

MINUTES OF ADMINISTRATIVE COMMISSIONS TO COMMISSION,
ORDAIN OR INSTALL

MINUTES OF THE ADMINISTRATIVE COMMISSION TO INSTALL OR ORDAIN MINISTERS OR TO
COMMISSION RULING ELDERS

Name of MINISTER Dorice Schuffert

The Administrative Commission appointed by the Presbytery of Miami Valley met at:

Location Southminster Presbyterian Church Time 4pm Date December 7, 2025

Purpose: To Ordain as Minister of Word and Sacrament
 To Install as Arcade Pastor of the
Southminster Presbyterian Church of Dayton Ohio.
 To Commission as a Ruling Elder to Particular Service at _____

Lamorne H. Bartel presided as Moderator and constituted the meeting with prayer.
Lamorne H. Bartel was appointed to serve as Clerk of the Commission.

Administrative Commission Present were:

MINISTERS Valley Shin Emily Haddy
Dorice Schuffert Lamorne Bartel

ELDERS/ CHURCH Jay Peterson - Gray Creek PC Michael Spivey -
First Presbyterian Church, Fairborn Jill Matteson - Southminster
Presbyterian Church

The following were seated as Corresponding Members:

_____ of the Presbytery of _____
_____ of the Presbytery of _____
_____ of the Presbytery of _____

OTHERS PRESENT: Rev. Brian Maguire, Rev. Nancy Bardsley

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The Order of Worship was approved:

To introduce the Candidate and Call Jim Maloney
To propound the Constitutional Questions Lawrence Borkel
To Preach Brian Augusto
To Charge the Pastor Lawrence Borkel
To Charge the Congregation Jim Maloney
To lead the Prayer of Ordination/Installation Lawrence Borkel
Celebrant if the Lord's Supper is served Daria Schaffnit Nancy Berdean

The Commission proceeded to the service of worship. The meeting adjourned with the benediction by the newly ordained/installed/commissioned associate pastor at the close of the service.

Signed,

[Signature], Clerk

Please attach a copy of the bulletin with these minutes and send to the attention of:
Lynn Bova, Stated Clerk
Presbytery of the Miami Valley
4417 Bigger Road, Dayton, Ohio 45440
or email to statedclerk@miamipresbytery.org.

USUAL MOTIONS NEEDED:

- To appoint the clerk
- To install and/or ordain or commission
- To seat corresponding members
- To approve the order of worship
- To adjourn with the benediction