

## Presbytery of the Miami Valley Covenant for Commissioned Ruling Elder

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at a properly called meeting of the Session of the \_\_\_\_\_ Church of \_\_\_\_\_, Ohio, Ruling Elder \_\_\_\_\_ was invited to serve as the Commissioned Ruling Elder (also known as Commissioned Lay Pastor) effective from \_\_\_\_\_ through \_\_\_\_\_ at full or part time at \_\_\_\_\_ hours weekly.

In keeping with the Book of Order of the Presbyterian Church (U.S.A.) and to set forth clearly the agreement for the Commissioned Ruling Elder (CRE) relationship between the \_\_\_\_\_ Church in \_\_\_\_\_, Ohio and Commissioned Ruling Elder \_\_\_\_\_, the following covenant is mutually agreed to:

A. Expectations (please check those expected):

- Worship Leadership
- Preach
- Prepare all of worship services
- Administer Sacraments (Baptism and Lord's Supper as approved by Session and Presbytery)
- Moderate Session and Congregational Meetings
- Pastoral Care including visitation
- Weddings in accordance with the laws of the State of Ohio
- Funerals
- Advise the Personnel Committee
- Serve ex officio with the Nominating Committee
- Resource other committees
- Provide Christian Formation by facilitating or teaching groups
- Participate in Fellowship events
- Attend meetings of the Presbytery of the Miami Valley and serve on committees and commissions as appropriate
- Participate in evaluations with the Committee on Ministry
- Other – please list \_\_\_\_\_

Required by the Book of Order:

- The Mentor for this CRE will be: MWS \_\_\_\_\_.
- It is understood that the CRE will only perform pastoral duties for the church named in this agreement.
- It is also understood that all pastoral functions will cease with this church when this commission ends.
- During the commission, the CRE will remain a member of \_\_\_\_\_ Church.
- The CRE will participate in Boundary Training at least every 36 months.

B. The congregation will support and cooperate with the Commissioned Ruling Elder in every way and will assume responsibility for:

1. Attending worship services and meetings.
2. Supporting the CRE by engaging fully in the church's ministry to the community.

3. Providing clerical assistance as needed.
4. Participating in evaluation during and at the end of the commission.

C. The church agrees to provide the following compensation to the Commissioned Ruling Elder, with due regard to the minimums set forth in the yearly presbytery budget.

Pastors' Compensation Recommendation:

Cash Salary	\$ _____
Housing Allowance	\$ _____
SECA (50%)	
Board of Pensions	
Estimated Pension/Medical Dues (Board of Pensions)	
Pension/Disability	\$ _____
Covering Health Insurance for: CRE	\$ _____
Spouse	\$ _____
Children	\$ _____
Family	\$ _____

If not covering health insurance, please note the other source for health insurance for CRE/family:

Supplemental Medical Reimbursement	\$ _____
Deferred Income (403b, Retirement Savings, etc)	\$ _____
Mileage (at current IRS rate)	
Professional Expense Reimbursement	\$ _____
Continuing Education Allowance	\$ _____
( <u>required</u> ; must meet presbytery minimum even for part-time work, \$1750 for 2026)	
Total package:	\$ _____

Annual Leave:

Vacation (minimum 4 weeks including 4 Sundays)	
May be accrued at one week per quarter, cumulative	
to four weeks per year including Sundays	_____
Study leave (minimum 2 weeks including 2 Sundays)	
May be accrued at one week per six months	
including Sundays	_____
Cumulative to ___ weeks	
(PMV recommends that 3 years or up to 6 weeks plus 3 years of Cont. Ed. Funds be permitted to accrue.)	

A provision for a minimum of twelve weeks paid family medical leave is included in these terms. \_\_\_\_\_

D. The CRE relationship is for a maximum period of twelve months. At the end of that time, it is to be reviewed and may be renewed for an additional twelve months with the concurrence of the Presbytery's Committee on Ministry. The session may terminate the contract with \_\_\_ days written notice and with the concurrence of the Presbytery's Committee on Ministry. The CRE may terminate the contract with \_\_\_ days written notice to the Session and the Presbytery's Committee on Ministry. The CRE will be paid for all services up to the date of

termination. The CRE will submit all requests for expense reimbursement by the date of termination and the Session will promptly pay those expenses.

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Commissioned Ruling Elder

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Date

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Clerk of the Session

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Date

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Chair, Committee on Ministry

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Date

I attest that this covenant was approved by the Committee on Ministry, on delegated authority from the Presbytery, on \_\_\_\_\_ (date).

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Stated Clerk

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Date