home of her housing hosts, Susie and Paul Weaver of Westminster PC. Over the next four days, Gaia Magdalena presented many times at several venues around the Presbytery of the Miami Valley. Following is a brief summary of those events.

Springfield, OH, September 28th

The organizing team in Springfield—Pastor Jody Noble and Tyra Jackson—arranged a remarkable day on Thursday, beginning with a delightful, energizing time with eleven 3-5 year olds at Covenant Presbyterian Church's Children's Academy; then a succession of nearly hour-long presentations to 14 International Baccalaureate students at Springfield High School; to 14 psychology and political science students at Wittenberg University; and after a delicious vegan dinner, to 22 attentive church folks from various faith communities in the presbytery at

Springfield: Covenant Church.

Gaia Magdalena's focus was tailored to each audience and all the groups seemed engaged, asking perceptive questions. She incorporated both her own remarkable personal experiences in the forest and the broader context that makes vulnerable people susceptible to manipulation and exploitation. Perhaps the most rewarding moment of the day was the seven Springfield High School students who gathered around her after her formal presentation to ask questions about how, after hearing her personal story, they too could embody a sense of a purposeful life in a society that does not always value young people seeking those ideals.

Belle Center, OH, September 29th

On Friday, Sept. 29th, Gaia Magdalena presented at **Belle Center United Presbyterian Church** to a gathered group of twelve people representing three congregations. The visit was coordinated by Rev. Ted Dennis, pastor of Belle Center United Presbyterian Church. Four women of the church prepared a delicious potato and salad bar with lots of vegan options (vegan butter and sour cream included!), sweets and beverages. Gaia Magdalena shared her presentation with the group, answering questions as they were asked and outlining ways that attendees who wanted to take some action or provide support could do so.

West Chester, OH, September 30th

On Saturday, Sept. 30th, 15 members of Presbytery of the Miami Valley congregations joined Gaia Magdalena in a visit to the **Islamic Center of Greater Cincinnati**. We toured the worship space and met with social services staff. The ICGC offers services to refugees, immigrants, and other community members, both Muslim and non-Muslim.

Social services staff members shared with us their sense of how work with refugees had changed over the last number of years, with political decisions and changes in administrations having significant impact on the identity and number of refugees and immigrants needing services. The ICGC works with families new to the community and families in need to work toward the provision of housing, transportation, education, food support, language training, and job training. They shared also about the need for mental health services. We heard that families who have sponsors do much better than those who do not. Gaia Magdalena shared that many of the programs and many of the needs staff members described are like the needs she sees on the Poland-Belarus border.

Oxford, OH, September 30th

On Saturday, Sept. 30th, Gaia Magdalena was present in Oxford, Ohio. During the afternoon, she met with Pastor Lawrence Bartel, Elder John Bailer and a journalism professor from Miami University who has been working on tracking migrants from Middle Eastern countries since 2020. At 5:00, a group of approximately 20 people gathered at the Seminary Building of **Oxford Presbyterian Church** for a buffet of sandwiches, salads, sides, desserts and drinks. This group included the Mission Chair from the church, and five Masters/PhD students currently studying at Miami University who are from Ghana.

Rev. Laurence Bartel opened the gathering with a brief worship liturgy. Gaia Magdalena shared her presentation with the group, answering their questions. The gathering was closed with a brief worship liturgy.

Dayton, OH, October 1st

Gaia Magdalena presented during Sunday morning worship at **Corinth Presbyterian Church** in Dayton. Worship was followed by a community meal, where Gaia continued to present and fielded many questions. Participants asked questions about Gaia Magdalena's work, how she got into this work, and how Christians in the US could help. Gaia Magdalena shared that there are refugee crises closer than Poland, even on the US border, to which Christians in the US could turn their attention. Members who had attended the visit to the ICGC inquired about the possibility of the congregation becoming a sponsor, perhaps with other congregations, for refugee families coming to our area. Mission Committee members shared that the information they had heard would be discussed at their next meeting.

Bellbrook, OH, October 1st

On Sunday evening, Oct. 1, twenty people, representing eight congregations and the leadership of the Presbytery of the Miami Valley, met for dinner and a strategic planning session at **The Bellbrook Presbyterian Church**. International Peacemaker from Poland, Gaia Magdalena Luczak, recapped the presentation she had given at several sites around the Miami Valley for those who had been unable to attend previous meetings. Following a delicious vegan dinner prepared by Dennis McNulty, Ed McNulty, and the Rev. Diane Ziegler, the evening's program focused on "What Next?"

Attendees gathered around five tables, with each group tasked with brainstorming about one of five topics provided by Gaia, suggesting ways we could help refugees and immigrants in the Miami Valley: Education, Health, Food, Play, and Help. The conversations were lively and produced a shower of post-it-notes that were attached to a white board at the front of the room as each table reported the highlights of their conversation.

Participants were also asked to write on colorful index cards statements of insights, impressions, and encouragement after hearing Gaia Magdalena's presentation, either that night or earlier in her visit. These were given to Gaia to take with her as encouragement in the work that she does. Some of the comments included: "We hear so much about refugees as a group, but you helped to humanize them and to see them as individuals." "There but for the grace of God go I." "I will not forget some of the stories you have told." "Thank you for the work you are doing. You are Christ's hands, feet, and heart." "This has been life changing!" "Indifference is no longer an option!"

The Rev. Cynthia Holder Rich thanked the team that planned Gaia Magdalena's visit and reminded people of how often we all have been part of a moving experience but then there has been no follow-up. We don't want that to happen this time. We as Presbyterian Christians are well placed to make our voices heard for healing in our society.

The Rev. Julia Williamson and Harry Hopkins of Faith PC in Huber Heights volunteered to call a meeting to plan next steps. Gaia Magdalena was pleased and encouraged by the enthusiasm in the room, and said that she felt she had made a difference during her time with us. She expressed concern for the upcoming (Oct. 15) national elections in Poland, because if the ruling party remains in power, the situation for refugees will worsen, and she and other human rights workers will be in danger. She reminded us that she is not on a fundraising mission, but that if we want to help financially, we should do it through PCUSA. She encouraged us to view the film *The Green Border*, which won a prize at the Toronto Film Festival. The screenwriter and lead actress have been with her in the forests on the Polish/Belarus border. We will try to bring it to the Neon in Dayton.

The meeting was closed with a prayer circle led by the Rev. Terry Kukuk, in which we prayed for Gaia Magdalena's safety; for the ongoing work of her human rights organization, Grupa Granica; for refugees at the Polish border and at our own; for displaced persons all over the world; thanks for the inspiration this Peacemaker visit has brought to us; and a petition for the energy and courage to move forward.

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