# STATED SUPPLY APPOINTMENT

The Presbytery of the Miami Valley

On the ____day of _____20___ at a properly called meeting of the Session of the _____ Presbyterian Church of _____, Ohio, the Reverend _____was approved as Stated Supply ____ and Moderator of Session ____ ; at full-time____ /part-time*_____, effective from _____ 20____ through _____ 20____.

* If part-time, please indicate hours to be worked per week: _____

The primary pastoral duties include (use additional sheet if needed):

The following terms apply:

| | |
|---|---|
| Annual Cash Salary | $ _____ |
| Free Use of Manse yes / no | |
| Annual Housing &/ or Utilities Allowance | $ _____ |
| Medical Supplement Reimbursement | $ _____ |
| SECA (portion above 50% only) | $ _____ |
| Deferred Income | $ _____ |
| (Annuity, Life Insurance, IRA, 403b, retirement savings, etc.) | |
| Other (please specify) | |
| _____ | $ _____ |
| **EFFECTIVE SALARY (total above)** | $ _____ |

Estimated Pension/Medical Dues

BoP Estimated Pension/Medical Dues

| | |
|---|---|
| Pension/Disability (10%) | $ _____ |
| Health Insurance for: Pastor (19.75%) | $ _____ |
| Spouse | $_____ |
| Children | $_____ |
| Family | $_____ |

If not covering health insurance for family please note the other source for health insurance for this pastor's family: _____

SECA (portion up to 50%) $ _____

Reimbursable Expenses:

| | |
|---|---|
| Auto (@ IRS rate) | Up to $ _____ |
| Continuing Education | Up to $ _____ |
| (required; must meet entire presbytery minimum even for part-time work) | |
| Professional Expenses/Books | Up to $ _____ |
| Other (please specify) | |
| _____ | Up to $ _____ |
| **TOTAL COMPENSATION** | $ _____ |

ANNUAL LEAVE Vacation (minimum of 4 weeks) __ weeks (including __ Sundays)
Study leave (minimum of 2 weeks) __ weeks (including __ Sundays); cumulative to __ weeks.

A provision for a minimum of twelve weeks paid family medical leave is included in these terms. _____

**REQUIRED SIGNATURES:**

Pastor _____ Date _____

Clerk of Session _____ Date _____

*Revised November 2026 M2*

Committee on Ministry _____ Date _____

Stated Clerk _____ Date _____

The Stated Supply relationship is for a maximum period of twelve months. At the end of that time, it is to be reviewed and may be renewed for an additional twelve months with the concurrence of the Presbytery's Committee on Ministry. The Session may terminate the contract with ____ days' written notice and with the concurrence of the Presbytery's Committee on Ministry. The Pastor may terminate the contract with ____ days' written notice to the Session. The Pastor will be paid for all services up to the date of termination. The Pastor will submit all requests for expense reimbursement by the date of termination, and the Session will promptly pay those expenses.

NOTES:

1. SECA: Self-Employment Contributions Act (15.3%) this is in place of FICA (Federal Insurance Contributions Act). Pastors are considered self-employed. Employers may elect to pay up to 50% or 7.65%. If an employer pays more than 50%, it must report that as part of the effective salary to the Board of Pensions and it is considered taxable income.

2. Presbytery of the Miami Valley minimum effective salary for 2027 is **$59,927**.

3. Board of Pensions – offers a variety of opportunities for pension, disability, life insurance, vision, dental, health insurance. Please see pensions.org for more information. For installed positions 10% of effective salary for pension, disability, and 19.75% for health/medical insurance are required by the Book of Order G-2.0804.